



**Brock
University**

Department of Recreation and Leisure Studies

2004 - 2005
Undergraduate
Student Handbook

Bachelor of Tourism Studies (BTS)

Bachelor of Recreation and Leisure Studies (BRLS)

Please visit our websites at

www.brocku.ca.recandleisure/

www.brocku.ca/tourism/

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(01/09/04)

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Introduction

The Department of Recreation and Leisure Studies strives to ensure that Bachelor of Tourism Studies (BTS) and Bachelor of Recreation and Leisure Studies (BRLS) majors have a positive and productive experience at Brock University!

For new students, getting started at university can be an overwhelming experience regardless of whether you are fresh out of high school, a transfer student from another post secondary educational institution, a mature or international student. In addition to the intense learning that takes place in your courses, there is so much to learn with respect to how Brock and your degree program "works".

The information contained in this handbook is based on our Department's experience working with and supporting our majors. It is designed to set new students off on the right foot from the get-go and help you avoid some common pitfalls. Returning and upper year students will also benefit from reviewing the contents of this handbook. It contains useful "refresher" information that will help you stay on track as you move closer toward completing your Brock undergraduate degree.

Our Department handbook is not intended to replace the Brock Undergraduate Calendar. In fact, we stress in this handbook that *every undergraduate student is responsible for reading and becoming thoroughly familiar with the Brock Undergraduate Calendar for his/her Program Requirement Year*. This handbook is meant to act as a quick reference guide to help orient students to our department, Brock and their degree programs.

We hope that you find this handbook useful and we wish you success in the 2004/05 academic year!

Undergraduate Calendars

Every undergraduate student is responsible for reading and becoming thoroughly familiar with the Brock Undergraduate Calendar for his/her Program Requirement Year.

A copy of the current Undergraduate Calendar and past editions can be viewed on-line at <http://www.brocku.ca/webcal/>. A hard copy of the current calendar can be purchased from the Office of the Registrar for a fee.

Some of the sections of the calendar that you should be well acquainted with include:

- ★University Mission Statement
- ★Academic Regulations and University Policies
- ★Code of Student Conduct & Disciplinary Procedures in Non-Academic Matters
- ★Student Services and Academic Support
- ★The program requirements for your major
- ★Course descriptions and prerequisites for major and elective courses

TIP: While you must follow the courses prescribed in your Program Requirement Year, it is recommended that you consult the most recent Brock Undergraduate Calendar for course descriptions as it will reflect any changes in course content and prerequisites from previous years' calendars.

What Type of Degree Will I Earn?



Students often get confused about the type of degree they earn in our Department. Many students think that they are earning a "Bachelor of Arts". This is not the case. Students majoring in Tourism Studies earn a **Bachelor of Tourism Studies (BTS)**. Students majoring in Recreation and Leisure Studies earn a **Bachelor of Recreation and Leisure Studies (BRLS)**. Students in the Honours Program or with a program concentration will have their specialty indicated on their degree (e.g., Bachelor of Recreation and Leisure Studies Honours - Outdoor Recreation).

Context Credits

All Brock undergraduate students (regardless of their major) must earn one full credit (or two half-credits) from each list of Science, Humanity and Social Science Context courses in order to fulfill degree requirements and graduate. Context credits are intended to ensure students receive a balanced and broad based education.

The three specific lists of Context courses can be found within the *Academic Regulations and University Policies* section of the Undergraduate Calendar. You must choose and earn one credit from each of the three Context lists. In other words, you may not select any social science course that interests you and apply it toward satisfying your Social Science Context requirement. Program planners can be found on the Department websites and will help clarify how Context credits fit into your degree.

TIP: It is recommended that students choose Context credits wisely. There are a variety of ways to approach your decision around which Context courses to take:

- Select Context courses that complement your program of study or future goals.
 - ★If you plan to work with children, then CHYS 1F90 *Introduction to Child and Youth Studies* is an excellent choice as a Social Science Context course.
 - ★If you hope to attend Pre-service Education (teacher's college) in the future, then you may want to select specific Context courses that will help you earn a "teachable". Please consult the Faculty of Education website at www.ed.brocku.ca/pre-service for more information.
- OR/
- Select a Context course that will help you meet the requirements for a Minor (please see section on Minors in this handbook).
- OR/
- Select Context courses based on pure interest. For example, if you always wanted to learn more about art, enroll in VISA 1F90 *Introduction to the History of Art*.
- OR/
- In some cases, a Context course may be prescribed as part of your degree requirements. For example, BRLS majors following the Outdoor Recreation program are required to take geography and environmental courses, some of which also appear on two of the three Context lists. Outdoor Recreation students who take GEOG 1F91; ENVI 1P90 and ENVI 1P91 will satisfy the Science and Social Science Context requirements while at the same time, help meet expectations for their program.

