

Recreation and Leisure Studies

Undergraduate Review

Year 1 (2017) - FAR Implementation Report

(Reviewed 2015-16)

Recommendation #1.1

As a foundation for improving departmental climate, encourage and support faculty members to celebrate their clear, robust and shared passion for and commitment to student learning and praxis.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee recognizes the importance placed on this recommendation by the Reviewers, Department and Dean as foundational to the future success of the Department and the programs offered by the Department.

Implementation Plan (1st Priority)

Responsible for approving:	Department
Responsible for resources:	Department/Dean of Applied Health Sciences
Responsible for implementation:	Department/Dean of Applied Health Sciences
Timeline:	Dean of Applied Health Sciences to report by end of academic year 2016/17

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Explore appropriate / preferred ways to resolve emerging issues during the departmental retreat in May 2016.	Chair and Dean	T		
Action #2 Seek assistance from Dean, BUFA, HR on matters requiring intervention.	Chair and Members	T		
Action #3 Address climate through reviewer recommendations related to curriculum review and revision (summer/fall 2016).	Curriculum Committee	T		
Action #4 Provide vision for the Department from the Dean's perspective (fall 2016).	Dean	T		

2017 Comments

Addressing Departmental climate is a highly sensitive and long-drawn (even slow-moving) process.

Suggestions regarding addressing departmental climate were wide ranging.

Efforts made since acceptance of recommendations include:

1. refining departmental governance processes (for interpretational & operational conflicts). This has been accomplished through updating and refining existing policies and procedures for committees (6) and democratic principles and procedures (2) addressing arising issues following through with departmental procedures and policies guidelines consistently throughout the year.
2. addressing curriculum-related disharmonies through UPC discussions (for structural remediation). Several modifications have been made to the existing curriculum with a view to generating compatibilities between course objectives and skill / acumen fostering through appropriate learning sequencing / juxta positioning and schedules. These changes are discussed further under recommendations 3.1, 3.2 and 3.6.

Additional mechanisms suggested for future action include

1. holding workshops with external facilitators (for inter-personnel mediation),
2. developing a plan of action to create a unified vision of the Department. Dean (FAHS) has expressed the need for such an effort besides offering support through amicable and appropriate means as and when necessary on an ongoing basis. This measure will serve the purpose of recommendation #1.2.

Member commitment to all or most of these lacks enthusiasm. We continue our efforts to address this issue.

One of the critical issues to address and ideally agree upon is the acceptance of the supremacy of collective decision making. There continues to be conflict with this premise and the belief that specific streams should have the final say on what occurs in the streams. The latter thinking does not facilitate collective success and greater integration of programs/streams in the department and will continue to contribute to disharmony. Identification of this as a factor which needs to be addressed going forward would also be helpful.

Recommendation #1.2

Cultivate an overarching departmental identity among faculty and students, while at the same time nurturing more differentiated identities related to the three concentrations and the core.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee recognizes that this recommendation is closely aligned to #1.1.

Implementation Plan (1st Priority)

Responsible for approving: Department
 Responsible for resources: Department

Responsible for implementation: Department Timeline: Dean of Applied Health Sciences to report by end of Academic year 2016/17
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Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Curriculum related discussions	Chair, Curriculum Committee, Dean	T		

2017 Comments:

Opportunities for such a cooperative undertaking have commenced with revisiting and refining curriculum. Discussions to initiate changes occurred and was aided by curriculum mapping during the retreat (May 2016). Subsequent refinements to curriculum were made with the intent of cultivating an overarching departmental identity through increasing the interdisciplinary and cross-concentration offerings.

The Department made progress by “cleaning up” and “opening up” the curriculum as outlined below.

