

# Year 2 (2026) - FAR Implementation Report

## Visual Arts

### Undergraduate Programs

(reviewed 2023/24)

**Recommendation #1: Review Faculty complement, focusing on the hiring of BIPOC faculty and the number of courses taught by Sessional Instructors.**

#### **ARC Disposition of the Recommendation**

ARC acknowledges that the recommendation to review its faculty complement is worthy of consideration but outside of the Committee's jurisdiction. The Committee advises the Department to advocate through normal channels for additional faculty positions.

**No Implementation Plan required.**

#### **Comments 2025:**

Fall 2024, the VISA Department submitted a proposal for a Black cluster hire in the area of Contemporary Studio Art Practice (including but not limited to performance art, media art, social practice, installation, and/or curation). While we were unsuccessful in our proposal for the Black cluster hire, we secured approval for a Painting position which is a retirement replacement. The probationary tenure-track teaching-intensive position in Painting and Extended Practice will be posted in March and the position will begin January 2026.

#### **Comments 2026:**

We have been approved to hire a three-year ILTA in Drawing and Extended Practice with an anticipated start date of July 1, 2026. We are currently engaged in the review of applications (March/April 2026).

**Recommendation #2: Review staff roles and responsibilities to identify more efficiencies and enable greater delegation of work from Department Chair.**

#### **ARC Disposition of the Recommendation**

ARC acknowledges that the recommendation to review staff roles and responsibilities is worthy of consideration but outside of the Committee's jurisdiction. The Committee encourages the Department to determine appropriate strategies to identify more efficiencies and enable greater delegation of work.

**No Implementation Plan required.**

**Comments 2025:**

We undertook the review of our Visual Arts Facilities Coordinator position in February 2025 and will be undertaking the review of our Administrative Assistant position Spring/Summer 2025. We anticipate undertaking the review of the Gallery Coordinator position in Fall 2025.

**Comments 2026:**

Administrative Staff restructuring took place in March 2026, as part of the larger Faculty Administration Support Services Operating Model restructuring. Our long-serving Administrative Assistant elected to retire as part of this process. We are now working with a new MIWSFPA Administrative Assistant and a new Academic Coordinator.

The review of the Gallery Coordinator position was delayed, but it is currently being reviewed and will be complete Spring 2026.

**Recommendation #3: Investigate ways to enhance the technology used in curriculum delivery and improve its overall use within the Department.**

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted. The Committee believes the Department, in consultation with the Dean's office, is best positioned to determine appropriate strategies to enhance the technology used in curriculum delivery and improve its overall use.

**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving:	Department
Responsible for resources:	Department/Dean
Responsible for implementation:	Department
Timeline:	Dean of Humanities to report by the end of academic year 2024-25.

<b>Actions</b>	<b>Responsibility</b>	<b>Year One</b>	<b>Year Two</b>	<b>Year Three</b>
Action #1: Consult with full-time and part-time faculty, and staff about their experiences using existing technology in our studios/classrooms to: a) identify issues, b) find out what is needed to support pedagogy in our classes, c) use this feedback to inform our priorities.	Chair and Media Resource Coordinator	T	O	
Action #2: Pursue opportunities to improve audio and visual technologies in studios/classrooms.	Chair and Associate Dean of Fine and Performing Arts	T	O	
Action #3: Explore opportunities to improve communication with ITS and strengthen processes.	Chair and Associate Dean of Fine and Performing Arts	T	O	

\*On Target (T), Delayed (D), Complete (C), Complete and Ongoing (O)

**Comments 2025:**

The Associate Dean, Fine and Performing Arts, assisted the Department in securing a new iMac to replace a unit on one of our smart carts that was no longer functioning. The Associate Dean also submitted a proposal to external funders in the hopes of securing a new projector for one of our studio classrooms. We were successful in securing some internal funding through the Dean of Humanities Office to assist us in replacing damaged equipment (cause by flooding in the MIWSFPA, Spring 2024) and to purchase some additional digital equipment for our digital course offerings to help us ensure access for students after significant growth in our first-year enrolments. We continue to work with ITS to resolve technical issues as they arise, and to look for ways to improve communication and strengthen processes.

