

Minutes

Meeting: Sustainability Coordinating Committee	
Date: February 25, 2016	
Time: 2:00 pm - 3:30 am	
Location: Sankey Chamber	
Present	
Name	Representing
Tom Saint-Ivany	Facilities Management
Domenic Maniccia	Facilities Management, Custodial
Linda Tremblay	Facilities Management, PM
Ryan Stewart	Facilities Management , M&U
Scott Johnstone	Facilities Management, M&U
Mandeep Mukkar Ippolito	Facilities Management
Melissa Cohen-White	Facilities Management, PM
Lesley Owen	Facilities Management
Anneka Bosse	Brock Fair Trade
Mehmet Emin Boyociogln	Graduate Student Representative
Rebecca Hunt	Undergrad - Social Sciences
Calvin Eady	OPIRG Brock
Jennifer Booker	HR
Iain Glass	Hospitality
Jamie Fleming	Residences
Chuck MacLean	Procurement Services
Kevin Lawr	Central Receiving & Shipping
Heather Hill	BUSU
Chris Green	BUSU
Ed Blasinski	IT
Wendy Laslo	Parking/Conference

Item	Discussion	Action
1.0	Welcome	Tom Saint-Ivany
2.0	Confirmation of Agenda Agenda adopted. No new business.	Tom Saint-Ivany

3.0	Review of November 26, 2015 Minutes Minutes adopted.	All
4.0	Calendar of Sustainability Events <ul style="list-style-type: none"> • ESCR Transdisciplinary Seminar: Evaluations of Corporate Water Disclosure and NPCA Guest February 25, 2016 • Fair Trade Campus Committee Meeting March 1, 2016 • NSI Seminar: Putting Waste in its Place March 1, 2016 • Brock Eco Club March 14 – 18, 2016 • Earth Hour @ 8:30 pm March 19, 2016 	Tom Saint-Ivany
5.0	Presentations – Brock Hospitality Services Initiatives Trending towards scratch cooking. Need to understand how this works operationally. Issue with food being put in garbage containers. Need new lettering “ how to recycle ”. Students have concerns about composting. Domenic responded that the University will continue composting but are limited due to Fire Department regulations.	Iain Glass
6.0	Sustainability Initiatives, Awards & Recognition No new items.	
7.0	Reports From Standing and Ad-hoc Sub-Committees	
7.1	Fair Trade Campus Committee Fair Trade Canada’s annual conference took place in Winnipeg this month. Anneka to provide more information at next meeting.	Anneka Bosse
8.0	Old Business	
8.1	Energy Conservation and Demand Management Plan - OPEN Condensed version of Plan still in review. Scorecard will be uploaded to FM page. Goals, Initiatives and Alternate Energy Initiatives were discussed.	Scott Johnstone
8.2	Sustainability Policy Review - OPEN Reformatting of the original policy. Tom has sent policy to everyone. Will be reviewed in a few years. Being presented for approval to Board of Trustees March 10 th .	Tom Saint-Ivany
8.3	2014 Annual Waste Audit - CLOSED Organics and coffee consumption are the highest issues. Best way to communicate is through “Brock News”. Need more organic waste receptacles in Residences.	Domenic Maniccia
8.4	Carpooling – A 2015 Sustainability Goal - OPEN Parking master plan process to be completed by end of May. Survey is to be sent to students/faculty. Wendy to get Niagara College trial information. Wendy attended stakeholder meeting. Region is undergoing a master plan from which we may get information.	Wendy Laslo
8.5	Ontario Green Universities Survey - OPEN Tom sent out 2014 Going Greener results for review.	Tom Saint-Ivany
8.6	Campus Plan update - OPEN Final draft is completed. Being presented to Board of Trustees March 10 th for approval. Need to re-engage the escarpment. Provides a 30-year vision, new buildings etc. Development envisioned is conceptual and is dependent on funding and specific individual approvals. There is a Niagara-wide discussion on development that encroaches on Niagara Region wetlands with some opposed. This might be an issue of relevance to the Campus Plan. Tom will seek out more	Tom Saint-Ivany

	information for the next meeting.	
8.7	Summer 2015 Mini-Waste Audit (24 hour Sample) - CLOSED Mini audit on Campus/Tower. Information published in 2015 audit.	Domenic Maniccia
8.8	Recycling Stations on Wheels - CLOSED Presently in 6 locations and slowly expanding. Rough cost \$500.00.	Domenic Maniccia
8.9	Organic Bins & Battery Bins for the MIWSFPA - CLOSED Bins are in MIWSFPA. Need to communicate more about food waste. Brock's MIWSFPA @ 15 Artists' Common could be made a zero-waste facility. Showpiece for University. Domenic will define where to put new units. Overall at Brock University sites, 3500 lbs of batteries collected, reused and recycled @ 100%.	Domenic Maniccia/Kevin Lawr
8.10	Electric Vehicle Charging Station & Car Share @ MIWSFPA - OPEN BUSU Car Share contract comes due March 31 st . BUSU needs to hit their criteria in the RFP. BUSU like to add another vehicle to the campus. Chris has asked for free Car Share membership. MIWSFPA has space to accommodate more stations/cars.	Mandeep Mukkar Ippolito/BUSU
8.11	Organics Diversion at BUSU Locations - OPEN In SkyBar the servers clear the tables for patrons, all food materials are put in a green compost container in the back of house. SkyBar should be close to 100% organic usage. In the Food Court it is a bit tougher because of the packaging the vendors use and the common practice of "balling" up their garbage with food inside, like a sub paper or Harvey's burger wrapper. Chris will be working on ideas to reduce this and will report back.	Chris Green
8.12	2015 Annual Waste Audit - OPEN 2.7% increase in 2015. Previous year increase of .5%. Increase in organic, mixed recycle material and reused materials.	Domenic Maniccia
8.13	Ontario Greenhouse Gas Emissions – Cap & Trade - OPEN Official program announced today (Bill 172). Being reviewed and monitored as it could have an impact operationally and financially for Brock.	Scott Johnstone
8.14	Additional Battery & Cartridge Collection Points - CLOSED Mail staff picks up ink cartridges (10,000 pounds last year). 3500 lbs of batteries picked up.	Kevin Lawr
8.15	"Parked" Old Business 8.13.1 – Sustainability Coordinator 8.13.2 – SCC Communications Strategy 8.13.3 – Sustainability Website Update	Tom Saint-Ivany
9.0	New Business	
9.1	Electric Vehicle Chargers Ontario Program - OPEN Launched in mid-December with February 12, 2016 deadline. Level 3 chargers (30-45 mins to charge). Scott made application for two: one at MIWSFPA and one at the Main Campus.	Scott Johnstone
9.2	Niagara Energy Summit – Conference & Trade Show - CLOSED Great seminar. Well attended. Great line up of speakers	Linda Tremblay
9.3	Certified Green Housekeeping Recertification Status Large improvement to Chris's area. Will find our more information next month	Domenic Maniccia

10.0	Once-Around-The-Table	
10.1	Sharing and Updates of Sustainability Practices, Activities and Initiatives Earth Hour coming soon. Will close and turn off lights in some parking lots and Main Campus illuminated sign.	All
11.0	Next Meeting	
11.1	Thursday, March 24th, 2016 9:00 am – 11:00 am Sankey Chambers	

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