Clean-Up

- i. Identify gaps and overlaps in the curriculum. (Recommendation 3.1)
- ii. Identify redundancies in course content in the core curriculum (i.e. social psychology of leisure and sociology of leisure). (Recommendation 3.2)

Open-Up

- iii. Review the ways that the concentration areas may come together in complementary ways.
- iv. Consider how students can explore the focus and content of all concentrations before having to commit to one. (Recommendation 3.6)
- v. Become a more interdisciplinary focused department, and find common ground with regard to helping students realize how to serve and problem solve via multiple pathways (e.g., therapeutic and outdoor recreation working together around wellbeing for individuals with physical limitations or outdoor and community recreation working together to provide youth development programming). (Recommendation 3.7)
- vi. Structure more flexibility across the concentrations so that students can develop expertise in more than one concentration. Using the minor option may be one pathway to doing so. (Recommendation 3.8)

The third aspect that guided curriculum discussions was “integration and flexibility.” These recommendations have not been fully addressed by the Department but will be revisited during the 2017 retreat.

Integrate & Flexible

- vi. Strive for greater efficiency of core delivery across and within concentrations and the core. In this vein, consider staggering course offerings so some are not offered every year. (Recommendation 3.3)
- vii. Develop a plan for the systematic integration of library resource-use skills through each year of the curriculum within the program curriculum. (Recommendation 3.4)
- viii. Integrating more co-curricular activities in year 3 or 4 that build on the 2nd year programming course camping trip to develop a stronger departmental identity among students. (Recommendation 3.5)

Develop mechanisms for strengthening transfer students’ critical thinking and writing skills and their theoretical knowledge without marginalizing them. Consider partnering with the library to help transfer students develop some of these skills. (Recommendation 4.2)
 The UPC changes effected through these discussions will come into effect beginning 2017/2018 academic year.

Please see response to recommendation 1.1, 3.1, 3.2, and 3.6 as these recommendations and actions are closely aligned.

Recommendation #2.1

Formalize which decisions should be made by senior administrators in the department and which should be made collectively, involving all faculty members.

ARC Disposition of the Recommendation

ARC considers this recommendation to describe current practice as found in the Faculty Handbook and Collective Agreement. The Committee believes that a review of Department governance documents in order to codify practices and improved communication around decision-making would address the intention of the reviewers in this recommendation.

Implementation Plan (1st Priority)

Responsible for approving: Department
 Responsible for resources: Department
 Responsible for implementation: Department
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2016/17

Actions	Responsibility	2016/17	2017/18	2018/19
On Target (T), On Hold (H), Delayed (D), Complete (C)				

<p>Action #1 Direct faculty members to current practices found in the Faculty Handbook and Collective Agreement.</p>	Chair, Dean	T		
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2017 Comments:

Faculty members actively utilize the Faculty Handbook and Collective Agreement on a regular basis for decision making. The Department reviews and discusses and updates governance documents on an ongoing and annual basis.

Recommendation #2.2

Develop decision-making policies and procedures so that decisions are transparent and collectively made whenever possible. Focus in particular on policies and procedures relating to resource allocation, work-load distribution, sessional hiring and personnel issues.

ARC Disposition of the Recommendation

ARC considers this recommendation to describe current practice. The Committee believes that a review of Department policies and procedures would address the intention of the reviewers in this recommendation.

Implementation Plan (1st Priority)

Responsible for approving: Department
 Responsible for resources: Department
 Responsible for implementation: Department
 Timeline: Dean of Applied Health Sciences to report by end Of academic year 2016/17

<p>Actions On Target (T), On Hold (H), Delayed (D), Complete (C)</p>	<p>Responsibility</p>	<p>2016/17</p>	<p>2017/18</p>	<p>2018/19</p>
<p>Action #1 Periodic and consultative review and update of policies and procedures undertaken</p>	<p>Department Members including the Chair</p>	<p>T</p>		
<p>Action #2 Implementation</p>	<p>Department Chair & Committee Chair(s)</p>	<p>T</p>		

2017 Comments

In the past one year the department has revisited and addressed existing policy and procedural documents to update as deemed appropriate collectively. Members engage as a

collective reflect on what, how, when, and why these procedures exist, and how to follow and apply guidelines appropriately. Generally, deliberations commence at the start of the Fall term and continues through the four-month period intensively.