General Elective Credits

In addition to earning 3.0 Context credits, all BTS and BRLS students must earn at least 4.0 credits outside of their major core and major elective credits. These 4.0 non-RECL and non-TOUR courses are what we refer to as "general elective" credits.

You can choose from a wide variety of courses offered outside the Department of Recreation and Leisure Studies. As is the case with Context courses, **it is recommended that you choose general electives wisely**. Where possible, map out in advance the elective courses you think you would like to take over your 3-4 years at Brock. You can select electives that complement your major area of study, satisfy requirements for a Minor, help qualify you for Pre-Service Education and other post-graduate pursuits or, simply take courses based on pure interest. Please consult the Undergraduate Calendar to ensure you have the proper pre-requisites prior to registering for elective courses. Please note that Tourism Studies majors are not to take RECL courses as part of their 4.0 general electives and Recreation and Leisure Studies majors are not to take TOUR courses as part of the 4.0 credits as these are not considered non-Department courses.

TIP: There are non-Department courses students must take as part of their program requirements. Such courses can count toward fulfilling the 4.0 non-Department credit requirement. Examples: For BRLS majors WRIT 1P80 and COSC 1P95 = 1.0 credit; For BTS majors COSC 1P95, MGMT 1P51, MGMT 1P52 and 1.0 Language = 2.5 credits

Minors

Context and general elective credits can be used toward earning a **Minor** in a wide variety of subject areas (e.g., International Studies, History, Geography). Not every department at Brock offers a Minor. The number of courses required for a Minor may vary slightly among departments (4-6 credits). Details related to Minors are listed in the applicable department's section of the Undergraduate Calendar. Minors must be declared by completing a "*Declare or Change Major*" form available through the Office of the Registrar. **Please note that Recreation and Leisure Studies (BRLS) majors may not earn a minor in Tourism Studies** since many of the TOUR and RECL courses

are cross-listed within the Department. Most Tourism Studies courses are already accessible to BRLS students (assuming that pre-requisites have been satisfied).

100 Level Course Maximum

All undergraduate students at Brock are restricted to earning no more than 8.0 credits at the 100 level (e.g., year 1 courses). **Transfer credits specified as 100 level credits are included as part of the 8.0 credit maximum.** This is particularly important to take note of when selecting electives. If you exceed the 8.0 credit maximum, the additional 100 level credits will not count toward fulfilling your 15 or 20 credit degree.

300 and 400 Level Course Requirements

In order to meet eligibility requirements to graduate:

- All BRLS students pursuing a 15 credit degree must earn a minimum of 3.0 credits at the 2(alpha)90 or above level (e.g., year 3 courses). RECL 2P94, RECL 3P01, TOUR 3P88 are examples of 300 level courses.
- All BRLS and BTS students pursuing a 20 credit degree must earn a minimum of 3.0 credits at the 2(alpha)90 or above level plus 3.0 credits at the 3(alpha)90 above level (e.g., year 4 courses). RECL/TOUR 3P99, RECL 4F07, TOUR 3V98 are examples of 400 level courses.
- "Alpha" is the alphabet letter that indicates credit value (e.g., RECL 1P91 = .5 Part credit; GEOG 1F91 = 1.0 Full credit)



Program Requirement Year

Program Requirement Year is **the year a student enters a program as a major**. You must follow the program outlined in the Brock Undergraduate Calendar that corresponds to your Program Requirement Year (e.g., students who start in September 2004 as BTS or BRLS majors must follow the program prescribed in the 2004/05 Brock Undergraduate Calendar). Please note that **students who interrupt their studies for one or more years** become subject to the calendar regulations in effect at the time of their re-registration.

Program Planners



Need help staying on track with your program requirements? Please go to our Department websites and download a program planner for your Program Requirement Year. Program planners are **designed to help students stay on track with course requirements**. Planners are available for each of the BTS and BRLS programs of study. The planners are organized on the website by **Program Requirement Year**. Please note the following:

- **If revisions have been made to year 1, 2 or 3** of the BRLS or BTS program requirements as outlined in the Brock Undergraduate Calendar, the changes are reflected on the program planners (e.g., changes in course codes, substitutions for courses no longer offered, etc.).

