

# Music

## Undergraduate Review

### Year 1 (2017) - FAR Implementation Report

(Reviewed 2015-16)

#### Recommendation #1

Hire a marketing and publicity officer for the School of Fine and Performing Arts, to coordinate and develop materials that represent the “public face” of the School, from concert programmes and publicity to informative and attractive web pages, with up-to-date news items and video clips. The position would also be the point of contact with the University’s secondary school liaison office, and would be pivotally involved in the sub-recommendations that follow.

#### ARC Disposition of the Recommendation

ARC considers this recommendation to be completed as the position of Communications Officer for the School of Fine and Performing Arts has been filled. The Department is encouraged to work with the Communications Officer to ensure that the profiles of music programs and activities are communicated internally and externally.

#### Implementation Plan

Implementation completed.

#### Recommendation 2

Increase communication with music teachers in area high schools and middle schools. Solicit invitations from these teachers to send out Brock students (performance, Q & A).

#### ARC Disposition of the Recommendation

ARC considers this recommendation to describe current practice. ARC encourages the Department to continue with these efforts.

#### Implementation Plan

No further action required.

#### Recommendation 3

Mail out promotional material to all area secondary schools.

#### ARC Disposition of the Recommendation

ARC considers this recommendation to describe current practice.

#### Implementation Plan

No further action required.

#### Recommendation 4

Designate one day each semester as an “open house” day: invite high school students to attend classes and rehearsals.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to describe current practice and to be linked with Recommendation #3. The Committee encourages the department to include the invitations regarding rehearsals in their correspondence as appropriate.

**Implementation Plan**

No further action required.

**Recommendation 5**

Liaise on a continuing basis with the local branch of the Ontario Registered Music Teachers' Association. Explore ways in which some measure of mutual benefit might be achieved, such as a reduced rate for the rental of Cairns Hall.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to describe current practice with regards to liaising with ORMTA. The Committee understands that the rental of the Cairns Hall is not within the control of the Department or University.

**Implementation Plan**

No further action required.

**Recommendation 6**

Explore possible areas of mutual interest with the Shaw Festival, in particular, opportunities for Brock students to perform at Festival events.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee understands that the recommendation is not viable exactly as stated, but recognizes that the Department's initiatives to provide students with other performance opportunities address the intent of the recommendation.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 7**

Consider streamlining the name of MIWSFPA, to boost recognition and visibility.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee recognizes that the re-naming of a school is not within the scope of the Department.

**Implementation Plan**

Recommendation not accepted.

**Recommendation #8**

Understanding that the next "hire" may be critical to the success of the Music programme, advocate strongly and actively for this position, keeping in mind that a growing enrolment will be your most persuasive argument. In the meantime we are encouraged to learn from the Interim Dean that a limited term appointment in choral ensembles and music education has been approved for the 2016-17 academic year. Continue to work for permanence for this position.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted and in the process of implementation. The Committee understands that a probationary position is already under consideration.

**Implementation Plan (1<sup>st</sup> priority)**

Responsible for approving:	Department/Dean of Humanities
Responsible for resources:	Department/Dean of Humanities
Responsible for implementation:	Department/Dean of Humanities
Timeline:	Dean of Humanities to report by end of academic year 2016/17

Actions  On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	Year One	Year Two	Year Three
Action #1 Post ad, conduct search, compile shortlist, interview 3 candidates, give final choice to Dean	Department	C		
Action #2 Secure new hire	Department, Dean	C		

**2017 Comments**

The probationary/tenure-track position was granted. The department posted the ad for a Choral Director/Music Education probationary position in summer 2016, to which 20 candidates applied. A short list of three candidates was compiled in December 2016. Interviews/auditions were held on Jan 26, Feb 2, and Feb 16, 2017. A final decision was made by the search committee and the name forward to the Dean of Humanities on March 3. We await word from the Dean of the candidate's response.

**Recommendation 9**

Encourage and support the new hire's efforts to establish additional courses in music education, such as seminars in elementary and secondary music education.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted and in the process of implementation.

**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving: Department/Dean of Humanities  
 Responsible for resources: Department/Dean of Humanities  
 Responsible for implementation: Department/Dean of Humanities  
 Timeline: Dean of Humanities to report by end of academic year 2016/17

Actions  On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	Year One	Year Two	Year Three
Action #1 Secure new hire as per Recommendation #8	Dept	C		
Action #2 Hold curriculum review discussions as per Recommendation #10	Dept	T		

**2017 Comments**

The Department, in consultation with the new hire, will develop new courses in this area over the new few years. Curriculum review meetings will continue once the new hire is in place.

