

**BROCK UNIVERSITY RESEARCH ETHICS BOARD**

Friday January 14, 2022

12:00 – 2:00 p.m.

Microsoft Teams

**Minutes of the HREB Meeting****Attendance:**

Stephen Cheung	Megan Magier	Lori Walker (non-voting)
Kimberly Gammage	Nicole Chimera	Alyssa Bax (non-voting)
Connie Schumacher	Shawn Beaudette	Melissa Rattle (minutes)
Jenelyn Yumol	Terrance Wade	
Jennifer Matunin-Brown	Maureen Shantz	

**Regrets:** None

<b>MINUTES</b>		
<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1	<p><b>Motion to approve Agenda</b></p> <p><b>Motion to approve November Minutes</b></p> <p><b>Motion to approve November and December Decision Reports</b></p>	<p>Motion to approve: JMB Seconded: NC All in favour</p> <p>Motion to approve: CS Seconded: JY All in favour</p> <p>All in favour</p>
2	<p><b>New Business</b></p> <p><b>Full board review REB # 21-123 (in camera)</b></p> <ul style="list-style-type: none"> <li>Please see below</li> </ul>	
3	<p><b>Discussion Items</b></p> <p><b>COVID-19 Update: New Rules for Research Approvals</b></p> <ul style="list-style-type: none"> <li>The Board was reminded of the email that was circulated by the institution on January 6<sup>th</sup>, 2022 detailing updates based on the current situation with the COVID-19 pandemic</li> <li>A summary was provided in that all projects that received clearance or began the REB review process between September 2021 – January 5, 2022 will need to go through the ADR research access process.</li> <li>For new applications, researchers must first send the REB application and required COVID-19 related forms to their ADR who will send the</li> </ul>	

documents to HS+W and the REB on their behalf after and initial review has been completed.

- For projects that have already been approved, the applications will be reviewed by the office (Manager, REO), unless a modification to the project has been made in which case the project will be reviewed by the Chair.
- All researchers have received individual instructions and the REB templates have all been updated this week.
- There are some additional updates that are being completed on the website.
- The Chair provided an overview of the response other institutions have made based on the current situation of the COVID-19 pandemic.
- Brock will not postpone research as pausing research based on blanket definitions of vulnerable populations is considered discriminatory.
- The definition of full vaccination has not been changed. As of today, two doses are still considered full vaccination.
- For work done off campus, the Board will ask researchers to follow Brock COVID-19 procedures but to adapt local procedures if they are more stringent.

#### **Updated TCPS-2 (2022)**

- A new version of the TCPS Core tutorial has been released.
- There are two additional modules (clinical trials and studies on indigenous populations)
- Implementation of the new training requirement will be gradual across the Brock research community.
- When the training is released, Board members will complete the training as soon as possible.
- The phase-in for graduate students will be determined at a future meeting. The training is not yet available. Once the training is released the group will be appraised and asked to complete it as soon as possible.

#### **Responsible Conduct of Research (RCR) Training**

- RCR is an agreement across universities concerning the responsible conduct of research.
- Institutions must have a policy to enact the RCR framework.

		<ul style="list-style-type: none"> <li>• A dedicated committee will review the current Brock policy to see if it needs to be adjusted based on recent revisions.</li> <li>• If there are any non-compliance issues or breaches in the TCPS this will be passed on to the AVPR who will enact the policy based on the severity of the transgression. The Board may then be required to provide more information as requested. The final decision on required next steps would be made by the Provost.</li> <li>• The Board itself is never responsible for sanctioning researchers.</li> <li>• Brock must annually report the number of cases that are processed.</li> <li>• Any confrontation or disputes regarding Board decisions are elevated to the Chair who responds on behalf of the Board.</li> <li>• Decision reports are ratified so that all decisions are owned by all Board members.</li> </ul> <p><b>Other Business</b></p> <p><b>Ongoing Departmental Meetings with the Chair</b></p> <ul style="list-style-type: none"> <li>• The Chair has identified a few potential new members. This is an ongoing process and an update to membership will be provided when available.</li> </ul>	
4	<b>Adjourn</b>	<b>Meeting adjourned at 1:10 p.m.</b>	Motion to adjourn: MS Seconded: NC All in favour