The deliberations and upgrades are mostly undertaken during departmental meetings (once every fortnight) wherein all members are invited / expected to participate. Occasionally these deliberations are initiated at the committee level before being presented to the department.

All members, Dean and staff have access to these updated documents via SharePoint.

Recommendation #2.3

Support and provide developmental opportunities to the chair so they are strongly positioned to lead the department through this and other administrative processes.

ARC Disposition of the Recommendation

ARC considers this recommendation to describe current practice. The Department is encouraged to take advantage of the support and developmental opportunities available to the chair.

Implementation Plan (1st Priority)

Responsible for approving:	Department
Responsible for resources:	Department/Dean of Applied Health Sciences
Responsible for implementation:	Department/Dean of Applied Health Sciences
Timeline:	Dean of Applied Health Sciences to report by end of academic year 2016/17

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 This recommendation is in effect.	Chair, Dean	T		

2017 Comments:

The Chair and Dean meet periodically to take stock of matters and concerns. On many occasions the Chair has solicited advisements for appropriate course of action from the Dean who has facilitated focused meetings to resolve grey areas. Some of these include: sessional hiring qualifications, workload claims, timeline adherence, faculty (re)certification supports.

Recommendation #3.1

Identify gaps and overlaps in the curriculum.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee recognizes that recommendations 3.1 to 3.8 are linked as they all relate to curriculum review. The Committee would like to encourage the Department to undertake an ongoing process of curriculum review and revision.

Implementation Plan (2nd Priority)

Responsible for approving: Department
 Responsible for resources: Department
 Responsible for implementation: Department
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Gaps and overlaps identified by the curriculum committee (summer 2016).	Curriculum Committee	T		
Action #2 UPC changes submitted (fall 2016)	Department	T		

2017 Comments

The curriculum committee has engaged in significant curriculum review and recommended revisions during the summer of 2016. Gaps and overlaps were identified as part of this process. 6 courses were recommended for deletion. UPC changes related to curriculum gaps and overlap were submitted and approved during the fall of 2016 through the UPC process. Future course of action will focus on (a) rationalizing / ensuring progressions in skill / acumen development commensurate with course levels and descriptions (b) study concentration (in RECL Studies) declaration juncture.

Recommendation #3.2

Identify redundancies in course content in the core curriculum (i.e. social psychology of leisure and sociology of leisure).

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. See also the ARC Disposition for recommendation 3.1.

Implementation Plan (2nd Priority)

Responsible for approving: Department
 Responsible for resources: Department
 Responsible for implementation: Department
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Redundancies in course content identified by the curriculum committee (summer 2016)	Curriculum Committee	T		
Action #2 UPC changes submitted (fall 2016)	Department	C		

2017 Comments

The curriculum committee engaged in significant curriculum review and recommended revisions that was aided by curriculum mapping during the summer of 2016. Redundancies were identified as part of this process. 6 courses were recommended for deletion. UPC changes related to curriculum gaps and overlap were submitted and approved during the fall of 2016 through the UPC process. The curriculum map and program calendar was revisited and updated subsequently. PI. see details provided in Recommendation 1.2.

Recommendation #3.3

Strive for greater efficiency of core delivery across and within concentrations and the core. In this vein, consider staggering course offerings so some are not offered every year.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. See also the ARC Disposition for recommendation 3.1.

Implementation Plan (2nd Priority)

Responsible for approving: Department
 Responsible for resources: Department
 Responsible for implementation: Department
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Stagger / cycle course offerings to generate options and variations for students and faculty.	Chair/Dept, Undergrad Coordinator	H		

2017 Comments:

While this recommendation has been initially discussed, the Department has not yet addressed it at length. This recommendation will be revisited during the 2016/17 retreat.

Recommendation #3.4

Develop a plan to partner with librarians, with the goal of integrating library skills into each year of the curriculum.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. See also the ARC Disposition for recommendation 3.1.

