



Engagement Communities bring together small groups of incoming students from similar academic programs. They are a place where students can ask questions, make friends, and learn about resources.

Engagement Communities are led by Peer Mentors. Peer Mentors are dedicated to supporting students' individual goals and needs and connecting them to services, resources, and involvement opportunities. They will also answer students' questions related to life at Brock.

Peer Mentors and Engagement Communities are designed to help ensure that our students have an exceptional introduction to graduate studies. They can connect our students to amazing people, opportunities, and supports at Brock.

Job Title:	Engagement Community Peer Mentor (Graduate student)
Position Duration:	End of August to mid-October 2021
Training:	End of August (dates to be confirmed) (20 hours, paid) This is a mandatory condition of employment. Training will involve both asynchronous and synchronous components.
Remuneration:	\$21.35/hour
Hours of Work:	5-10 hours/week for the duration of the program (up to 60 hours)
Eligibility:	Must be a current Brock University graduate student in at least the 2 nd year of their program and legally able to work in Canada.
Minimum Education:	Graduate student (1 year of graduate program completed)

Position Summary

Peer Mentors will be assigned groups of incoming graduate students that they will be helping and encouraging as they transition to graduate studies at Brock. Peer Mentors will expand students' knowledge of on-campus resources and services; build students' confidence and comfort; foster opportunities for friendship-building; provide personal and social support; and be positive role models. Peer Mentors will complete a comprehensive training program in advance and will provide intensive support to incoming graduate students throughout their first six weeks as a Brock Badger. If you're a leader at Brock and want to help other students get connected as they transition to their Brock experience, this position is for you!

Duties and Responsibilities

1. To support graduate students leading up to and in their first six weeks

- a. Connect virtually with all incoming students in your Engagement Community on an ongoing basis.
- b. Create a sense of community between students in your Engagement Community by facilitating engagement and connection building between incoming students.
- c. Provide personalized support to students based on their unique needs and interests.
- d. Support and guide students toward opportunities to enhance their transition experience.
- e. Track key measures associated with the Engagement Community program including student participation and communications.
- f. Be available to students for the duration of their first six weeks, including hosting a virtual office hour and being accessible and responsive.
- g. Connect students with support services and resources on-campus and in Niagara to make their transition to university life easier.

2. To build community

- a. Build students' confidence and comfort as an incoming student and foster opportunities for friendship building between incoming students.
- b. Provide personal and social support based on individual student's needs.
- c. Market and promote events and programming effectively to your Engagement Community.
- d. Mentor, encourage, and support students as they navigate their experience as an incoming student in a virtual environment.

3. To maintain open communication with students and all partners

- a. Establish, develop, and maintain an open relationship with each member of your assigned Engagement Community.
- b. Be available to students on a regular basis (including but not limited to hosting a weekly office hour).
- c. Communicate positively and directly with all parties involved with Engagement Communities, including ongoing communication with your Engagement Community Senior Leader.
- d. Develop strong, positive connections with all University staff and community partners acting as resources or supports to Engagement Communities.

4. To role model positive behavior

- a. Know and observe University rules and regulations and encourage students to do the same.
- b. Demonstrate academic efforts, involvement, and leadership as a priority.
- c. Respect the dignity and diversity of each student and encourage the same from others.
- d. Create an inclusive atmosphere and promote a sense of belonging.
- e. Maintain a standard of respect during online events and programming.

5. Other duties as assigned

Required Skills & Qualifications

- Currently enrolled in at least year 2 of graduate studies at Brock University
- Thorough knowledge of University support services available to graduate students
- Experience with the Faculty of Graduate Studies professional development offerings would be considered an asset
- Strong leadership abilities
- Experience with student engagement, peer support, and building community
- Extensive knowledge of Brock University's services and resources
- Demonstrated competency with online platforms utilized for communications and programming, including Microsoft Office (e.g., Microsoft Teams)
- Exceptional communication and interpersonal skills in a virtual context
- Positive and enthusiastic attitude
- Ability to work independently and as part of a team
- Creative-thinking and problem-solving