

**BROCK UNIVERSITY RESEARCH ETHICS BOARD**  
**Wednesday, September 16, 2020**  
**12:00 – 2:00 p.m.**  
**Teams**

**Minutes of the SREB Meeting**

**Attendance**

Alyssa Bax (non-voting)  
 Linda Morrice  
 Dipanjan Chatterjee  
 Michele Donnelly  
 Angela Book  
 Nicole Luke  
 Jo-Ann Boyle-Jackson  
 Heather Chalmers

Lori Walker (non-voting)  
 Robert Steinbauer  
 Xiaoyang Xia  
 Miya Narushima  
 Christine Tardif-Williams  
 Elizabeth Shulman  
 Veronica Panchyshyn

**Regrets**

Sandra Kroeker  
 Sandra Bosacki

<b>MINUTES</b>		
<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1	<p><b>Motion to approve Agenda</b></p> <ul style="list-style-type: none"> <li>• Approved</li> </ul> <p><b>Motion to approve February- August Decision Reports</b></p> <ul style="list-style-type: none"> <li>• Approved</li> </ul>	<p>Motion to approve: ES            Seconded: LM            All in favour</p> <p>Motion to approve: LM            Seconded: MN            All in favour</p>
2	<p><b>Discussion Items</b></p> <p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>• Introductions for the office, chairs, and members</li> </ul> <p><b>COVID Steps for Stage 3 Research</b></p> <ul style="list-style-type: none"> <li>• The Office outlined the research stages and the process for SREB applications vs. HREB applications (include an additional preview option)</li> <li>• FAQs online for what research is covered in each stage.</li> <li>• The office provided an overview of the COVID precautions being taken by the university to mitigate risks to students, staff, faculty, and participants.</li> <li>• Stage 3 research (in-person) to be authorized after the appropriate forms are returned from the ADR to the REB office</li> <li>• Brock Stage 3 (in terms of research) was explained to the board: In-person research involving interaction, observation, or moderate intervention with human participants can be authorized, subject to appropriate risk mitigation strategies (see Health, Safety, and Wellness Guidance for In-Person Research with Human Participants under COVID-19 Pandemic Conditions).</li> <li>• The SREB has decided to follow the “default” process: when the appropriate/relevant stage opens up for a particular research/project, the research would apply through their Associate Dean Research, Health, Safety &amp; Wellness etc., then come to the REB for clearance (see: <a href="https://brocku.ca/research-at-brock/office-of-">https://brocku.ca/research-at-brock/office-of-</a></li> </ul>	

		<p>research-services/research-ethics-office/#1600373043671-47ef8a75-4bf8 for Steps Needed to Start Research Under Brock Stage 3)</p> <p><b>Reviewer Q &amp; A and Training requests</b></p> <ul style="list-style-type: none"> <li>• Q: If we move back to stage 2 what is the procedure?</li> <li>• Office A: Institutional level changes in stages allow for research to be retracted</li> <li>• Training in the future to include:</li> <li>• Deception</li> <li>• Suicidal behaviour research</li> <li>• Mandatory reporting</li> <li>• Clinical trials</li> </ul> <p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>• HREB applications (previously BREB) now include all applications from the Faculty of Applied Health Sciences</li> <li>• Application forms have been updated online to reflect this change</li> <li>• Please distribute in departmental meetings etc</li> <li>• The newsletters from the ORS are available online</li> <li>• The Guidelines Procedures and Policy Committee (GPPC) is looking for new members – members can join if they wish. Meetings occur approximately once a month.</li> </ul>	
4	<b>Adjourn</b>	<b>Meeting adjourned at 12:45 p.m.</b>	Motion to adjourn: LM Seconded: RS All in favour