Implementation Plan (2nd Priority)

Responsible for approving: Department
Responsible for resources: Department/Library
Responsible for implementation: Department/Library
Timeline: Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Departmental discussions at retreat (Apr. 26 & 28, 2016)	All members	C		
Action #2 Curriculum committee met (summer 2016)	Curriculum Committee	T		

Action #3 Felt need for additional discussion on partnering with librarians in all years of the RECL curriculum realized	Chair	H		
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2017 Comments

The designate library representative was invited to the department retreat to solicit and exchange information on possibility and modality options available to faculty members for partnering. At the retreat, members committed to access the representative to customize services and programs for specific courses. Some members have since engaged with the librarian on this accord. The faculty representative has been actively recruited by the librarian to convey information between library and department.

The curriculum committee engaged in initial discussions about this recommendation throughout the summer of 2016. While mapping the curriculum it was realized that curriculum revisions needed to be in place before addressing details of such engagement and interaction. The Department will attend to this recommendation during the 2017 retreat and curriculum mapping will be renewed.

Recommendation #3.5

Consider integrating more co-curricular activities in year 3 or 4 that build on the 2nd year programming course camping trip to develop a stronger departmental identity among students.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. See also the ARC Disposition for recommendation 3.1.

Implementation Plan (2nd Priority)

Responsible for approving:	Department
Responsible for resources:	Department
Responsible for implementation:	Department
Timeline:	Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions	Responsibility	2016/17	2017/18	2018/19
On Target (T), On Hold (H), Delayed (D), Complete (C)				
Action #1 Curriculum committee met (summer 2016)	Curriculum Committee	T		
Action #2 Retreat discussion on co-curricular activities in years 3 and 4.	Chair	T		

2017 Comments

The curriculum committee engaged in initial discussions on this recommendation during the summer of 2016. Members agreed that this recommendation ought to be addressed during the 2017 retreat.

Recommendation #3.6

Consider how students can explore the focus and content of all concentrations before having to commit to one.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. See also the ARC Disposition for recommendation 3.1.

Implementation Plan (2nd Priority)

Responsible for approving: Department
 Responsible for resources: Department
 Responsible for implementation: Department
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Curriculum committee developed recommendations (summer 2016)	Curriculum committee	T		
Action #2 UPC changes submitted (fall 2016)	Department	C		
Action #3 Department discussion on giving students more time to choose a concentration.	Department	T		

2017 Comments:

The curriculum committee engaged in significant curriculum review and recommended revisions during the summer of 2016. Areas to create more openness in course and concentration options were identified as part of this process and were reflected in the recommendations. UPC changes were submitted and approved during the fall of 2016 through the UPC process that will give students additional options to explore more than one concentration's content at the second year. This change goes into effect for the first time in the 2016/2017 academic year. The curriculum committee engaged in curriculum mapping activity to discuss about giving students more time to decide on a concentration during the

summer of 2016. The Department has not yet concluded their deliberations and will resume on this matter during the 2017 retreat (see comments for recommendation 3.1).

Recommendation #3.7

Become a more interdisciplinarily focused department, and find common ground with regard to helping students realize how to serve and problem solve via multiple pathways (e.g., therapeutic and outdoor recreation working together around wellbeing for individuals with physical limitations or outdoor and community recreation working together to provide youth development programming).

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. See also the ARC Disposition for recommendation 3.1.

Implementation Plan (2nd Priority)

Responsible for approving:	Department
Responsible for resources:	Department
Responsible for implementation:	Department
Timeline:	Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions	Responsibility	2016/17	2017/18	2018/19
On Target (T), On Hold (H), Delayed (D), Complete (C)				
Action #1 Curriculum committee developed recommendations (summer 2016)	Curriculum Committee	T		
Action #2 UPC changes submitted (fall 2016)	Department	C		

2017 Comments

See response for recommendation 3.6. The Department believes this recommendation can be addressed at a later stage through the UPC changes. It is deemed that RECL students would be served well through possible integration of diverse content of concentration and core courses. Appropriate decisions can be facilitated through curriculum mapping.

