

Brock University
Department of Applied Disability Studies

ABA Practicum
Student & Supervisor Information Package

September 2026 to April 2027

ABA Practicum – Student & Supervisor Tip Sheet

1. Students are required to complete two practicum placements, one from the beginning of September to the end of December and one from the beginning of January to the end of April.
2. Students must collect a minimum of 150 hours/practicum, for a total of 300 practicum hours. *(Supervisors/sites may require students to complete more hours.)*
3. Students must engage in diverse activities within the scope of practice of ABA. Acceptable activities are determined by the supervisor and should include a combination of activities, including direct and indirect types of activities (e.g., direct service work, data collection, data analysis, treatment integrity checks, IOA calculation, program writing, mediator training, etc).
4. Students must be supervised by a Qualified Behavior Analyst (i.e., RBA [Ont.]).
5. Students must receive a minimum of 5% supervision hours (e.g., if the student collects 40 hours in one month, they must receive 2 hours of supervision within the supervision period). Supervision can be a combination of individual and group (minimum 50% individual). Supervisees must be observed working with a client minimum once/supervision cycle (i.e., once per month).
6. Students in practicum placements may be paid or unpaid volunteers. Some students may be paid for the part of their practicum that overlaps with their job, and may also have unpaid volunteer hours. Students should determine with their supervisor whether their practicum is (a) paid, meaning all hours are compensated, (b) unpaid, meaning there is no employment agreement/financial compensation, or (c) a combination of paid and unpaid, meaning some hours may be paid while others are not.
7. Prior to the start of practicum students, supervisors, and agency directors must complete a Letter of Agreement and other relevant forms. More information about required forms can be found at <https://brocku.ca/social-sciences/applied-disability-studies/practicum/>.
8. Students are required to complete a number of specific tasks during practicum hours for submission as course assignments. Supervisors must sign an attestation form for each assignment confirming the accuracy of the work and ensuring client confidentiality. *(See attached brief descriptions of 5P73/76 activities. Note: these may change for the 2025/26 academic year.)*
9. Students are required to submit evidence of ongoing satisfactory performance and engagement in supervision. This is through the submission of a Brock Monthly Practicum Experience Form, four forms are submitted per semester. Supervisors must sign these submissions confirming the accuracy of the information.
10. Students overall progress in practicum is evaluated at the end of each semester by their BCBA Supervisor (pass or fail rating based on the BCBA Supervisor's assessment). A passing evaluation is a course requirement.

IMPORTANT NOTES:

1. The practicum experience is designed to support student learning over a 4-month period. During this time, students complete several required practicum tasks (described above) and supervisors sign attestation forms and monthly supervision logs. For this reason, students cannot complete their practicum hours in an intensive fashion (i.e., collect all hours in one month). The practicum experience must span the 4-month period equating to one academic semester to allow for a diversity of learning experiences and breadth and depth of skill and knowledge development.
2. Successful completion of practicum hours and assignments, as well as four monthly supervision forms and a passing evaluation by the supervisor are course requirements. Therefore, if there is disruption to the practicum experience, students must immediately contact their course instructor and the Clinical Coordinator, Dr. Julie Koudys, to ensure a plan is created to support students in achieving the course requirements. Without this plan it is possible that students may not meet course requirements with implications for successful completion of the course and the degree.

Example of ADST 5P73 Practicum Assignments

1. Practicum Setting Description (10%)

Students will describe their practicum settings. Detailed assignment instructions will be provided.

2. Skill Acquisition Program - Data Presentation (10%)

Students will present their progress on a skill acquisition program they are delivering at their practicum setting.

3. Self-Reflection (5% each x 2)

Students will complete two self-evaluations during the term. The purpose of the self-reflection assignment is to critically evaluate one's personal practicum placement goals and skills, including areas for professional improvement.

4. Skill Acquisition Program - Write-Up (30%)

Students will develop a written summary of the skill acquisition program including a description of the program and baseline and intervention data.

Example of ADST 5P76 Practicum Assignments

1. Case Study Related Tasks (30%)

Students are required to complete a comprehensive case study, beginning with designing the assessment/measurement system, summarizing assessment results, selecting and designing an intervention, training mediators to implement the intervention, and conducting IOA and treatment integrity checks. In order to assist the student and supervisor to pace the project and for instructors to provide iterative feedback on the written work the project is broken into three tasks and a final report.

Task Number	Due Date	Primary Content Area
Task 1:	TBD	Identification of Client and Target Behaviour (problem behavior to decrease or skill to increase) and Assessment & Measurement Plan
Task 2:	TBD	Assessment Results and Proposed Treatment Plan
Task 3:	TBD	Mediator Training: Intervention Plan

2. Case Study Final Report (30%)

This case study report is a cumulative report with feedback provided on sections that are submitted throughout the term (i.e., Practicum Tasks 1-3). This report must include graphically displayed assessment results (baseline data) and intervention outcomes, as well as a comprehensive description of all associated methods and procedures. Note that your field supervisor must review and sign an attestation form to confirm that your project accurately reflects the work that you have done in your placement.