

Application for Senate Renewal of an Existing Research Centre or Institute

Please refer to Faculty Handbook Section 3.C.9 for Brock University policies governing Research Centres and Institutes, and for the definitions of key terms in this form.

1. Research ___Centre ___Institute Name:

2. Director:

3. Reporting to (if multiple reporting lines, list all):

4. Is it the collegially agreed view of the Centre/Institute's membership that a renewal of its mandate should be requested?

5. Briefly summarize the stated mission or focus of the Centre/Institute, along with the main intended outcomes or milestones represented in its initial application for Senate approval or its last approval (whichever is more recent). Explain the extent to which these goals have been achieved over the intervening period, whether they have been revised in the interim, and factors that have played a significant role in the successes and challenges the Centre/Institute has encountered. (The annual reports of the Centre/Institute may be attached as a separate appendix).

6. Briefly summarize the most significant planned milestones or intended outcomes for the Centre/Institute over the next five years (for example: major research events, collective grant applications, program development, partnerships, IP commercialization). If the anticipated activities or goals are significantly different from the demonstrated track record of past years, please explain what different approaches are expected to generate different outcomes.

For these activities, please include a brief narrative summary of proposed revenues for the next five years (confirmed or anticipated) through grants, advancement, or operating fund commitments, include evidence of the firmness of the commitment or likelihood of success, and explain how planned activities may proceed, or be modified, if the funding opportunity (a grant application, for example) is delayed or unsuccessful. A letter of support from the Dean, Vice-President, Research, or other revenue source should express as clearly as possible the commitments listed, and make clear any respect(s) in which the commitments are contingent or tentative.

7 Please use the following table to list the membership of the Centre/Institute. Add rows to the table as needed.

Name	Rank	Department(s)	University* or Organization**	Centre or Institute Role (e.g., core member, affiliate) and Term (if applicable)	Research specialization keywords (≤5)

*if not Brock University

**if not university-based

The Research and Scholarship Policy Committee may, at its discretion, request prospective members' academic CVs as well.

8. Scientific, scholarly, and creative excellence, as well as fairness and justice, are served by ensuring that Centres/Institutes comprise diverse memberships, inclusive of members of historically equity-seeking groups. How has the Centre/Institute fostered equity, diversity, and inclusion in its membership and its activities? How will it do so in the future?

9. Have the governance documents and practices of the Centre/Institute been adequate to its needs, the range of its activities, and the spirit of collegial governance? Use this as an opportunity to propose any revisions to existing governance documentation.