- **If changes have been made to Year 4** of the BRLS or BTS program requirements as outlined in the Brock Undergraduate Calendar, the changes will be communicated in a letter from the Department of Recreation and Leisure Studies to all 4th year students upon notification of their acceptance into the year 4 program.
- When completing a program planner it is recommended that you confirm your Program Requirement Year and the credits you have earned by checking your record on the **Student Self-Serve** at <http://rattler.ccs.brocku.ca/liveasp/dbbrock/>.
★★ Please bring your completed planner to academic advising appointments ★★

Declaring / Confirming Your Program in Year 1

All RECL and TOUR students must indicate which program they wish to follow by completing a *Program Declaration Form* in March of their first year of study (e.g. BRLS General, Outdoor, Inclusive & Therapeutic Inclusive - Honours or Non Honours; BTS Administration or Planning and Development - Honours or Non Honours). Forms are distributed in the year 1 RECL and TOUR courses and are used to confirm or change the program you wish to follow within your degree

If you wish to change your program after declaring in year 1, you must complete a *Declare or Change Major Form* available through the Office of the Registrar and submit it to the Department Chair for consideration and approval. If you are considering switching programs after year 1, it is strongly recommended that you consult the Department Academic Advisor to discuss how the credits earned to date will fit into your new program requirements.

Please note that in order to qualify for an Honours program your major average must be a minimum of 70%.

Overrides

An override allows a student permission to register in a Department course that is restricted or in which s/he lacks the pre-requisite. **Only course instructors can approve an override** and s/he will usually do so under exceptional circumstances. The Department Academic Advisor or Administrative Assistant cannot grant overrides without the expressed or written consent of the course instructor.

If you need to request an override, plan ahead and make your request before the opening of the registration season. *Override Request Forms* are available on our Department websites. Once an override has been granted and entered into the system, **the student must still register over BIRT.**

Balanced Course Loads & Exceeding Maximum Allowable Credits

A regular full course load is 5.0 credits over the fall / winter term. Full time students are normally restricted to earning 2.0 credits over the spring term and 1.0 over the summer session. Students who wish to exceed this load must obtain approval from the Dean of the Faculty of Applied Health Sciences. Students must provide an explanation as to why they want to carry an extra course load. Typically only students with solid grades, or those having extenuating circumstances are approved.

It is recommended that students consult the Department Academic Advisor prior to approaching the Dean for course overloads as there may some other viable options that can be considered (e.g., enrolling in an on-line course at another university over the summer via Letter of Permission).

Students who register in a full course load must ensure that at least one of those courses is outside of his or her major in each term (e.g., non TOUR or RECL). The BIRT registration system will not, for example, allow a BRLS major to register in all RECL courses in the fall (D2) term. Students who wish to take a full course load of all major courses in one term must obtain approval from the Dean of the Faculty of Applied Health Sciences.

Applying to 4th Year

BRLS and BTS students who wish to complete the 4th year of their program must apply to 4th year. Admission to 4th year is not guaranteed unless a student meets the criteria outlined in the Department's *Guide to 4th Year*. Applications and *The Guide to 4th Year* are distributed to year 3 students annually in March of the academic year and are also made available on the Department websites at that time. There are two applications that must be submitted: an internal Department application and an application for the Office of the Registrar. All students who apply will receive a letter (sent to his or her permanent address) in late May / early June from the Department Chair to confirm acceptance / non-acceptance to year 4.

Becoming a Teaching Assistant (TA)

Students applying to 4th year are eligible to apply as Teaching Assistants. This is a paid position whereby upper year students facilitate seminars or labs under the guidance of the course instructor. Becoming a TA offers you an excellent opportunity to build upon your leadership and communications skills while enriching your knowledge of subject matter. TA appointments can also be included on your *Experience Plus* transcript (please see the section on *Experience Plus* in this handbook).

TA applications are distributed with the 4th year applications and *The Guide to 4th Year* in March of the academic year. They are also made available on the Department websites at that time.

Please note that year 2 and 3 students who are interested in eventually pursuing a TA position are strongly encouraged to enroll in workshops for a Brock *TA Certificate in Teaching and Learning in Higher Education*. For more information, please consult the section on the *Centre for Teaching, Learning and Educational Technologies (CTLET)* in this handbook.

