

BROCK UNIVERSITY RESEARCH ETHICS BOARD
Tuesday February 28, 2023
12:00 – 2:00 p.m.
Microsoft Teams

Minutes of the HREB Meeting

Attendance:

Lori Walker (non-voting)	Terrance Wade	Connie Schumacher
Chae Lynn Bush (non-voting)	Matthieu Dagenais	Michelle Vine
Kimberly Gammage	Chris Cochran	Kirina Angrish
	Nicole Chimera	Manal Alzghoul
		Taranjot Dhillon

Regrets:

Sara Madanat
Stephen Cheung
Shawn Beaudette
Maureen Shantz

MINUTES		
ITEM	DISCUSSION	ACTION
1	<p>Motion to approve Agenda</p> <ul style="list-style-type: none"> • Approved <p>Motion to approve January Minutes</p> <ul style="list-style-type: none"> • Approved <p>Motion to approve January Decision Report</p> <ul style="list-style-type: none"> • Approved 	<p>Motion to approve: MV Seconded: TW All in favour</p> <p>Motion to approve: TW Seconded: MV All in favour</p> <p>Motion to approve: CS Seconded: TW All in favour</p>
2	<p>Discussion Items</p> <p>Clinical Trials Ontario (CTO) Certification Update</p> <ul style="list-style-type: none"> • Clinical Trials Ontario (CTO) is a group that centralizes the review of regulated clinical trials in Ontario. We are not part of their group because Brock researchers don't currently conduct clinical trials. However, CTO has developed a non-clinical Research Ethics Board certification and we will be the first institution in Canada to undergo their non-clinical certification process. • To become certified by CTO, an institution must go through an assessment period. For example, Network of Networks (N2) and the Canadian Association of Research Ethics Boards (CAREB) have administrative SOPs that were assessed according to Canadian and American standards. • CTO representatives will come onto campus in May 2023 to speak to the Office and Chairs. They will also review our files and administrative SOPs. The ORE already has most documents in place; however, they need to be organized better to allow for ease of use/access. • We see this as an educational opportunity for both the CTO and the ORE. CTO are interested in our opinions as they are more clinically and medically minded. They don't want to exclude smaller, non-medical institutions from certification. There are other bodies who offer similar accreditation, but they require a fee. This CTO certification is free. • This certification could allow for a more streamlined multijurisdictional review process as it may help different institutions to trust each other's reviews. • Q: Could the result impact our REB application? 	

- A: If CTO sees something that they believe may be missing from our review process, it is possible that their recommendation could change our administrative procedures, REB training, record keeping, and in turn the application.

TCPS2 2022 Updates Presentation

- The new TCPS2 2022 was released in January 2023.
- Multiple rounds of community consultation went into the listed changes.
- The TCPS is a live document so it will be revised again as research evolves.
- Presented changes include:
 - **Consent**
 - Consent updates (i.e., blanket consent, broad consent, separate consent, research data repository)
 - Broad consent requirements: TCPS2 Article 3.13
 - Evolving capacity and ongoing consent emphasis
 - Repository vs. biobank vs. research data repository
 - Creation of Repositories
 - Creation of a repository (review process needs clarification)
 - Shared responsibility
 - Q: How do researchers proceed in terms of the new data management guidelines?
 - A: Currently, REBs are still unsure about how to interpret and implement the new changes. It is unclear who will be asked to review research data repositories. There is push back from REBs declaring that they don't have the resources, expertise, or training to evaluate them. There are many other perspectives that need to be involved in their review.
 - Comment: The help of a Librarian may be beneficial in understanding data management and data repositories.
 - **Multijurisdictional review of minimal risk research updates**
 - REB responsibilities
 - New ethics review model
 - Official agreements
 - Legislation and policies
 - Which ways to streamline?
 - Avoid unnecessary duplication
 - Documentation kept for the entire process
 - Disagreements: the board of record has the final decision
 - CTO has streamlined this process for health-related research (member process)
 - **Review of research involving human cell lines updates**
 - Deidentified human biological materials and HeLa cells are exempt from REB review.
- More time is needed for the Office to dissect the changes of the TCPS. No different actions are required of REB members currently.

Synto question period and brief demonstration (if needed)

- Sakai will be transferring to Brightspace in September, so we should consider that researchers will also be transferring to this system when scheduling the Synto hard launch date.
- July may be best, so the launch does not clash with the initiation of Brightspace and the beginning of term.
- Comment: More communication from the REB to researchers is needed to introduce Synto.
- A reminder to click "SSO Login" when logging on as a Brock affiliate. This will bring affiliates to the portal.

		Other Business <ul style="list-style-type: none">• Brock's parking system is changing to HONK. More information will be given at the next meeting to address the implications of this change.• Q: How does a researcher pay for parking for someone on HONK?• A: The researcher can enter the license plate of the participant and choose which specific time the participant's parking is accounted for.	
3	Adjourn	Meeting adjourned at 1:58 p.m.	