**Comments 2026:**

The Associate Dean, Fine and Performing Arts, was successful in securing funding from an external donor for a new classroom projector for one of our studio classrooms. Internally, we were able to tap into the MIWSFPA Evergreen Fund to secure two other projectors for other studio classrooms and an AV cart (lectern) for our painting studio. Our painting studio previously did not have a lectern. These equipment purchases totaled more than \$22,000. These technological upgrades were critical and urgent for our teaching spaces, as our technology was reaching end of life, and in the case of the AV cart had not previously existed. The AV cart for painting was one of the items identified by teaching faculty as a priority issue, as was the clarity of the images projected by our projectors. We have also added HDMI cables to our spaces so that faculty can connect their own devices easily into our classroom technology infrastructure, which was also a request. Additionally, we were able to secure funding for a new Sound Kit for our sound courses and digital media offerings.

We continue to work with ITS to resolve technical issues and to look for ways to improve communication and strengthen processes – this is a work in progress. University-wide Administrative Restructuring of ITS also led to some difficulties and delays. We have worked to make better use of ITS's ticketing procedures this year and the Associate Dean, Fine and Performing Arts has been effective in advocating for MIWSFPA needs and bridging communication gaps with ITS.

**Recommendation #4: Investigate ways to improve the Facilities, particularly the Gallery and studio spaces.**

**ARC Disposition of the Recommendation**

ARC acknowledges that the recommendation to investigate ways to improve the facilities is worthy of consideration but outside of the Committee's jurisdiction. The Committee advises the Department to advocate through normal channels for any additional resources.

**No Implementation Plan required.**

**Comments 2025:**

We undertook reconfiguration of equipment and storage in our Drawing Studio to allow for more efficient use of space in October 2024 and we removed bulky unused equipment from our Foundation Studio in December 2024. Blackout curtains were installed in the Gallery in August 2024 which will allow for a wider range of exhibitions (media/digital projections and installations). We are limited as to what we can change in terms of our physical building and space allotment within the MIWSFPA.

\*On Target (T), Delayed (D), Complete (C), Complete and Ongoing (O)

**Comments 2026:**

We are examining the storage spaces that we do have. We are cleaning up and reorganizing those spaces for greater storage efficiency. We are also looking at where we can improve access for storage items – especially studio props and art materials. Space continues to be an issue. As our enrolment is growing, we have concerns about how we will sustain growth without additional physical space to grow into.

**Recommendation #5: Investigate ways to create sculpture studios.**
**ARC Disposition of the Recommendation**

ARC considers the recommendation to investigate ways to create sculpture studios to be accepted but acknowledges that the allocation of resources lies outside the jurisdiction of ARC. The Committee advises the Department to advocate through the usual channels for any additional resources.

**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving:	Department
Responsible for resources:	Department/Dean
Responsible for implementation:	Department/Dean
Timeline:	Dean of Humanities to report by the end of academic year 2024-25.

Actions	Responsibility	Year One	Year Two	Year Three
Action #1: Investigate the possibility of sharing existing, on-site space/equipment at the MIWSFPA.	Chair	T	O	
Action #2: Investigate alternative approaches for offering sculpture courses (alternative processes and techniques) that would require less physical infrastructure and equipment.	Chair and Departmental Committee	T	O	
Action #3: Consider the feasibility of pursuing off-site options for studio space to expand sculpture offerings.	Chair and Departmental Committee	T	D	

**Comments 2025:**

Some early discussions and investigations are underway.

**Comments 2026:**

Some outreach has been done to explore the possibilities of utilizing shared space at the MIWSFPA – discussions are ongoing. The department has developed a sculpture course, *Expanded Sculptural Practices*, that will offer students alternative sculpture processes and techniques. We will submit this course in the next round of UPC submissions (submission Fall 2026, course to be offered 2027-2028). We will be able to offer *Expanded Sculptural Practices* without the use of a traditional sculpture studio. This is one way that we can begin to address being able to offer more sculpture options.