Convocation

Students in the final year of their undergraduate degree must apply to graduate. (e.g., students are not automatically invited to convocation). Applications to graduate are available through the Office of the Registrar. The deadlines for submitting application forms and the administration fee to the Office of the Registrar is March 1st for spring convocation and August 1st for fall convocation.



In-House Academic Advising for BTS & BRLS Students

The Department of Recreation and Leisure Studies recognizes the value of supporting its BTS and BRLS majors and that is why we have our own in-house Academic Advisor.

Whether you have questions about your degree requirements, need career related advise, are struggling and need to know what help is available to you at Brock, or you simply want assurance that you are on track, we encourage you to **contact Michael Fawkes, Academic Advisor for the Department of Recreation and Leisure Studies at ext. 4098 or/ at mfawkes@brocku.ca or/ Academic South Room 355.**

While academic advising services are also available through the Office of the Registrar, we urge you to visit Michael and use our Department's in-house advising service. Nobody knows our degree programs and career options better than we do!

You Are Responsible for Your Education

The faculty and staff at Brock want our students to be successful! To the best of our ability we strive to ensure that the information, resources and support that you require are available. The responsibility for successfully earning your undergraduate degree,

however, ultimately lies with you - the student. While it may sound cliché, what you put into your Brock experience is what you get out of it.

You must take the initiative, time and effort to

- become familiar with the contents of the Brock Undergraduate Calendar and your program requirements
- ensure that the courses you select meet your degree requirements and that you adhere to restrictions, course pre-requisites and published deadlines
- use the BIRT registration system, the Student Self Serve, your badger account and other technology as required (e.g., Web CT)
- achieve good grades, ask questions when unclear and seek help when you need it

Our Department Faculty and Academic Advisor are approachable and willing to guide you along the way.

Good Grades *Are* Important

Regular study habits, good time management, prioritizing your assignments, utilizing study strategies that work for you and knowing when to seek help are all important elements of academic success. Getting off to a strong start by staying on top of your busy workload right from the get-go in all your courses will help you establish momentum. By allowing yourself to lag behind or coast until due dates and tests are looming, you place yourself in a position of having to play "catch up". The quality of your work and your grades will suffer in the long run.

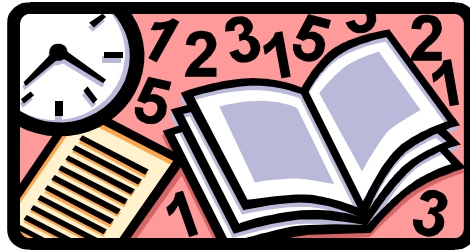
Your grades *are* important. In fact, did you know that...?

★BRLS and BTS students who do not achieve a minimum of 60% in RECL / TOUR 1P91 are ineligible to continue as a major and will be removed from their program.

★BRLS and BTS students who wish to complete a 4 year Honours degree must apply to 4th year. Admission to 4th year is not guaranteed. One of the eligibility criteria for the Honours program in year 4 is a minimum 70% major average.

★In order to meet the minimum admission criteria for Pre-Service Education at Brock (e.g., teachers college), you must have a minimum of 10 credits that average at least 75%. Admission to Pre-Service Education, as well as other university

level graduate programs across Ontario, is a highly competitive process. Undergraduate grades are considered very seriously.



Assistance for Students

If you are having difficulty with stress management, your physical health or if you need somebody to talk to, please take advantage of the confidential counseling and health services offered at the **Student Development Center** www.brocku.ca/sdc/ (ext. 4750) and **Student Health Services** www.brocku.ca/healthservices/ (ext. 3243).

The **Student Development Centre (SDC)** also offers services and resources that will:

- Ease the transition from high school, job or home to university
- Sharpen existing learning strategies and help develop new skills
- Build the confidence and motivation necessary to meet the demands of university.
- Support students who have a physical, medical, sensory, mental health, or learning disability

Whether you need help with writing papers, getting organized for exams or you are a mature student returning to school for the first time in years, the staff at the SDC can help you via their learning skills workshops, connections to tutors and links to on-line learning skills websites.

One of the programs offered through Learning Skills Services is called **Study Write!** It is a free drop-in service, operating on a "first come, first served" basis. Students who would like help developing their skills in time management, reading strategies, essay writing, etc. can drop into Room 400 Schmon Tower from Monday - Friday. For drop-in

days and times (as well as information on other programs) please visit the Learning Skills Services website at www.brocku.ca/sdc/learning/do.html.