Recommendation #3.8

Structure more flexibility across the concentrations so that students can develop expertise in more than one concentration. Using the minor option may be one pathway to doing so.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. See also the ARC Disposition for recommendation 3.1.

Implementation Plan (2nd Priority)

Responsible for approving: Department
 Responsible for resources: Department
 Responsible for implementation: Department
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Curriculum committee developed recommendations (summer 2016)	Curriculum Committee	T		
Action #2 UPC changes submitted (fall 2016)	Department	T		

2017 Comments

See response for recommendation 3.6. Brock University program policies currently dissuades proposals for minor within home Departments.

Recommendation #4.1

Market to, recruit and select students whose first choice is RECL Studies.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee encourages the Department to enhance existing recruitment efforts and continue to develop new initiatives that will serve to attract more first-choice applicants to the program.

Implementation Plan (1st Priority)

Responsible for approving: Department
 Responsible for resources: Department/Dean of Applied Health Sciences
 Responsible for implementation: Department/Dean of Applied Health Sciences
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2016/17

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Publicity and Promotions activities and events (Faculty & University levels)	Dean	T		
Action #2 Active participation in program information dissemination	Department Members	T		

2017 Comments

This recommendations rests largely with the Decanal and University promotions office. The Dean's office has facilitated revamping of the Department brochures and will be working with the department to revamp the department web page (among other efforts).

The Registrar's office is also enhancing admission procedures, timing of acceptances and targeting first choice and local applicants to enhance acceptance rates.

Departmental participation is encouraged and undertaken in various ways. These include enthusiastic and widespread participation of RECL faculty/staff in Brock's recruitment efforts at the Ontario Universities Fair, Brock Open houses and in other recruitment efforts. Additionally efforts are currently underway to involve RECL specific alumni in the program, both internal and external to Brock.

Recommendation #4.2

Develop mechanisms for strengthening transfer students' critical thinking and writing skills and their theoretical knowledge without marginalizing them. Consider partnering with the library to help transfer students develop some of these skills.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee recognizes that the Department is exceptional in the number of articulation agreements that exist with Colleges for all three streams of the program.

Implementation Plan (1st Priority)

Responsible for approving:	Department
Responsible for resources:	Department
Responsible for implementation:	Department
Timeline:	Dean of Applied Health Sciences to report by end of academic year 2016/17

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Brock's A-Z Learning Services implementation of newly created Transfer Success Program (2016/17)	A-Z Learning Services Student Success Centre	T		
Action #2 Integrate/leverage the new transfer success program into RECL's transfer materials and orientation.	Chair, Undergraduate Coordinator	T		

2017 Comments

This recommendation is being addressed at the University level by Brock's A-Z Learning Services - Student Success Centre. In 2016/2017, the Centre began offering specialists to meet with transfer students to explore goals and resources available to help with the transition to University and offers six hours of free course-specific tutoring. The RECL Department will integrate these resources into the current orientation process beginning in the 2017/2018 academic year.

Recommendation #4.3

Provide a multi-faceted RECL transfer student orientation to help them acclimatize and understand how their knowledge base intersects with their future coursework.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee recognizes that this recommendation is closely aligned to #4.2.

Implementation Plan (1st Priority)

Responsible for approving:	Department
Responsible for resources:	Department
Responsible for implementation:	Department
Timeline:	Dean of Applied Health Sciences to report by end of academic year 2016/17

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
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<p>Action #1 Revisit the current orientation program</p>	<p>Academic Advisor & Faculty</p>	<p>T</p>		
<p>Action #2 Courses in year 2 will need to be delivered with particular consideration for transfer students' knowledge base</p>		<p>C</p>		

2017 Comments

The current format and content of orientation was reviewed and thereafter deemed appropriate.

