

BROCK UNIVERSITY RESEARCH ETHICS BOARD
Thursday September 15, 2022
12:00 – 2:00 p.m.
Teams

Minutes of the SREB Meeting

Attendance

Alyssa Bax (non-voting)
 Chae Lynn Bush (non-voting)
 Dan Cui
 Danny Tarulli
 Ege Kamber
 Esther Stanley

Harriet Yeboah
 Linda Morrice
 Lori Walker (non-voting)
 Liam Doyle
 Michael Owen
 Michele Donnelly
 Sadia Jahanzeb

Sarah Ciotti
 Nicole Luke
 Robert Steinbauer

Regrets

Matt Kwan
 Miya Narushima

MINUTES		
ITEM	DISCUSSION	ACTION
1	<p>Motion to approve Agenda</p> <ul style="list-style-type: none"> • Approved <p>Motion to approve August Minutes</p> <ul style="list-style-type: none"> • Approved <p>Motion to approve August Decision Report</p> <ul style="list-style-type: none"> • Approved 	<p>Motion to approve: LM Seconded: MD All in favour</p> <p>Motion to approve: LM Seconded: SC Abstained: new members All else in favour</p> <p>Motion to approve: MD Seconded: LM All in favour</p>
2	<p>New Business</p> <p>Full board review (in camera)</p>	
3	<p>Discussion Items</p> <p>New SREB Chair</p> <ul style="list-style-type: none"> • Nicole Luke has offered to be chair for this year. Some support will be in place for the remainder of the semester. Robert Steinbauer will be a co-chair for October and Angela Book will be co-chair for November and December. • Another individual is interested in being chair for the 2023-2024 year. <p>Meeting Options</p> <ul style="list-style-type: none"> • Discussed potential meeting options and members expressed they would prefer online or hybrid. We could also do an online meeting closer to the holidays or at the end of the spring semester. • Office noted that hybrid would require a room to be scheduled so we would just need to have preferences listed before. • Decided that we will do virtual meetings for now and look for places to schedule in-person meetings throughout the year. 	

		<p>Synto System Training</p> <ul style="list-style-type: none"> • Synto is our new online platform • Need to do a bit more work before it is ready to be operational in the form of a soft launch. • The anticipated date for the soft launch is October 1st • The anticipated date for the hard launch is October 1st • Some reviewers are needed to review the online applications. • Our old system will run parallel with the new system until the files time-out (approximately 5-years). • Office explained that we will begin training shortly and continue throughout the fall. Members were asked to let the ORE know if they are interested. <p>Other Business</p> <ul style="list-style-type: none"> • N/a 	
4	Adjourn	Meeting adjourned at 1:42 p.m.	Motion to adjourn: SC Seconded: MO All in favour