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The investigation of off-site sculpture facilities has been delayed – time was needed this year to deal with finding alternative off-site space for our digital video art courses because of the loss of the use of the FirstOntario Performing Arts Centre this Winter.

**Recommendation #6: Ensure continued and ongoing Curriculum review.**

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted and in the process of implementation. The Committee recognizes that the Department will undertake the necessary review and determine appropriate strategies.

**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving:	Department
Responsible for resources:	Department/Dean
Responsible for implementation:	Department
Timeline:	Dean of Humanities to report by the end of academic year 2024-25.

Actions	Responsibility	Year One	Year Two	Year Three
Action #1: Review and undertake necessary changes to curriculum (recommended changes based on the Program Review and other changes based on programmatic need)	Chair and Departmental Committee	T	T	
Action #2: Renewal of mission/vision; review of prerequisites, student progression and degree structure. (Departmental Retreat – Part 1)	Chair and Departmental Committee	T	T	
Action #3: Curriculum mapping, review of Degree Level Expectations and Course Learning Expectations. (Departmental Retreat – Part 2)	Chair and Departmental Committee	T	T	
Action #4: Establish a departmental Curriculum Review Committee (tasked with ongoing responsibilities for curriculum review, embedded in departmental policy and procedure).	Chair and Departmental Committee	T	T	

**Comments 2025:**

Some immediate curriculum changes were undertaken in Fall 2024. Studio course hours were reduced from 5 to 4 hours to alleviate space and scheduling constraints. The move to 4 hour classes will enable us to schedule 3 classes a day in a given studio, instead of only 2, providing greater flexibility for students. This change was made in response to a Review Committee recommendation. We also secured a separate subject code for our History of Art and Visual Culture courses (HAVC) to make our degree requirements easier to navigate for students. Previously, both Studio and History of Art courses used VISA as the subject code, now we will have VISA and HAVC as subject codes. A suite of new History of Art and Visual Culture courses were added to refresh course offerings. Also, outdated courses and courses that have not been offered in the last five years were deleted from the calendar.

\*On Target (T), Delayed (D), Complete (C), Complete and Ongoing (O)

**Comments 2026:**

The department has begun its planning related to the renewal of the mission/vision, degree progression, and curriculum mapping. The department will be working with the Centre for Pedagogical Innovation (CPI) and tapping into the Curriculum Delivery Initiative (CDI) to assist with these processes.

Timelines have stretched a little bit with the announcement of the new Degree Architecture. The hope is to be able to initiate work on the mission/vision Spring/Summer 2026 and curriculum review Summer 2026 through next academic year.

**Recommendation #7: Investigate ways to enhance student Recruitment & Retention.**
**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted. The Committee believes that the Department, in consultation with the Dean's office, is best positioned to determine appropriate strategies to enhance student recruitment and retention.

**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving:	Department
Responsible for resources:	Department/Dean
Responsible for implementation:	Department
Timeline:	Dean of Humanities to report by the end of academic year 2024-25.

Actions	Responsibility	Year One	Year Two	Year Three
Action #1: Undertake initiatives to strengthen connections with local secondary schools and secondary students.	Chair and the Departmental Committee	T	O	
Action #2: Undertake and foster community building, experiential learning opportunities, and retention initiatives for students within the Department.	Chair and the Departmental Committee	T	O	
Action #3: Survey current students to gain additional insight into student experience (online survey, pizza with the Chair sessions, fourth-year focus group).	Chair	T	O	
Action #4: Assess and implement change in response to student feedback.	Chair and Departmental Committee	T	T	

**Comments 2025:**

The Department was successful in securing Dean's Discretionary Funding to run an event as a retention initiative to support a sense of community for our students. We invited Jen Judson of Paper Bananas, an alumnus of our program, to hold a collaborative collage workshop for students at the MIWSFPA in November 2024.

