

MINUTES

Meeting: Sustainability Coordinating Committee	
Date: August 17, 2016	
Time: 9:00 am - 11:00 am	
Location: PL410	
Present	
Name	Representing
Tom Saint-Ivany	Facilities Management
Domenic Maniccia	Facilities Management
Mandeep Mukkar Ippolito	MIWSFPA
Kevin Lawr	Central Receiving
Cindy Chernish	Residence
Lana Phan	Niagara Sustainability Initiative
Linda Tremblay	CPDC
Karen McAllister-Kenny	Recreation & Athletics
Melissa Cohen White	CPDC
Lesley Owen	CPDC
Jennifer Booker	HSW
Iain Glass	Hospitality
Amanda Smits	Recreation & Athletics
Chuck MacLean	Procurement Services
Ryan Plummer	ESRC
Luaine Hathaway	ESRC
Wendy Laslo	Parking/Conference

Item	Discussion	Action
1.0	Welcome	Tom Saint-Ivany
2.0	Confirmation of Agenda No changes	Tom Saint-Ivany
3.0	Review of May 26, 2016 Minutes Minutes adopted	All
4.0	Calendar of Sustainability Events & Activities Niagara Sustainability initiatives (NSI) 2016/17 Season Opener – “What does Cap & Trade mean for Niagara” September 20, 2016 <ul style="list-style-type: none"> Being held at White Oaks Conference Centre. Experts to speak to the WRI process Brock Fair Trade Campus Week September 26-30, 2016 Niagara Health System – Sustainability Consultation October 4, 2016	Tom Saint-Ivany Lana Phan
5.0	Presentations None	

6.0	Sustainability Initiatives, Awards & Recognition <ul style="list-style-type: none"> Renewed as a Fair Trade Campus for 2016/17 with Fair Trade Canada Certified Green Housekeeping Site – Gold Certification – Expiry March 2019 Score was 89-90% 	Tom Saint-Ivany
7.0	Reports From Standing and Ad-hoc Sub-Committees	
7.1	Fair Trade Campus Committee Planned activities September 27-30. In planning process with Committee. Looking at securing Fair Trade vendors and promotional products. There will be a Coffee House & musicians, an academic lecture, and screening of a movie during the week. Social media blitz. Will dovetail into the White Privilege Symposium being held at Brock starting September 30, 2016.	Tom Saint-Ivany/ Manchari Paranthahan
8.0	Old Business	
8.1	Energy Conservation and Demand Management Plan OPEN No update	Ryan Stewart/ Scott Johnstone
8.2	Carpooling – A 2015 Sustainability Goal/Niagara Ride-Share & Carpool.ca OPEN Master plan will be completed by end of September. Recommendation is for the Car Pooling program. Car Share is already on Campus. Need time to analyze Ride Share and Carpooling. Possibly November for decision.	Wendy Laslo
8.3	Ontario Green Universities Survey 2014 OPEN Tom has the link to the survey and will send delegated portions to those applicable Committee participants.	Tom Saint- Ivany
8.4	2015 Annual Waste Audit's Diversion Rate of 68.5% & 2016 Diversion Rate Goal of 70% OPEN <ul style="list-style-type: none"> Domenic reviewed Metrics. Organic waste seems to be highest contributor Residence has pest control issues. Need protected containers. Presently taking organics to dining halls which doesn't work well. An information package on garage/recycling will go into the registration packages that new/returning students receive Village residences does no separate recycling, they use single stream (recycle/garbage) together. Sorted off Campus Organics issue at Alphonse's and DeCew needs to be addressed The use of Styrofoam is not permitted. Ian knows of one vendor using it Metric scores reflect Brock as 3rd & 4th best in Ontario Need to look at future goals and objectives 	Domenic Maniccia
8.5	Ontario's Climate Change Mitigation & Low-Carbon Economy – The Cap & Trade Program OPEN Scott & Tom attended a seminar in July. Legislation is in place. Brock has carbon credits. Would like to generate revenue from program. Transition period is 3 yrs.	Scott Johnstone /Ryan Stewart
8.6	Federal Strategic Investment Fund (SIF) Project OPEN District Energy Efficiency Project (DEEP) and Brock Linc. Will be replacing water lines and chillers. Apart from the SIF application, looking at possible renewal of Schmon Tower to make it more energy efficient	Scott Johnstone
8.7	Sustainability Update Topic Report – Board of Trustees CLOSED	Domenic Maniccia
8.8	Parked Old Business	
	8.8.1 Sustainability Coordinator 8.8.2 SCC Communications Strategy 8.8.3 Sustainability Website Update	Tom Saint-Ivany

