

**BROCK UNIVERSITY RESEARCH ETHICS BOARD**  
**Thursday November 21, 2022**  
**12:00 – 2:00 p.m.**  
**Teams**

**Minutes of the SREB Meeting**

**Attendance**

Alyssa Bax (non-voting)  
 Dan Cui  
 Danny Tarulli  
 Esther Stanley  
 Harriet Yeboah

Linda Morrice  
 Michele Donnelly  
 Sadia Jahanzeb  
 Sarah Ciotti

Matt Kwan  
 Miya Narushima  
 Nicole Luke  
 Robert Steinbauer

**Regrets**

Ege Kamber  
 Michael Owen

<b>MINUTES</b>		
<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1	<p><b>Motion to approve Agenda</b></p> <ul style="list-style-type: none"> <li>• Approved</li> </ul> <p><b>Motion to approve October Minutes</b></p> <ul style="list-style-type: none"> <li>• Approved</li> </ul> <p><b>Motion to approve October Decision Report</b></p> <ul style="list-style-type: none"> <li>• Approved</li> </ul>	<p>Motion to approve: RS            Secoded: LM            All in favour</p> <p>Motion to approve: LM            Secoded: SC            All in favour</p> <p>Motion to approve: DT            Secoded: LM            All in favour</p>
2	<p><b>Discussion Items</b></p> <p><b>Tim Kenyon Message</b></p> <ul style="list-style-type: none"> <li>• Thanked all members for their contribution to the research life of Brock University.</li> <li>• Emphasized that the REB roles (especially chair positions) are important research leadership positions.</li> <li>• Noted that it is best to choose someone for the chair role from within the current membership rather than outside our membership. This will help to ensure it is not the current members' jobs to ask others externally to be chair. This would also allow for us to avoid searching for chairs at the last minute.</li> <li>• Questions/comments:</li> <li>• Being chair is a leadership role that is time consuming. A co-chair model allowed for a lighter load. Brock does a good job acknowledging it with the course-release model. The lack of interest in chair positions may be due to researchers not having the time (even with the course-release).               <ul style="list-style-type: none"> <li>• There are other major research universities where the chair gets no teaching release. From Brock's perspective this is a mistake on their parts.</li> <li>• It is important to ensure that there is acknowledgement that taking leadership role will impact research and publication output. This could be addressed with department deans and provost to ensure the amount of work required is acknowledged and understood.</li> <li>• It is also important that those who should be full-professors become full-professors, otherwise it is a barrier to taking on leadership positions. Taking on institutional leadership roles is an indication that an individual has the capacity to be a full professor. This provides a</li> </ul> </li> </ul>	

more solid base for leadership roles.

**Guideline review and discussion: Online research and fraudulent responses**

- **Conducting research involving students** (i.e., the instructor's current students)
  - This document addresses many aspects of teaching and research involving students.
  - Comments:
  - Suggested changing the title to be shorter (i.e., "Research involving students as participants").
  - It is important to emphasize the power imbalance that exists with the students so that they feel comfortable choosing to participate (or not).
  - It is difficult to find a way to conduct research with current students in person (i.e., the researchers would know who participated). Need to consider how to avoid feelings of coercion and obligation to participate while also allowing for students to engage in current research. There is currently no set answer for this problem, but we should consider it moving forward.
  - The document is agreed to be concise and clear as is. Important to post this document soon as this topic needs to be considered by researchers.
  - Members agreed to accept this document as is with the revised title.
- **Research participation for course credit**
  - This guideline was written for situations where students may participate in research for course credit.
  - The document outlines the risks and benefits associated with this type of research and provides a list of recommendations to mitigate the risks and enhance the benefits of student involvement.
  - Comments:
  - We could revise the change to the course calendar to be "syllabus" instead.
  - Check the wording to ensure it is consistent with faculty requirements.
  - Members agreed to accept this document with the revisions.

**REB 22-020 SAINI – Full board file update**

- We are in communication with CAMH and the researchers and are in the process of checking to see that our comments have been addressed. Once the researchers have addressed CAMH's concerns and any of our remaining review points, we will conduct one final chair review prior to granting clearance (if appropriate).

**Synto training & soft launch update**

- The Synto system launch has been delayed due to a miscommunication surrounding dual-access functionality.
- We want to ensure that the soft launch goes as smoothly as possible, so we are waiting for the changes to be implemented before beginning any training sessions. We will reschedule the training days for January-April and we will have both virtual and in-person options available.
- Members must attend at least one training session but are encouraged to attend as many as they would like until they feel comfortable navigating the platform.

		<ul style="list-style-type: none"> <li>We anticipate the that soft launch will take place in early January and the hard launch will be in the spring if all goes well.</li> </ul> <p><b>December meeting information</b></p> <ul style="list-style-type: none"> <li>Just a heads up that the December meeting will likely be canceled unless time-sensitive issue(s) arise.</li> </ul> <p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>n/a</li> </ul>	
3	<b>Adjourn</b>	<b>Meeting adjourned at 12:52 p.m.</b>	Motion to approve: RS Seconded: LM All in favour