

**BROCK UNIVERSITY RESEARCH ETHICS BOARD**  
**Tuesday, January 17, 2017**  
**12:30 – 2:00 p.m.**  
**Cairns 207**

**Minutes of the BREB Meeting**

**Attendance**

Jean Armitage  
 Kirsten Bott  
 Stephen Cheung  
 Kimberley Gammage  
 Lara Green

Matthew Mallette  
 Jennifer Maturin-Brown  
 Greg McGarr  
 Sandra Peters  
 Ayda Tekok-Kilic  
 Craig Tokuno

**Regrets**

Gail Frost  
 Jason Liu

<b>MINUTES</b>		
<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1	<p><b>Motion to approve Agenda</b></p> <ul style="list-style-type: none"> <li>Approved</li> </ul> <p><b>Motion to approve November &amp; December Decision Reports</b></p> <ul style="list-style-type: none"> <li>Approved</li> </ul> <p><b>Motion to approve November Minutes</b></p> <ul style="list-style-type: none"> <li>Approved</li> </ul>	<p>Motion to approve: LG          Seconded: KB          All in favour</p> <p>Motion to approve: JA          Seconded: KB          All in favour</p> <p>Motion to approve: MM          Seconded: JMB          All in favour</p>
2	<p><b>New Business</b></p> <p><b>Full board review (in camera)</b></p> <p><b>Office Updates</b></p> <ul style="list-style-type: none"> <li>The Chair updated the Board with the progression of the compliance case on the SREB. This has been ongoing since July – researchers have now requested an appeal. The Office offered an external appeal where the University of Toronto would review the case to ensure a hands-off and non-biased approach.</li> <li>The Manager of Research Ethics is also intending on attending the Research and Scholarship Policy (R&amp;SP) Committee meeting tomorrow to discuss the changes to the Faculty Handbook regarding ethics procedures. For example, what does Senate approve in terms of guidelines and appointments of the REB; what is considered REB policy, procedure and guideline and what are the process implications for each of these (Policy must be passed through Senate for example).</li> <li>The appointment of REB members was moved to Senate in Spring 2016 to ensure this was an arms-length process and to avoid any bias. The REB must be autonomous and make decisions from a participant perspective only.</li> </ul>	<p>Motion to move in camera: GM          Seconded: ATK          All in favour</p> <p>Motion to move out of camera: KB          Seconded: JMB          All in favour</p>

		<ul style="list-style-type: none"> <li>The R&amp;SP Committee will also be discussing the blood draw guidelines the BREB approved. The Committee believes they should be taking on this decision as it was written as Policy and thus must be passed through Senate. We will update the Board with the outcome of this meeting and any changes/implications this has on our REB processes.</li> </ul>	
3	<b>Adjourn</b>	<b>Meeting adjourned at 1:52 p.m.</b>	Motion to adjourn: JA Seconded: KG All in favour