9.0	New Business	
9.1	Sustainability Goals & Objectives OPEN Look at what we can achieve in 3 to 5 years. Academic to be included. Faculty would complement some of the goals and objectives. Need to have representation on the Committee. Faculty has student looking for projects. Tom would like any goals/objectives sent to him between now and September's meeting.	Tom Saint-Ivany
9.2	Water Bottle Filling Stations: 2015/16 & 2016/17 OPEN Progressively putting water station on Campus. Locations to be identified and put on web site. Mandeep has a quote to put a 2 nd water station in the Hamilton Campus. Glenridge now has a water filling station	Scott Johnstone
9.3	Pan Ontario Electric Bus Demonstration & Integration Trial OPEN St. Catharine Transit is participating in joint venture of the EBUS trial. There will be a charging station on Campus. Need to look at number of locations available (South of Schmon Tower). EBUS will use a lot of electricity. Scott Johnstone looking into this project	Tom Saint-Ivany
9.4	Canadian Urban Transit Research & Innovation Consortium (CUTRIC) – Brock Membership CLOSED Brock has a membership	Tom Saint-Ivany
9.5	BUSU Car-sharing – Continuation with Zipcar OPEN No update	Faisal Hejazi
9.6	2021 Canada Summer Games – Niagara Bid Committee – Sustainability Sub-Committee Rep CLOSED Conceptual site plan has been produced for the South Campus. Have opportunity to bid on 2021 Summer Games. Location for a future Bio-Mass Co-generation plant and a wind turbine shown. Scott Johnstone to look into both options	Tom Saint-Ivany/ Scott Johnstone
9.7	Sustainability @ Brock Web-Site Update OPEN Amanda has started to update the web site and is looking for new stories. New platform called WordPress is easier to maintain. SCC participants asked to review current content and provide updated material/corrections to Amanda.	Amanda Smits
9.8	Landscape (Public Realm) Master Plan OPEN Urban Strategies has prepared a 10-30 year projection for public area improvements. Domenic & John will be preparing a RFP for landscape planning services. Outcomes of the Plan will provide content for the Long Term Capital Plan.	Domenic Maniccia/John Dick
9.9	NSI 2015 Annual Report – “Sustainable Governance – Collective Impacts” CLOSED Brock is featured in NSI booklet. Brock is 1 of 4 members who has set a target. This is accessible on line. Lana noted that Brock's 2014 and 2015 NSI reports were not posted on Sustainability@Brock, only the one for 2013.	Tom Saint-Ivany
10.0	Once-Around-The-Table <ul style="list-style-type: none"> Plan put in place for bins for cardboard at Residences. 15 front-loading bins have been placed for Student move-in weekend CPDC should incorporate waste diversion into construction, renovation and demolition projects wherever feasible, in support of the University's 	Cindy Chernish Linda Tremblay/ Melissa Cohen-White

	<p>sustainability initiative. Linda/Melissa taking the lead</p> <ul style="list-style-type: none"> • Amanda is applying for her Masters and would like internship with Tom • Students and faculty don't know what to do with recycling, lack of knowledge. Need to find a way to educate everyone. Need to put Sustainability information on every web site as a redirect • A Niagara Region Transit bus route is coming to Brock in September. Transit hub will be moved to west side of North Mall due to GSB construction. • WorkDay is reducing the amount of paper used. Chuck would like RFP's in an electronic format/paperless • Domenic took part in a Food Waste Survey put out by the University of Guelph. Results of survey will be available in the Fall • Mandeep would like signage to direct students and staff for garbage/recycling • Transportation projects and the Renewal Energy projects are key. Workshops will be made available by NSI • Master Sustainability Program has received 40 applications. Brock welcoming first International Student to program. Will have more to update at next meeting. 	<p>Amanda Smits</p> <p>Karen McAllister-Kenny</p> <p>Chuck McLean</p> <p>Domenic Maniccia</p> <p>Mandeep Mukkar Ippolito</p> <p>Lana Phan</p> <p>Ryan Plummer</p>
<p>11.0</p>	<p>Next Meeting Thursday, September 22, 2016 9:00 am – 11:00 am Sankey Chambers</p>	<p>Tom Saint-Ivany</p>