

Minutes

Meeting: Sustainability Coordinating Committee	
Date: September 24, 2015	
Time: 9:30 - 11:30 am	
Location: Sankey Chambers	
Present	Representing
Tom Saint-Ivany (TSI)	Facilities Management
Domenic Maniccia (DM)	Facilities Management, Custodial
Iain Glass (IG)	Hospitality
Jamie Fleming (JF)	Residences
Eric Gervais (EG)	Procurement Services
Kevin Lawr (KL)	Central Receiving & Shipping
Linda Tremblay (LT)	Facilities Management, CPDC
Danny Kasunic (DK)	Facilities Management , M&U
Scott Johnstone (SJ)	Facilities Management, M&U
David Love (DL)	ESRC
Mehmet Emin Boyociogln (MEB)	Graduate Student's Association
Jennifer Booker (JB)	HR/EH&S
Karen McAllister-Kenny (KMK)	Recreation Services
Sarah Holmes (SH)	SSAS (MS Program)
Mandeep Mukkar Ippolito (MMI)	Facilities Management, MIWSFPA
Heather Hill (HH)	BUSU
Brian Horvath (BH)	BUSU
Dinah Martin (DM - Rec. Secretary)	Facilities Management, CPDC
Regrets	Representing
Wendy Laslo (WL)	Visitor Information & Parking Services
Charles MacLean (CM)	Procurement Services
Amanda Smits (AS)	Recreation Services
Niagara Sustainability Initiative (NSI) Rep	NSI

Item #	Discussion	Action
1.0	Welcome TSI had everyone introduce themselves.	

2.0	Confirmation of Agenda Agenda adopted. No new business.	
3.0	Review of Draft Minutes Not available	
4.0	Calendar of Sustainability Events <ul style="list-style-type: none"> • Fair Trade Campus Celebration Week Sept 21-25, 2015 • Green Consumer Day Sept 28, 2015 • Ontario Waste Reduction Week October 19-25, 2015 There were no other items to add to this list.	
5.0	Presentations There were none	
6.0	Sustainability Awards & Recognition Brock has been awarded the Campus of the Year award from Fair Trade Canada New installations of water bottle filling stations were discussed.	
7.0	Reports From Standing and Ad-hoc Sub-Committees	
7.1	Fair Trade Campus Committee IG spoke about the challenges of striving for balance between costs and which fair trade products to use.	
8.0	Old Business	
8.1	Energy Conservation and Demand Management Plan SJ discussed the Energy Conservation and Demand Management Plan. The plan is currently 75 pages and SJ and DK are trying to condense to 20 regarding objectives and goals. They will have a report for the Board of Trustees Cycle 3 meeting in March 2016. OPEN	SJ/DK
8.2	Sustainability Website Update TSI asked for a volunteer to update the website as AS is currently away. It is not currently up to date. There were no volunteers. OPEN	TSI
8.3	Ethical Purchasing Policy EG, sitting in for CM, said the new purchasing policy was in the approval process. The University is trying to make the policy more effective. Finance will decide when to roll out the EPP & Procurement Policy OPEN	EG & CM
8.4	Sustainability Policy Review The Sustainability Policy is currently with BUFA for Review. OPEN	TSI
8.5	Committee Terms of Reference The Terms of Reference were presented at the previous meeting. There are currently no current terms of reference on the website. CLOSED	

