Before checking out of residence these diagrams and bullet points MUST be followed as closely as possible. Failure to follow the points and diagrams may result in financial consequences upon departure, regardless of how the room was arranged upon arrival or during your stay.

For more information please see the End of Term Noticed.

- All doors and drawers should open fully, without hitting anything.
- All furniture should be reasonably accessible.
- The bed platform must be put back to its correct height. There are two black lines on the foot board; place the bed platform between these lines.
- Light switches and blind cords must not be blocked by furniture.
- All ports and outlets should be reasonably accessible.
- Vents and grills must not be blocked/covered for proper heat/air flow.
- The telephone and cord must be able to reach the desk.
- The furniture must not be placed in a way that blocks access to the window.
- All furniture must be placed back in its original location.