

# **BROCK UNIVERSITY**

## **PROCEDURES AND GUIDELINES FOR NOMINATION OF HONORARY DEGREES**

### **INTRODUCTION**

Brock University grants an Honorary Degree to individuals whom it recognizes as having an established record of distinguished achievement and remarkable service, who support the values of advanced learning and the pursuit of knowledge, and whose acceptance of the honour would bring acclaim to the University. By the awarding of Honorary Degrees, Brock University aims to contribute to the recognition and celebration of excellence in society in a manner that reflects our own special character and values within the community and the world.

Recipients of Honorary degrees become honorary alumni of the University and receive all Alumni publications.

### **CRITERIA FOR SELECTING CANDIDATES**

Honorary degrees are awarded on the basis of merit in two broad areas described below.

1. For those who have displayed excellence in achievements that we believe deserve recognition. Such awards may be based on meritorious public or humanitarian contribution to the University, Niagara Region, Province, the nation or the international community, and outstanding achievement and/or service in any area of interest to the University.
2. For those whose ongoing high quality scholarly and/or creative work is deemed to be of such significance that our recognition is deserved.

The following limitations apply in the selection of nominees for an Honorary Degree:

1. Current members of the Board of Trustees or current Brock University employees are not eligible for Honorary Degrees.
2. Past members of the Board of Trustees or past Brock University employees are not considered for Honorary Degrees until they have vacated their positions for at least three years.
3. Active Canadian politicians are not considered for Honorary Degrees.
4. An Honorary Degree will not be granted in absentia or posthumously.

### **PROCEDURES FOR NOMINATING AND SELECTING CANDIDATES FOR HONORARY DEGREES**

1. Nominations must be submitted using the nomination form available on the website of the University Secretariat and must include at least two statements of support. Additional supporting materials should be included if available.
2. Nominations will be held confidentially by the University Secretariat and presented to the Senate Governance Committee which will review in camera each nomination on the basis of its own merit, considering the broad criteria listed above.

The University Secretariat will confirm to the nominator that the nomination has been received. The outcome of the consideration of the nomination by the Senate Governance Committee and Senate will remain in confidence

3. The Senate Governance Committee will vote in camera to recommend, deny or defer the nomination.
4. Recommended nominations will be forwarded to Senate, in camera, for its consideration.
5. Nominees approved by Senate will be added to the University's List of Proposed Honorary Degree Recipients. For each convocation for which an Honorary Degree will be awarded, the President will select recipients from the List.

### **DENIED NOMINATIONS**

Denied nominations will not be forwarded to Senate for consideration and will not be considered again by the Committee unless a new nomination is received.

### **DEFERRED NOMINATIONS**

Nominations placed on the deferred list will not be forwarded to Senate for consideration, but will instead be reconsidered by the Governance Committee when it next considers Honorary Degree nominations. Nominees will remain eligible for reconsideration as part of the deferred list for up to three years from the date the nomination was first considered by the Governance Committee. If not selected for recommendation to Senate or denied within the three year period, the name will be removed from the deferred list.

### **REMOVAL OF A NOMINEE**

If, after five years from the date of Senate's approval, a person who has been approved by Senate to be included on the List of Proposed Honorary Degree Recipients and has not been awarded an Honorary Degree, the nomination will be re-considered by the Senate Governance Committee in camera. The Committee may recommend removal of the nominee from the List or that the nominee remains on the List for a further five years. In cases where the recommendation is for removal from the List, the committee will document its reasons in detail and communicate those reasons to Senate for final approval of removal from the List.

A candidate who refuses the invitation for an Honorary Degree will be removed from the List of Proposed Honorary Degree Recipients and the President shall advise Senate accordingly.

### **MAKING A NOMINATION**

Nominations for Honorary Degrees may be submitted to the University Secretary by any member of the University community or the public using the nomination form available on the University Secretariat website at [www.brocku.ca/secretariat/senate](http://www.brocku.ca/secretariat/senate).

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