Learning Skills Services also has great links to valuable on-line resources that can help students with their study skills. Check out the following how-to-study and write sites:

Brock Study Write Tips

www.brocku.ca/sdc/learning/studywrite/index.html

HowToStudy.com

<http://www.howtostudy.com/>

UWO Student Development Centre Learning Skills Centers

<http://www.sdc.uwo.ca/learning/>

Perdue University On-Line Writing Lab

<http://owl.english.purdue.edu/>



Badger Computer Accounts

What is a Badger account?

A Badger account is a free e-mail account on Brock's main student server known as "Badger". Named after the University mascot, Badger gives you access to e-mail and news groups. Badger is also equipped to host your personal web page. Every student registered at Brock (part-time or full-time) is entitled to a Badger Account. Your account will remain active as long as you are a registered or returning student.

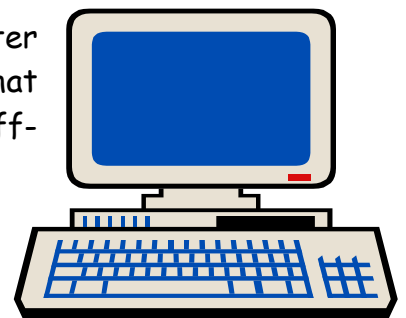
Why is my Badger account important?

Some Brock departments and faculty will be using your Brock e-mail address as the only means to deliver information to you outside of classes. *It is your responsibility to regularly check your Brock address for important messages. Students who do not check their Badger email accounts may be missing important information!*

Where can I access my Badger account?

You can access your account on campus in any of the computer labs. You can also access your account from any computer that has Internet access. Internet access from residence or off-campus can be arranged through the Brock for a fee.

What do I do if I have not set up my Badger account yet?



- You must set your password on the Registrar's Self Serve web page at <http://rattler.ccs.brocku.ca/liveasp/dbbrock/> before you try to log into Badger.

Can I forward my Badger e-mail to the e-mail account I use most often?

Yes! E-mail forwarding is available for students on Badger. This allows you to have any e-mail that is sent to your Brock e-mail address automatically forwarded to your most frequently used address. To find out how to forward your e-mails please go to the Brock ITS website at <http://www.brocku.ca/its/tools/students/forwards.cgi>. Please be aware, however, that there are risks associated with e-mail forwarding using certain providers. Be sure that you consider e-mail forwarding carefully. It may be more reliable if you get into a habit of checking your Badger account once a day.

Stay Healthy - Get Involved



All work and no play - not in the Department of Recreation and Leisure Studies! Living a balanced, healthy and active lifestyle is what we are all about. At Brock we strive to create an environment that not only promotes intellectual growth but one that also fosters physical, emotional, social and spiritual well-being. Good nutrition, rest, the company of friends, community involvement, the pursuit of extra curricular interests and leisure in your life are all important elements of a positive university experience.

- Brock offers students a fantastic and wide range of recreation, sport, fitness and aquatic programs through Campus Recreation at www.brocku.ca/recserve/.
- Brock's Centre for the Arts is a prominent cultural center in the Niagara region. To view the upcoming entertainment line-up, visit www.arts.brocku.ca/.
- Brock students organize a variety of special interest groups and clubs. Look for information in student newspapers and on bulletin boards around campus or contact the Brock University Student Union (BUSU) to locate a special interest group at Brock.



The Niagara Region and local St. Catharines community also offers a variety of affordable and interesting ways to enhance your time at Brock. Be a tourist for a day and explore historically significant points of interest in the area, or visit breathtaking

Niagara Falls. Get outdoors and take a hike through the Niagara escarpment. Take advantage of the scenic bicycle and roller blade paths that stretch from Niagara-on-the-Lake to Fort Erie. Whatever your interests, we hope you take advantage of these great opportunities while at Brock!