Our programming for the VISA Gallery strategically provides opportunities for students from different levels (first year to fourth year) to exhibit their work, participate in workshops and events, and to connect with one another throughout the year. In 2024-2025 the gallery hosted 10 exhibitions and ran 4 workshops/events.

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The Department initiated the planning for a Niagara Region Secondary School Juried Drawing Exhibition. This event reached 25+ local secondary schools (Public, Catholic, and Private) and their faculty members. We received submissions from 16 schools and over 150 works. 60 works were accepted into the exhibition. This event has the potential to reach hundreds of local students and their parents/supporters and to bring them to our campus. This exhibition strategically strengthens our ties with local secondary school teachers, consultants, and school boards. The first exhibition, *DRAWN 2025*, will take place in May 2025.

#### **Comments 2026:**

We have continued to strengthen our connection with schools in the region and surrounding area by offering workshops for secondary students in both the Fall and Winter terms. We provide workshops in collaboration with our Recruitment Officer and Recruitment Ambassadors. Amy Friend offered three photography focused workshops, and Amanda Burk is offering two drawing workshops in the Spring. We also connected this year with BealArts for their International Portfolio Day and Troy Ouellette and our Recruitment officer participated in this event in London, ON. Closer to home, we tapped into a National Portfolio Day Recruitment event in Niagara, forging new connections that we anticipate will see us attending additional recruitment events in 2026-2027. We are actively working on creating transfer pathways for students from Sheridan College and Flemming College, as another recruitment initiative.

This year as a retention initiative we launched *Pizza with the Chair*. We held a *Pizza with the Chair* in November 2025, open to all Visual Arts and History of Art and Visual Culture students, which served as a space for students to connect with staff, faculty and other students. We offered brief announcements and used the space to welcome questions and feedback. In March, we held two more *Pizza with the Chair* events directed at third- and fourth-year students. These events were structured to allow time for focused feedback on the program. We will be using this feedback to help inform programmatic decisions. This year we held a Meet and Greet for History of Art and Visual Culture Majors. Keri Cronin, serving as a HAVC Liaison, gathered faculty and students to build community and greater sense of connection. The Visual Arts Gallery hosted multiple initiatives and exhibitions inviting students to submit, participate, exhibit their work, and to gather together to celebrate – *Models of Sound* (juried exhibition), *Annual Juried Exhibition*, *Artist Market*, *Holiday Market*, *Plinths* (call for sculpture and 3-D works), *Still Becoming: Advance Art Practice exhibition*, *Practices in Conversation* (faculty exhibition), and the *Honours Exhibition*.

Also this year, we actively encouraged faculty to submit grant applications to support Experiential Education in courses for 2026-2027. Donna Szóke was successful with a CEWIL grant in Fall 2025 for *MicroCinema Lounge* for her course VISA 2P97 *Digital Video in Contemporary Art*, and Elysia French in HAVC 3P84 *Visual Culture and the Institutions of Art History* has been collaborating with RAiN (Rodman Art Institute of Niagara) and RiverBrink Museum. We are working closely with our Experiential Education Coordinator to find and develop more experiential learning opportunities.

**Recommendation #8: Explore opportunities to enhance engagement with University Services (on main campus).**

#### **ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted. The Committee believes that the Department is best positioned to determine appropriate strategies to enhance engagement with University Services.

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**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving:	Department
Responsible for resources:	Department/Dean
Responsible for implementation:	Department
Timeline:	Dean of Humanities to report by the end of academic year 2024-25.