**Recommendation 10**

Standardise the learning outcomes format for all courses, calling on the Centre for Pedagogical Innovation for assistance in developing active descriptors.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted. The Committee believes that both the Self Study and the Reviewers' Report contain statements recognizing the need for further curriculum review and the clarification of learning outcomes that map to degree level expectations. The Department is encouraged to use the assistance of the Centre for Pedagogical Innovation and to undertake an ongoing process of curriculum review and revision.

**Implementation Plan (2<sup>nd</sup> Priority)**

Responsible for approving: Department  
 Responsible for resources: Department  
 Responsible for implementation: Department  
 Timeline: Dean of Humanities to report by end of academic year 2017/18

Actions  On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	Year One	Year Two	Year Three
Action #1 Hold curriculum review meetings, seeking input and direction from CPI	Department	T		
Action #2 Send course outline template to all instructors with direction from the Chair on learning outcomes.	Department	T		

### 2017 Comments

Departmental curriculum review meetings were held on December 9 and 16, 2016. These retreats were attended by the department committee, facilitated by the Director of CPI and one of her colleagues. This began the process of ongoing curriculum review conversation.

### Recommendation 11

Hold an annual "meet the librarian" day on the main campus.

#### ARC Disposition of the Recommendation

ARC considers this recommendation to be accepted. The Committee understands that the intention of the recommendation is to enhance interaction with the library and that the Department response is the initial step in this process. The Committee suggests that the Department is best positioned to determine subsequent steps to move forward with this issue.

#### Implementation Plan (1<sup>st</sup> Priority)

Responsible for approving: Department  
 Responsible for resources: Department/Library  
 Responsible for implementation: Department/Library  
 Timeline: Dean of Humanities to report by end of academic year 2016/17

Actions  On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	Year One	Year Two	Year Three
Action #1	Department	C		

Invite the Music Liaison Librarian to the Department's student orientation meeting at the beginning of fall semester.				
---	--	--	--	--

**2017 Comments**

The Music Liaison Librarian attended the annual Music student orientation meeting on Tuesday, September 13, 2016. She introduced herself to the students, spoke with students about library resources, and discussed ways in which students in the downtown building can best avail themselves of library resources. We plan to continue inviting the Liaison Librarian to this yearly meeting in future years.

**Recommendation 12**

Develop the initiative in Music Cognition by seeking collaborative opportunities with the Department of Psychology.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted and in the process of implementation. The Committee expects that the Department will consider this recommendation as part of the curriculum review referenced in Recommendation #10.

**Implementation Plan (2<sup>nd</sup> Priority)**

Responsible for approving: Department  
 Responsible for resources: Department  
 Responsible for implementation: Department  
 Timeline: Dean of Humanities to report by end of academic year 2017/18

Actions  On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	Year One	Year Two	Year Three
Action #1 Hold curriculum review meetings as per Recommendation #10	Department	T		
Action #2 Work on getting the Music Cognition Lab ready for operation	Department	T		

**2017 Comments**

There is no one in Psychology at Brock whose research specializes in music. Through departmental curriculum discussions we are developing a pre-music therapy concentration, and we are in the process of making the Music Cognition Lab ready for operation.

**Recommendation 13**

Consider opening up the second language requirement to include other languages offered by Brock University.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee recognizes that the Department's pedagogical rationale for the existing language requirements is valid and that students have freedom within their electives to take courses in other languages if they wish.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 14**

Devise a multi-year cycle of offerings in Musicology and Methods and communicate this information to students, so that they may plan their year-by-year curriculum.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee recognizes that there are many factors which limit the Department's ability to plan multi-year offerings and that these factors are common to all Departments. The Committee understands that the Department of Music is already doing this to the best of its ability.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 15**

Consider a stronger degree of differentiation between the B.Mus. and the B.A. degrees.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee understands that the Department has at its disposal the means of discerning each program's cohort through present content and assessment. The flexibility of the two programs serves the needs and abilities of present students and is attractive to potential students.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 16**

Consider discontinuing the B.A. "Pass" degree.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee recognizes that the value of the Pass degree is supported by the Department, Dean and UPC.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 17**

Consider establishing a specific transfer protocol with Mohawk College.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee understands that the Department has an existing process which is working well and will re-visit the issue if it becomes expedient.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 18**

Incorporate into the Computers in Music courses a significant unit on composing and arranging.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted and in the process of implementation. The Committee understands that collaboration with the Centre for Studies in Arts and Culture to offer a Sound Studies concentration may be one way to facilitate this recommendation. The Committee expects that the Department will consider this recommendation as part of the curriculum review referenced in Recommendation #10.