8.6	<p>2014 Annual Waste Audit The Annual Waste Audit was done over 24 hour period. Waste Audit Report Brock University - Summer 2015 WRG Project P0525 The following is a brief summary of the main recyclable materials found in the various garbage streams audited during Brock University's 2015 summer waste audit: Overall Combined Sample: - Organic Materials: 29.8% - Mixed Papers: 26.2% - Mixed Containers: 7.9% - Paper Towels: 7.2% -Coffee Cups: 5.9% Schmon Tower - Black Garbage Bags - Mixed Papers: 43.8% - Organic Materials: 17.4% - Coffee Cups: 10.1% -Paper Towels: 7.8% · Mixed Containers: 4.2% Schmon Tower - Clear Garbage Bags (i.e. Food Service Provider) -Organic Materials: 47.1% - Paper Towels: 10.4% -Coffee Cups: 5.2% East Academy Building - Mixed Papers: 43.4% - Mixed Containers: 17.1% - Organic Materials: 14.8% -Paper Towels: 11.3% 536 Glenridge Ave - Organic Materials: 33.9% - Mixed Papers: 29.7% - Mixed Containers: 11.8% International Centre -Organic Materials: 31.2% - Mixed Containers: 28.2% - Mixed Papers: 24.7%</p> <p style="text-align: center;">OPEN</p>	DM
8.7	<p>Carpooling - a 2015 Sustainable Goal? Carpooling was a trial with Niagara College. It did not get the traction that was expected. This is one area that has to be pursued in the future.</p> <p style="text-align: center;">OPEN</p>	TSI WL
8.8	<p>Ontario Green Universities Survey 2014 This survey is always lagged by a year. It has intensified Brock as a Fair Trade University.</p> <p style="text-align: center;">OPEN</p>	
8.9	<p>Campus Plan Update The 2003 Master Plan is being updated. The Plan has a 30 year time horizon. The Space Plan to start in April -May 2016.</p>	TSI

	<p>A visioning workshop was held with key stakeholders followed by a series of open houses to receive feedback from the wider community prior to finalizing the updated document in August 2015. The goal is to complete the plan by December 2015, then a series of internal approvals including reports to SAC, Senate IT&I and finally the Board of Trustees in October 2015.</p> <p style="text-align: center;">OPEN</p>	
8.10	<p>Niagara Sustainability Initiative - 4th annual Report Survey</p> <p style="text-align: center;">CLOSED</p>	
8.11	<p>“Parked” Old Business</p> <ul style="list-style-type: none"> • 8.11.1 Sustainability Coordinator • 8.11.2 SCC Communications Strategy 	
9.0	<p>New Business</p>	
9.1	<p>Summer 2015 Mini -waste Audit (24hour) Sample</p> <p>There was an audit of EA buildings 1, 2 & 3 and 573 Glenridge and the International Centre. Waste was audited and organics were found to be the highest contaminator. More organic bins are to be distributed.</p> <p style="text-align: center;">OPEN</p>	DM
9.2	<p>Recycling stations on Wheels</p> <p>The advantages and disadvantages of these stations were discussed. DM explained how they worked.</p> <p style="text-align: center;">OPEN</p>	DM
9.3	<p>E-Waste recyclables Pick-up - Update</p> <p>KL updated the list of recyclables. KL is trying to get bins for every department out for batteries and. KL mentioned they still redeploy furniture when possible. IG asked if we could possibly have a monthly target University wide. ie: electronics awareness month.</p> <p style="text-align: center;">OPEN</p>	KL
9.4	<p>Solar-powered Main Campus Entrance Sign</p> <p>The solar powered Main Campus Entrance Sign is up and running. The University is moving towards LED lights where possible. Only 1 solar panel is needed as opposed to 6 panels. Some street lights are now LED and old ones being replaced with LED as needed. We are continuing to install LED on new projects. The price is coming down and the new ones are more cost effective.</p> <p style="text-align: center;">CLOSED</p>	
10.0	<p>Once-Around-the-Table: Sharing and Updates of Sustainability Practices Activities, and Initiatives</p>	
	<ul style="list-style-type: none"> • MMI asked DM & KL of they can get organics bins for MIWSFPA and also battery bins. • JF noted that Res move-in was a success and will make sure there are bins for water bottles. • DL suggested that people respond to social pressure and encouraged the monthly goal as was discussed. We need to make it convenient for students to recycle. 	DM/KL

	<ul style="list-style-type: none"> • LT suggested we also have to stay on top of organic waste to avoid messes. • Brian Hutchings also likes the idea of monthly reduction goals. KMK mentioned that big events should be handled by people not just garbage cans and asked if we need large garbage cans in our offices. • MMI Would like to suggest an electric car charging station at MIWSFPA and a Student Car Share location • Ask BUSU to increase organic waste diversion • Carpooling initiatives. • Environmental Sustainability Research Centre could be accommodated in a repurposed vacant Alumni Greenhouse • Maintain current sustainability practices. 	MMI BUSU Rep WL TSI
11	Next Meeting	
11.1	Thursday, November 26, 2015 9:30 AM - 11:30 AM Sankey Chambers	
12	Adjournment 11.02 AM	

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