Actions	Responsibility	Year One	Year Two	Year Three
Action #1: Ensure that regular communication of university services and resources are being communicated to students through departmental channels (email, course outlines, digital notice boards, etc.).	Chair, Administrative Assistant, Media Resource Coordinator	T	O	
Action #2: Create greater flexibility in our scheduling structures to enable students to more easily access University Services.	Chair and Departmental Committee	T	C	
Action #3: Continue working with the Associate Dean of Fine and Performing Arts on initiatives related to bringing greater access to services and resources directly into the building and actively promote the resources that are available to students at the MIWSFPA.	Chair and Associate Dean of Fine and Performing Arts	T	O	
Action #4: Connect with Office of Research Services (ORS) to investigate ways to enhance communication and connection between VISA and ORS.	Chair and Departmental Committee	T	O	
Action #5: Collaborate with the Associate Dean of Fine and Performing Arts and the Chairs/Directors at the MIWSFPA to plan Fall Orientation for incoming students (VISA, DART, MUSI, STAC)	Chair and Associate Dean of Fine and Performing Arts	T	O	

**Comments 2025:**

This year students had access to Off-Campus Living Support, Career Zone- Career Support, Mental Health Support, Academic Support – Learning Skills Specialist, and Academic Advising at the MIWSFPA. The Associate Dean of Fine and Performing Arts has been instrumental in advocating for this support for our MIWSFPA students. We actively communicated and promoted these opportunities to our students through our digital notice board and posters. Students also had access to BUSU Food First Sandwich Days. The Associate Dean of Fine and Performing Arts has been a strong advocate for us in securing these services at the MIWSFPA.

In collaboration with the library, we enhanced Library Collections Access at the MIWSFPA. The MIWSFPA is now a pick-up/drop-off location in our Library Omni system. At MIWSFPA, this library support is overseen by our Media Resource Coordinator.

The Department made a significant programmatic/scheduling change by moving our studio course offerings from 5 to 4 hours. This change means that students will have more flexibility to access on campus supports because classes

\*On Target (T), Delayed (D), Complete (C), Complete and Ongoing (O)

will now run in 4-hour blocks (morning, afternoon, evening), instead of running from 9 AM – 3 PM blocking full days in their schedule.

### Comments 2026:

The Associate Dean, Fine and Performing Arts, continues to be instrumental in ensuring that supports for MIWSFPA students are available and accessible in our building. We actively communicate and promote opportunities for students to connect with supports through our course outlines, digital notice board, and physical poster boards. BUSU provided multiple Food First Days, including Sandwich, Soup, and Salad Days at the MIWSFPA. The adjustments that we made to our course scheduling in 2025 (reducing studio courses from 5 hours to 4 hours) has substantially increased flexibility for students. We collaborated with the Associate Dean on Fall Orientation for incoming students and produced an informative and engaging event for first-year students.

In terms of connecting with ORS - the Chairs and Directors at the MIWSFPA met with Tim Kenyon, Vice-President Research, to discuss research occurring at the MIWSFPA. We anticipate that the new Research Management System (RMS) that is currently in soft launch will streamline application processes and provide greater continuity and connection to ORS moving forward.

### Recommendation #9: Enhance alumni and community engagement.

#### ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee believes that the Department is best positioned to determine appropriate strategies to enhance alumni and community engagement.

#### Implementation Plan (1<sup>st</sup> Priority)

Responsible for approving:	Department
Responsible for resources:	Department/Dean
Responsible for implementation:	Department
Timeline:	Dean of Humanities to report by the end of academic year 2024-25.

Actions	Responsibility	Year One	Year Two	Year Three
Action #1: Enhance outreach and opportunities for alumni to connect and participate in VISA events and activities.	Chair, VISA Gallery Coordinator	T	O	
Action #2: Strengthen connections with local arts organizations and enhance outreach and community engagement in VISA events and activities.	Chair, VISA Gallery Coordinator, Departmental Committee, and Associate Dean of Fine and Performing Arts	T	O	

\*On Target (T), Delayed (D), Complete (C), Complete and Ongoing (O)

Action #3: Create opportunities for alumni to interact with current students and faculty.	Chair and Departmental Committee	T	O	
Action #4: Create and maintain an alumni contact list and leverage support from the Office of Alumni Relations to strengthen alumni connections and outreach.	Chair, Departmental Committee, Alumni Relations	T	O	
Action #5: Provide greater visibility for our alumni and their stories on our website.	Chair and Departmental Committee, Mar Com	T	T	

**Comments 2025:**

The Department of Visual Arts offered two exhibitions in 2024-2025 which welcomed the participation of alumni and community and showcased their work (Under 100 and a Juried Exhibition). We invited community members and alumni to join us for our Walker Culture Leader 2024, Camille Turner, for a guest lecture and exhibition. We invited an alumnus of our program, Jenn Judson, to host a collaborative collage workshop for current MIWSFPA students.