Faculty recognizes the needs of the transfer students in various courses and makes efforts to generate a positive yet challenging learning environment. Pl. see comments section of Recommendation 4.2

Recommendation #4.4

Develop creative ways to get all RECL students familiar with the library and all that it has to offer.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee recognizes that this recommendation is closely aligned with #3.4.

Implementation Plan (2nd Priority)

Responsible for approving: Department
 Responsible for resources: Department/Library
 Responsible for implementation: Department/Library
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2017/18

<p>Actions On Target (T), On Hold (H), Delayed (D), Complete (C)</p>	<p>Responsibility</p>	<p>2016/17</p>	<p>2017/18</p>	<p>2018/19</p>
<p>Action #1 Curriculum committee made recommendations (summer 2016)</p>	<p>Curriculum Committee</p>	<p>T</p>		
<p>Action #2 Retreat discussion on library engagement in all years of the RECL curriculum.</p>	<p>Chair</p>	<p>T</p>		

2017 Comments

The curriculum committee engaged in initial discussions about this recommendation during the summer of 2016. Members and sessional instructors have since been guided to the University's services of the CPI to customize and implement library based learning activities. The Chair has been active in providing rudimentary information on courses and instructors to the designate librarian for the purpose of consultation in advance of course delivery. Department members will continue to strive for innovative ways to address this recommendation.

Recommendation #5.1

Develop a coherent experiential learning plan or strategy that cuts across all concentrations and the core. Current strategies appear piecemeal and concentration specific.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee recognizes that work has already begun to integrate and enhance experiential learning strategies in the Department and Faculty. It is also understood that experiential learning components in the curriculum will be addressed during the curriculum review.

Implementation Plan (2nd Priority)

Responsible for approving:	Department/Dean of Applied Health Sciences
Responsible for resources:	Department/Dean of Applied Health Sciences
Responsible for implementation:	Department/Dean of Applied Health Sciences
Timeline:	Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions	Responsibility	2016/17	2017/18	2018/19
On Target (T), On Hold (H), Delayed (D), Complete (C)				
Action #1 Redundancies in course content identified	Curriculum Committee	T		
Action #2 UPC changes submitted (fall 2016)	Department	C		
Action #3 Consultations with A-Z Learning Services	Student Success Centre	T		

2017 Comments

As indicated in commentaries for recommendations 3.2 and 4.2, the curriculum committee engaged in significant curriculum review.

Redundancies were identified as part of this process. The curriculum map and program calendar were revisited and updated subsequently.

The Student Success Centre at Brock's A-Z Learning Services has involved specialists to meet with transfer students to explore goals and resources to help with the transition to University and offers six hours of free course-specific tutoring. The RECL Department will integrate these resources into the current orientation process beginning in the 2017/2018 academic year.

Recommendation #5.2

Strengthen professional placement and internship opportunities, and offer them to all students. This expansion would require that appropriate educational supports are in place during placements and that qualified instructors and appropriate community partners be identified.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee understands that this recommendation is closely aligned to #5.1.

Implementation Plan (2nd Priority)

Responsible for approving:	Department/Dean of Applied Health Sciences
Responsible for resources:	Department/Dean of Applied Health Sciences
Responsible for implementation:	Department/Dean of Applied Health Sciences
Timeline:	Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions	Responsibility	2016/17	2017/18	2018/19
On Target (T), On Hold (H), Delayed (D), Complete (C)				
Action #1 Hiring and monitoring of EEC	Dean	C		
Action #2 Cooperation and information exchange between associated faculty members and EEC	Department members	T		

2017 Comments

The Dean's office has fulfilled its responsibility for hiring of an Experiential Education Coordinator (EEC). An individual is now in place to undertake the responsibilities of helping students with their internship / placement / experience related needs.

Regular and consistent conversations between associated faculty members and the (EEC) ensured timely address of needs for student placements. Periodic checking by the Chair

further solidifies the effectiveness of tasks of the (EEC). Faculty feedback further affirms efficiencies and accomplishments on behalf of students.

Recommendation #5.3

Use RECL’s strategy of integrating curricular and co-curricular activities as a model of experiential learning across the Faculty and University.

