

**BROCK UNIVERSITY RESEARCH ETHICS BOARD**  
**Wednesday, October 21, 2020**  
**12:00 – 2:00 p.m.**  
**Teams**

**Minutes of the HREB Meeting**

**Attendance**

Shawn Beaudette  
 Stephen Cheung  
 Nicole Chimera  
 Gail Frost  
 Kimberley Gammage  
 Robert Kumar  
 Carly MaGee (non-voting)  
 Megan Magier

Jennifer Matunin-Brown  
 Maureen Shantz  
 Craig Tokuno  
 Terrance Wade  
 Lori Walker (non-voting)  
 Danielle Williams  
 Jenalyn Yumol

**Regrets**

Jean Armitage

<b>MINUTES</b>		
<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1	<p><b>Motion to approve Agenda</b></p> <ul style="list-style-type: none"> <li>• Approved</li> </ul> <p><b>Motion to approve September Decision Reports &amp; Minutes</b></p> <ul style="list-style-type: none"> <li>• Approved</li> </ul>	<p>Motion to approve: SC            Seconded: JMB            All in favour</p> <p>Motion to approve: SC            Seconded: KG            All in favour</p>
2	<p><b>Discussion Items</b></p> <p><b>SOP 09: Core Temperature Measurement via Rectal Thermometer</b></p> <ul style="list-style-type: none"> <li>• Final edits for this document were discussed, prior to approval.</li> <li>• Members wondered if the SOP should explicitly state that participants should wash their hands after removing the probe and their gloves. SC agreed to add this point to the document.</li> <li>• When disinfecting the probe, board members wondered if the SOP should indicate if the glove used needs to be sterile or non-sterile. SC will specify in the SOP that a non-sterile glove is sufficient for this purpose.</li> <li>• A board member asked for clarification on whether multiple use probes can be used across multiple participants within one study and whether the SOP needs to specify this. SC agreed that theoretically this is ok, but there are more than enough probes in the lab for participants to have their own individual probes for the duration of the trial. The board discussed that this may not be the case for every lab on campus, so we need to make the SOP instructions general enough to apply to different circumstances.</li> <li>• SC will clarify in the document that multiple use probes can be used in the same experiment by different participants: “multiple use probes refer to probes designed to be disinfected and reused either by the</li> </ul>	<p>Motion to move out of camera: JA            Seconded: JMB            All in favour</p> <p>Motion to approve SOP with the changes agreed at the meeting:            KG            Seconded: SB            All in favour</p>

		<p>same participant across multiple sessions of a single study, or by multiple participants within the same study or across different studies. Where quantities are sufficient, best practice is to assign individual probes to each participant for the duration of the study. The participant always retains the right to request a new probe if they desire.”</p> <ul style="list-style-type: none"> <li>• The cost of the different probes was clarified for new members.</li> <li>• The creation of this SOP means that studies using rectal probes will not automatically need to come to full board for review.</li> </ul>	
3	<b>Education Items</b>	<ul style="list-style-type: none"> <li>• LAW delivered two presentations to the board on the following topics: 1) Suicidal Behaviour and Research Ethics; 2) Mandatory Reporting Laws in Canada and Research Ethics</li> </ul>	
4	<b>Adjourn</b>	<b>Meeting adjourned at 1:20 p.m.</b>	<p>Motion to adjourn: NC  Seconded: MS  All in favour</p>