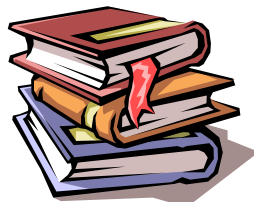


Recreation and Tourism Student Society

The Recreation and Tourism Student Society is an excellent way to have fun, meet other Department majors and become involved in your program and the community at large. The Society has initiated a variety of worthwhile events and projects over recent years including an annual student party during the December holiday season, charity fundraisers, the first year student disORIENTATION event and a student book prize just to name a few. For more information please contact rectourcouncil2004@hotmail.com



Recreation and Tourism Student Society Book Prize



Thanks to the fundraising efforts of student volunteers in our Recreation and Tourism Student Society, BRLS and BTS majors can apply for an annual Book Prize established by the Society. One award per year is granted to a returning full time recreation or tourism student with a major average of greater than 75% who demonstrates promise to the profession. The on-line application for this and other financial awards are available on the **Brock Student Award and Financial Aid website** at www.brocku.ca/safa/. The application deadline for the Book Prize is June.

Student Academic Initiatives Fund (SAIF)

The **Student Academic Initiatives Fund (SAIF)** financially supports initiatives that offer BRLS and BTS students an opportunity to engage in exceptional learning, leadership, or interaction with the broader academic or professional field. Most notably, this includes initiatives in which students have been selected to represent the Department or Brock in a role that allows active contributions to the learning environment for other students, advancement of their field of study, or enhancement of the profession. **Application deadlines are June 1 and December 1.** Forms can be downloaded off our Department websites.

Centre for Teaching, Learning and Educational Technologies

The Brock Centre for Teaching, Learning and Educational Technologies (CTLET) offers a series of workshops on teaching and learning of specific interest to Teaching Assistants (TAs) and those who would like to become TAs in the future. Workshops take place throughout the academic year. Sample topics include:

- Dealing with Plagiarism
- Handling Conflict, Anger and Emotion in the Classroom
- How To Prepare Your Students For the Exam
- Adult Learning Styles
- Fair Marking Practices

Workshop topics are advertised each month on the CTLET web site at www.brocku.ca/ctlet. Students are welcome to attend workshops simply by pre-registering for the session with the CTLET.

The CTLET offers a **certificate program** for TAs and prospective TAs who attend a **series** of workshops. **Basic Certification** requires participation in 8 workshops offered throughout the year. **Advanced Certification** requires achievement of the Basic Certificate and participation in an additional 8 workshops along with submission of a statement of teaching philosophy. Undergraduate students can apply their certificate towards the **Experience Plus** program offered through Career Services. Students who enroll in the Certification Program receive a framed certificate at the end of the academic year, presented during the TA Reception, hosted by the Vice President

Academic and the Centre for Teaching, Learning and Educational Technologies. TAs earning the Advanced Certificate are also invited to participate in Faculty workshops.

The *TA Guide to Teaching and Learning at Brock University*, a handy reference tool for both new and experienced TAs, covers a vast array of information on TA rights and responsibilities. It is available in PDF format or for \$5.00 through the CTLET www.brocku.ca/ctl/pdf/September2003TAGuide.pdf.

There are many benefits to participating in the TA Certification Program. It provides students with an opportunity to gain experience, confidence and skills that can be applied upon graduation in the workforce. Students who have an interest in becoming leaders, trainers and facilitators in the recreation and tourism sectors are encouraged to pursue certification and apply to work as a TA in their 4th year.

Experience Plus

Experience Plus is a free student service offered through the Career Services office at Brock. It facilitates the development of your career portfolio and assists you in obtaining career related employment upon graduation. Your professional looking **Experience Plus Transcript** will track your:

- on-campus jobs and associated employable skills
- participation in career related workshops and conferences
- on or off campus volunteer and leadership experiences and associated skills
- placements and internships (some rules apply) and associated employable skills
- career related certificates (e.g., First Aid, CPR, NLS, NCCP, TA Certificate, etc.)

Include your Experience Plus transcript when presenting your career portfolio to employers. This transcript serves as a summary of the skills and certifications you develop during your time at Brock. Once you register for Experience Plus on-line with Career Services at www.brocku.ca/expplus/portfolio/register.phtml you can view your record on-line at any time. **The Department of Recreation and Leisure Studies highly recommends that all BRLS and BTS students register for Experience Plus in year 1** however even if you are entering year 4, it's still not too late! Career Services also operates other unique programs as well:

Med Plus is an experiential learning, non-credit initiative designed to provide students with the skills and experience necessary for a successful health professional career. It has two key goals. Med Plus



aims to help students boost their chances of being accepted into graduate health programs (e.g., Med School, physiotherapy programs, etc.). Med Plus also helps develop a supportive network of contacts and mentors.



