

Memo

Brock University
Niagara Region
1812 Sir Isaac Brock Way
St. Catharines, ON
L2S 3A1 Canada

To: Tim Dun, Chair, USAC

brocku.ca

From: Rajiv Jhangiani, Vice Provost, Teaching and Learning
Brendan Barrett, Interim Associate Director, Enrolment Operations, Office of the Registrar
Giulia Forsythe, Director, Teaching and Learning, Centre for Pedagogical Innovation
Matt Clare, Director, Technology-Enabled Learning, Centre for Pedagogical Innovation

Date: April 19, 2023

Subject: **Revisions to FHB III: A.9. (Examination)**

MOVED (/)

THAT USAC recommend to Senate that the Faculty Handbook Section III: A.9. (Examination) be revised as outlined in the attached appendices.

In line with the short-term plan priority of USAC to “correct outdated and limiting language in Section III: A.9. of the Faculty Handbook – Examination,” the Office of the Registrar and the Centre for Pedagogical Innovation conducted a thorough review of the language in this section. After identifying areas of potential revisions, we consulted with the Undergraduate Student Affairs Committee on December 14, 2022 and the Teaching and Learning Policy Committee on January 20, 2023. With the support of members of both Senate committees, we have drafted the attached revisions for the consideration of USAC members. These revisions are aimed to address identified policy gaps (e.g., online examinations, take-home examinations, etc.), reflect current practice, empower faculty, alleviate bureaucratic workload, and remove granular operational details while updating and standardizing terminology wherever possible.