**Comments 2026:**

The Department of Visual Arts offered bi-monthly exhibition receptions where we welcome alumni and community into our space, we also held four public talks (Artist Talk, Curator's Talk, two Walker Cultural Leader Talks). Our Walker Cultural Leader program enabled us to bring Wally Dion (artist) to the MIWSFPA in the Fall to provide two days of hands-on sewing workshops and a guest lecture to students, alumni and community members, and Omar Badrin (artist) visited in the Winter to provide a public talk on his work. We have collaborated with the Niagara Artist Centre for *Microcinema Lounge* and our *Honours Studio Exhibition*, and we engaged RAIN, RiverBrink Museum, and Niagara Artist Centre in course-related collaborations.

We have started an opt-in contact list for graduands which will enable us to keep in better contact with our alumni. We have included alumni spotlight to our MIWSFPA Viewbook and are looking at ways to add alumni content to our website.

**Recommendation #10: Explore ways to collaborate with the Rodman Art Institute of Niagara (RAIN) and access the Brock University Art Collection.**

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted and in the process of implementation. The Committee believes the Department is best positioned to determine appropriate strategies to collaborate with RAIN.

**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving:	Department
Responsible for resources:	Department/Dean
Responsible for implementation:	Department/Dean
Timeline:	Dean of Humanities to report by the end of academic year 2024-25.

\*On Target (T), Delayed (D), Complete (C), Complete and Ongoing (O)

Actions	Responsibility	Year One	Year Two	Year Three
Action #1: Initiate discussions with RAIN about opportunities for possible collaborations.	Chair and Departmental Committee	T	O	
Action #2: Establish connections between the Department and the Brock University Art Collection Committee.	Departmental Committee and VISA Gallery Coordinator	T	O	
Action #3: Strengthen ongoing communication and interaction with RAIN.	Chair, Departmental Committee, and VISA Gallery Coordinator	T	O	
Action #4: Support the work of the Brock University Art Collection Committee and leverage the University Art Collection as a resource.	VISA Gallery Coordinator and Departmental Committee	T	O	

#### Comments 2025:

We have undertaken initial discussions with RAIN about possible student placement opportunities and other collaborations. RAIN organized an Art Crawl in October 2024. Our Gallery Coordinator assisted RAIN with this event. 10 of our undergraduate students and many of our graduates/alumni participated in the event as exhibitors, and additional students attended the event.

Our Gallery Coordinator is now a committee member on the Brock University Art Collection Committee, which is Chaired by the Associate Dean of Fine and Performing Arts. The VISA Gallery will host a curated exhibition of works from the University Collection in September 2025. This display will raise awareness of the work in the University collection and will be tied to pedagogical activities for Studio and History of Art and Visual Culture students.

#### Comments 2026:

RAIN employed three of our students last summer in the roles of Curatorial Assistant, Digital Media Coordinator, and Programming Assistant. While these positions were part of a Summer Works initiative, it is evidence of the ways that our students are employable and valuable to our local community and arts and culture sector. Elysia French has been collaborating with RAIN in her HAVC 3P84 *Visual Culture and the Institutions of Art History* course, and she is actively exploring future opportunities for collaboration. RAIN is unfortunately experiencing funding challenges and may be leaving their physical space. If this occurs, it will present a setback for future work together.

