

# BU101 Completion Tracking- Social Sciences

AZ Learning Services is happy to help customize tracking to your needs. Please see the list below to explore lesson components and identify trackable tasks.

Lesson	Main Components	Trackable
<b>1. Tech Skills &amp; Assignments</b>	<input type="checkbox"/> Tech check (system requirements)	
	<input type="checkbox"/> Office 365 Accounts (including e-mail and MFA)	
	<input type="checkbox"/> Down/ Uploading assignments on Sakai	✓
	<input type="checkbox"/> Teams/ Lifesize intro, practice & troubleshooting	
	<input type="checkbox"/> Forum Participation	✓
	<input type="checkbox"/> Summative Tech Skills Quiz	✓
<b>2. Planning Your Term</b>	<input type="checkbox"/> Navigating a Syllabus video	
	<input type="checkbox"/> Term planning tutorial (time management)	
	<input type="checkbox"/> Term planning practice	✓
	<input type="checkbox"/> Summative Planning Your Term Quiz	✓
<b>3. Preparing for Class</b>	<input type="checkbox"/> Strategic Reading Video	
	<input type="checkbox"/> Note taking strategies & practice	
	<input type="checkbox"/> Reformatting and reviewing notes video	
	<input type="checkbox"/> Preparing for seminar video	
	<input type="checkbox"/> Summative Preparing for Class Quiz	✓
<b>4. Academic Integrity</b>	<input type="checkbox"/> Academic Integrity Tutorial	
	<input type="checkbox"/> Academic Integrity Policy Review	
	<input type="checkbox"/> Summative AI Quiz (scenarios tailored for faculty)	✓
<b>5. Research &amp; Academic Writing</b>	<input type="checkbox"/> Intro video: Writing in the Social Sciences	
	<input type="checkbox"/> Intro videos to library and Omni	
	<input type="checkbox"/> Intro to Liaison Librarians video	
	<input type="checkbox"/> Library Research Guides	
	<input type="checkbox"/> Summative Research and Writing Quiz	✓
<b>Full BU101 Completion</b>		✓

- *Optional exploration of Statistics Prep*