**Implementation Plan (2<sup>nd</sup> Priority)**

Responsible for approving: Department  
 Responsible for resources: Department  
 Responsible for implementation: Department  
 Timeline: Dean of Humanities to report by end of academic year 2017/18

<b>Actions</b>  On Target (T), On Hold (H), Delayed (D), Complete (C)	<b>Responsibility</b>	<b>Year One</b>	<b>Year Two</b>	<b>Year Three</b>
Action #1 Hold curriculum review meetings as per Recommendation #10	Department	T		

**2017 Comments**

The process of curriculum review is underway. The concentration in Sound Studies through STAC is no longer viable due to changes in that unit.



**Recommendation 19**

Add beginning and advanced courses in computer music.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted. The Committee expects that the Department will consider this recommendation as part of the curriculum review referenced in Recommendation #10.

**Implementation Plan (2<sup>nd</sup> Priority)**

Responsible for approving: Department  
 Responsible for resources: Department  
 Responsible for implementation: Department  
 Timeline: Dean of Humanities to report by end of academic year 2017/18

<b>Actions</b>  On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	Year One	Year Two	Year Three
Action #1 Hold curriculum review meetings as per Recommendation #10	Department	T		

**2017 Comments**

This recommendation is no longer viable due to changes in STAC (see recommendation #18). Current staffing in MUSI does not support development in this area.

**Recommendation 20**

Develop a series of graduated achievement levels in all instruments and in Voice, to align with and support the respective learning outcomes.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted. The Committee suggests that the Department explore the possibility of implementing graduate achievement levels using a model appropriate to its needs.

**Implementation Plan (3<sup>rd</sup> Priority)**

Responsible for approving: Department  
 Responsible for resources: Department  
 Responsible for implementation: Department  
 Timeline: Dean of Humanities to report by end of academic year 2018/19

Actions  On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	Year One	Year Two	Year Three
Action #1 Find best practices from a comparator institution.	Department	T		

**2017 Comments**

The Department is in contact with a comparator institution.

**Recommendation 21**

Establish more consistency between the statutory entrance requirements and the actual entry level of B.Mus. candidates.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee recognizes that the reviewers seem to have based this recommendation on a misunderstanding of the entrance requirements.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 22**

Create and staff a course in chamber music performance.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee understands that there is a lack of resources and student numbers needed to implement this recommendation. The Committee recognizes that there are opportunities for students to perform chamber music in the Music Ed Plus program.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 23**

Encourage the use of original print scores in performance.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee understands that while original print scores are to be encouraged, recent changes to copyright laws and the availability of electronic formats allow for greater flexibility and cost-effectiveness in many cases.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 24**

Investigate opportunities for additional research funding.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee recognizes that research/scholarly activity and creative work are consistent with the normal faculty workload and expects that faculty will seek additional financial support for research as appropriate.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 25**

Determine whether there may be alternatives to what the reviewers consider to be onerous ancillary charges to the students.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted. The Committee understands that ancillary fees are charged according to normal university operating procedure and that the Department does not consider them to be unusually high in comparison to programs at other universities.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 26**

Monitor the issue of sound transmission between floors, to determine whether remediation might be considered.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be not accepted as it lies outside of the Committee's jurisdiction. The Committee expects that the Department will proceed through normal avenues to address the issue of sound transmission between floors.

**Implementation Plan**

Recommendation not accepted.

**Recommendation 27**

Ease the administrative burden on full time faculty by transferring organisational responsibilities [of Music Ed Plus] to administrative support staff, such as the new marketing and publicity officer.

**ARC Disposition of the Recommendation**

ARC considers this recommendation to be accepted and in the process of implementation.

**Implementation Plan (1<sup>st</sup> Priority)**

Responsible for approving: Department/Dean of Humanities  
 Responsible for resources: Dean of Humanities  
 Responsible for implementation: Dean of Humanities  
 Timeline: Dean of Humanities to report by end of academic year 2016/17

Actions  On Target (T), On Hold (H), Delayed (D), Complete (C)	Responsibility	Year One	Year Two	Year Three
Action #1 Define a support position	Department, Dean	C		
Action #2 Hire a support person on a 10-month contract	Department	C		

**2017 Comments**

Although the recommendation to hire this position was not the purview of ARC, the Dean of Humanities has been very supportive of the development of Music Ed Plus, and is sensitive to the heavy administrative load that accompanies the program. The Music Ed Plus committee has defined a support position and has secured funding through the Dean of Humanities. Reappointment is assessed yearly.