The VISA Gallery hosted a curated exhibition of works from the University Collection in September 2025. The exhibition titled, *Intentional Futures*, was curated by Mandy Salter, Curator and Collections Manager for the University Arts Collection, and Sonya de Lazzer, Visual Arts Gallery Coordinator. This display raised awareness of the work in the University collection and was tied to pedagogical activities in our programs.

Our Visual Arts Gallery Coordinator continues to serve as a member of the Brock University Art Collection Committee, and the committee continues to be Chaired by the Associate Dean of Fine and Performing Arts. We've had students employed as student assistants working with Mandy Salter in 2025-2026 working directly with the University Art Collection. There are currently new positions posted to hire additional students to work with the collection in 2026-2027. Additionally, Mandy Salter did story

\*On Target (T), Delayed (D), Complete (C), Complete and Ongoing (O)

mapping of the Brock University collection with students in HAVC 3P52 *Visual Culture, Science and Technology*.

**Recommendation #11: Consider changing the STDA degree from a BA to a BFA.**

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted for consideration. The Committee encourages the Department to work with the Dean's office as they consider the viability of changing the degree to a Bachelor of Fine Arts.

**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving:	Department
Responsible for resources:	Department/Dean
Responsible for implementation:	Department/Dean
Timeline:	Dean of Humanities to report by the end of academic year 2024-25.

Actions	Responsibility	Year One	Year Two	Year Three
Action #1: Collect program data from other Universities in Ontario and Canada offering a BFA.	Chair and Departmental Committee	T	O	
Action #2: Analyze data and compare VISA's current BA Honours Studio Program to other BFA programs. Assess the merits/drawback of pursuing the BFA.	Departmental Committee	T	T	
Action #3: Initiate action through the Vice-Provost, and Associate Vice-President, Academic's Office to assess whether the programmatic changes needed for a BFA would be considered a major modification or require a new program proposal.	Chair	T	T	
Action #4: Undertake either the major modification or new program proposal (as required) and prepare program and curriculum changes for ARC and UPC to implement the BFA (if the addition of a BFA is approved by the VISA Departmental Committee).	Chair and Departmental Committee	T	T	

**Comments 2025:**

The Chair has met with the Vice-Provost, and Associate Vice-President, Academic about the steps and stages for considering the BFA. The VISA Departmental Committee agreed that investigating and collecting data related to other BFA programs will help inform next steps. Research and analysis will occur 2025-2026.

**Comments 2026:**

Program data has been collected on other BFA programs in Ontario and across the country. Analysis of the data is forthcoming and the discussion about whether to proceed with pursuing a BFA will occur in connection to discussions of the new degree architecture and the process of curriculum review.

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**Recommendation #12: Explore ways to enhance the Department’s Committee Structure.**

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted. The Committee believes the Department is best positioned to determine appropriate strategies to enhance committee structures within the Department.

**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving:	Department
Responsible for resources:	Department/Dean
Responsible for implementation:	Department
Timeline:	Dean of Humanities to report by the end of academic year 2024-25.

Actions	Responsibility	Year One	Year Two	Year Three
Action #1: Review departmental Policy and Procedures, including committees, committee structures, functions and reporting pathways.	Chair and Departmental Committee	T	T	
Action #2: Revise departmental Policy and Procedures, including committees, committee structures, functions, and reporting pathways.	Chair and Departmental Committee	T	T	
Action #3: Reinvigorate committee activities and reporting.	Chair and Departmental Committee	T	T	
Action #4: Ongoing review and upkeep of active committee structures and reporting.	Chair and Departmental Committee	T	T	

**Comments 2025:**

The Department’s Policies and Procedures are currently under review and revisions are being drafted.

**Comments 2026:**

The Department’s Policies and Procedures continue to be reviewed and revisions are being drafted. Active position changes (i.e., retirement and hiring of Visual Arts Studio Coordinator and Administrative Staff restructuring) have resulted in additional reflection and the need for discussion about structures and process before the revised Policies and Procedures document can be solidified. This remains a work in progress.

\*On Target (T), Delayed (D), Complete (C), Complete and Ongoing (O)