International Plus certification allows you to make contact with people from numerous countries, enhance your international experiences and develop awareness of cultures other than your own through interaction with people from around the world. To be awarded International Plus certification a student must volunteer for 50 hours in a position that has an international dimension, on campus, with a community agency or abroad. This is an excellent program for BTS students who are on exchange or are taking international fieldwork courses!

For more information about these programs please do not hesitate to contact Pauline Peer, Experience Plus Coordinator at ext. 4414 or visit the website above.

Career Services Offers a Wealth of Valuable Resources!

Visit the Career Services website or drop into the centre located on the 4th Floor of the Schmon Tower to take advantage of...

- Online recreation and tourism job postings from around Ontario!
www.brocku.ca/career/emp/emp_opp.html
- Calendars from pre-service education programs (teachers college) in Ontario, New York and elsewhere around the world
- Course calendars from universities & colleges that offer on-line / distance education courses (e.g., for Letters of Permission)
- Graduate study calendars from various institutions
- Information on student exchange / study abroad opportunities
- Samples of resumes, portfolios and covering letters
- Great books geared toward helping you find a career in a specific sector (e.g., titles like *Opportunities in Environmental Careers; Opportunities in Sports and Fitness Careers*)
- Community Service Directories for urban regions (e.g., Toronto, Barrie, Hamilton, Niagara) that list organizations, describe services and provide contact information. Great resources for researching prospective employers and sending resumes out!
- Industry stats on employment opportunities and trends, salaries, who's hiring, jobs recreation and tourism alumni are in now

Career Services also offers computer access, workshops, help with career planning and job search (mock interviews, resumes, portfolios, etc.)

Course Outlines

While we would like to think that our students keep all their textbooks, course notes and assignments for future reference, we do strongly recommend that at minimum you save your course outlines in a file or binder. Why? Believe it or not they may come in handy down the road. Upon graduating from Brock (perhaps even years down the road in your career) you may want to enroll in a post-graduate program or apply for some form of professional designation. Your course outlines may help you make a case for "credit for prior learning" or help you meet the certification criteria.

Brock / College Articulation Agreements

Are you interested in earning both a university degree and college diploma? Brock's Department of Recreation and Leisure Studies has formal Articulation Agreements with the following colleges:

- ◆ Canadore College
- ◆ Centennial College
- ◆ Conestoga College
- ◆ Fanshawe College
- ◆ Humber College
- ◆ Mohawk College
- ◆ Niagara College
- ◆ Sir Sanford Fleming College



Graduates from **the** Bachelor of Recreation and Leisure Studies degree program at Brock who have a **65% overall average** are eligible to apply to the above colleges to **complete a Recreation and Leisure Services college diploma in one year.**

Graduates from the Bachelor of Tourism Studies degree program at Brock who have a **65% overall average** are eligible to apply to **Niagara College** to **complete a Tourism Marketing and Operations college diploma in one year.**

Graduates from the Recreation and Leisure Services diploma programs at the above named colleges who have achieved a minimum 75% overall average will be granted up to 7.5 credits, as determined by the Office of the Registrar at Brock, towards their 15 credit or 20 credit Bachelor of Recreation and Leisure Studies degree. Graduates from the Tourism Marketing and Operations diploma program at Niagara College are also eligible for 7.5 transfer credits toward their 20 credit Bachelor of Tourism Studies degree.

What are the benefits of earning both a college diploma and a university degree?

Both university and college programs strive to provide students with quality and meaningful education that balances knowledge, skill development, communications, field experience, research and content specific to the many facets of the recreation and tourism industries. Both types of educational programs have their strengths in terms of preparing students for their future careers.

A university education, while providing a greater emphasis on theory, research and critical analysis of the discipline, positions students to enter professional employment in the recreation and tourism fields, pursue the profession of teaching or graduate studies (e.g., Pre-Service Education, Masters degree).

A college education offers the opportunity to integrate and apply disciplinary knowledge directly in community and professional contexts. The strength of the college experience is that it emphasizes practical skills employed directly in the workplace.

Given our contemporary competitive job market, more and more employers are seeking candidates who possess both theoretical knowledge and applied job skill experience. Brock's Articulation Agreements offer the potential for both of these academic experiences and students will benefit from both the university and college environment.

For more information on our Department Articulation Agreements please contact Michael Fawkes, Academic Advisor for the Department of Recreation and Leisure Studies at ext. #4098 or mfawkes@brocku.ca. You may also contact the Program Coordinators of the college programs directly and check out their websites to find out more about their programs and field placement options.