

Board Committee Charter	EXECUTIVE COMMITTEE
Approved by the Board of Trustees	June 23, 2016
Amendments approved by the Board of Trustees	December 1, 2016; June 27, 2019

1.	Mandate
	<p><i>Mandate</i></p> <p>The mandate of the Executive Committee is to assist the Board with respect to:</p> <ol style="list-style-type: none"> 1. Time sensitive matters; 2. Compensation; 3. Collective bargaining; 4. Labour relations; and 5. Matters which cross the mandates of more than two committees. <p><i>Powers</i></p> <p>In exercising this mandate, the Executive Committee possesses and may exercise (subject to any regulations which the Board may from time to time impose) all the powers of the Board, with the exception of the power to rescind a motion of the Board.</p> <p><i>Limitations</i></p> <p>Final decision on any of the following matters must approved by the Board of Trustees:</p> <ol style="list-style-type: none"> a. Those matters outlined in Board Bylaw 6.5 - Limits on Delegation to Committees; b. Removal of a Trustee from Office; c. Motions to alter any decision made by the Board; and, d. The appointment or termination of employment of the President and Vice-Chancellor or a Vice-President.
2.	Composition
	<p>The Executive Committee is appointed annually and consists of the following members, ex officio:</p>

	<ul style="list-style-type: none"> a. the Chair of the Board b. the Chair-Elect of the Board (if that office has been filled); c. the Vice-Chair of the Board (who may also be the Chair-Elect); d. the Chairs of the Audit Committee, Financial Planning and Investment Committee; Capital Infrastructure Committee, Governance/Nominating Committee, Human Resources Committee, and University and Community Experience Committee e. the President and Vice-Chancellor; f. the longest serving faculty trustee; g. the undergraduate student trustee or graduate student trustee, rotating annually; and, h. the longest serving staff Trustee. <p>The Chair of the Board shall be Chair of the Executive Committee and in his/her absence either the Chair-Elect or the Vice-Chair of the Board shall preside.</p> <p>Any member of the Committee, other than the President, who is an employee or whose spouse is an employee of the University, or who is a student, will be excused from meetings or portions of meetings where the Executive Committee will discuss personnel matters or the remuneration or benefits, pension, terms of employment, rights or privileges available to employees of the University that are directly related to compensation or that are negotiated in a collective fashion for a class or group of employees of the University.</p>
<p>3.</p>	<p>Responsibilities</p> <p>In fulfilling its mandate, the Executive Committee shall have the following responsibilities:</p> <ul style="list-style-type: none"> a. <i>Time sensitive matters</i> <p>Review and determine matters which, in the opinion of the Chair of the Board on the advice of the President and/or a Vice-President, shall not be postponed to the next regularly scheduled meeting of the Board and which do not warrant the calling of a special meeting of the Board. The Executive Committee exercises careful consideration to refrain from dealing with any matter that can wait until a regularly scheduled meeting of the Board, or that should be dealt with by a special meeting of the whole Board.</p> <ul style="list-style-type: none"> b. <i>Compensation</i> <p>Review and determine confidential recommendations received from the Human Resources Committee with respect to salary, wage and fringe benefit negotiations with union and non-union groups on campus.</p> <ul style="list-style-type: none"> c. <i>Collective Bargaining</i> <p>Review and determine mandates recommended by the Human Resources Committee, including parameters with respect to language and costs, within which the administration is to negotiate collective agreements; monitor administrative strategies in negotiations and the progress of negotiations; approve</p>

	<p>ratification of collective agreements; and ensure that the Board is briefed on the progress of negotiations.</p> <p><i>d. Labour Relations</i></p> <p>Review and determine matters related to confidential labour relations brought to the Committee from the Human Resources Committee.</p> <p><i>e. Matters which cross Committee Charters</i></p> <p>Review and provide guidance regarding any matter referred to it by the Chair of the Board which crosses the mandates of more than two committees or has significant cross-committee implications.</p> <p><i>f. Other responsibilities</i></p> <p>Consider and provide guidance regarding any other matter referred to the Committee by the Board, Executive Committee or President.</p>
4.	Meetings
	<p>a. Meetings of the Executive Committee are closed to the public.</p> <p>b. The Committee will hold meetings as required, at the call of the Chair.</p> <p>c. Meetings are held in accordance with the Board and Board Committee Meeting Procedures.</p>