ARC Disposition of the Recommendation

ARC considers this recommendation to be not accepted as it lies outside the scope of this review. The Committee recognizes that the recommendation is an acknowledgement of the Department’s strength in incorporating experiential learning throughout its program.

Implementation Plan

Recommendation not accepted.

2017 Comments

As noted in the RECL Final Assessment Report, this recommendation is directed to benefit other programs across the faculty and the university and we appreciate the reviewers’ acknowledgement of our experiential learning activities. Hence this recommendation does not require further elaboration.

Recommendation #5.4

Add and disperse experiential components throughout the TR [Therapeutic Recreation] curriculum, not just at the end.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted for consideration by the Department during the curriculum review. The Committee understands that there is a wide range of activities which are considered experiential components at Brock.

Implementation Plan (2nd Priority)

Responsible for approving:	Department
Responsible for resources:	Department
Responsible for implementation:	Department
Timeline:	Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions	Responsibility	2016/17	2017/18	2018/19
On Target (T), On Hold (H), Delayed (D), Complete (C)				

Action #1 Call for discussion sessions among TR related faculty members	Members	T		
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2017 Comments

Curriculum related discussions are being undertaken in incremental phases and is aided by curriculum mapping.

Recommendation #5.5

Develop a plan for evaluating the efficacy of experiential learning efforts, and use it to assess resource allocation, especially the modification or elimination of particular experiences.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted for consideration by the Department during the curriculum review. The Committee understands that the Vice-Provost, Teaching, Learning and Student Success is already engaged in measuring the efficacy and impact of experiential learning components and the Department is strongly encouraged to seek assistance from this Office as it implements this recommendation.

Implementation Plan (2nd Priority)

Responsible for approving: Department/Vice Provost, Teaching, Learning and Student Success

Responsible for resources: Department/ Vice Provost, Teaching, Learning and Student Success

Responsible for implementation: Department/ Vice Provost, Teaching, Learning and Student Success

Timeline: Dean of Applied Health Sciences to report by end of Academic year 2017/18

Actions	Responsibility	2016/17	2017/18	2018/19
On Target (T), On Hold (H), Delayed (D), Complete (C)				
Action #1 Periodic and consistent communication and review by faculty	Dean	T		
Action #2 Three-way monitoring and feedback	Department Members	T		

2017 Comments

The strategy to address this recommendation is an integrated three-way communication between Members, EEC and the Dean.

Relevant department members, alongside the Chair are best situated to review and determine the efficacy of experiential learning opportunities. Based on the feedback from the EEC, students, agencies and associated faculty, modifications / elimination / enhancements to existing practices were determined.

Any future changes arising from such a review which impact the work of the EEC will be coordinated with and approved by the Dean's office as would any change in resource requirements.

Recommendation #6.1

Consult alumni in curriculum planning, department direction and resource development.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee recognizes that the Department already has good relations with alumni which could be further developed and utilized in the areas suggested by the reviewers.

Implementation Plan (2nd Priority)

Responsible for approving: Department
 Responsible for resources: Department
 Responsible for implementation: Department
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Discuss ways of more formally integrating alumni into the curriculum planning process.	Chair, Department Dean	H		

2017 Comments

The Department has not yet currently addressed this issue. This recommendation will be visited during the 2017 retreat.

Recommendation #6.2

Engage alumni in mentoring activities with current students.

ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted and in the process of implementation. The Committee understands that this recommendation is closely aligned to #6.1.

Implementation Plan (2nd Priority)

Responsible for approving: Department
 Responsible for resources: Department
 Responsible for implementation: Department
 Timeline: Dean of Applied Health Sciences to report by end of academic year 2017/18

Actions On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	2016/17	2017/18	2018/19
Action #1 Discuss ways of more formally engaging alumni to mentor current RECL students.	Chair and Department	H		

2017 Comments

The Department has not yet addressed this recommendation but will do so during the 2017 retreat