

BROCK UNIVERSITY RESEARCH ETHICS BOARD
Friday, December 15, 2017
12:00 – 2:00 p.m.
MC D350-L

Minutes of the BREB Meeting

Attendance

Jean Armitage
 Kirsten Bott
 Stephen Cheung
 Stephen Emrich
 Gail Frost
 Kimberley Gammage
 Lara Green
 Grant Hayward

Carly MaGee (non-voting)
 Matthew Mallette
 Jennifer Matunin-Brown
 Sandra Peters
 Ayda Tekok-Kilic
 Craig Tokuno
 Lori Walker (non-voting)

Regrets

Maureen Shantz

MINUTES		
ITEM	DISCUSSION	ACTION
1	<p>Motion to approve Agenda</p> <ul style="list-style-type: none"> Approved <p>Motion to approve November Decision Reports</p> <ul style="list-style-type: none"> Approved <p>Motion to approve November Minutes</p> <ul style="list-style-type: none"> Approved 	<p>Motion to approve: KG Seconded: JA All in favour</p> <p>Motion to approve: ATK Seconded: MM All in favour</p> <p>Motion to approve: LG Seconded: JMB All in favour</p>
2	<p>New Business</p> <p>Full board review (in camera)</p> <p>The REB Sub-Committee on Guidelines, Practice, and Procedure (GPP)</p> <ul style="list-style-type: none"> The new documents to be approved by BREB today were reviewed: REB Standard – Eligibility to Serve as a Principal Investigator: The Office provided a summary of SREB's notes on this standard: SREB members asked whether PhD students who are teaching a course under a contract are eligible to serve as a PI. It was discussed that all sessional instructors (even if they are PhD students) may serve as PIs for research projects associated with the courses they teach for the duration of their appointments if granted permission from the Chair or Centre Director. A member pointed out that there is different language across departments for sessional instructors (e.g., part-time instructor, sessional, contract). Are these all the 	<p>Motion to move in camera: SE Seconded: KG All in favour</p> <p>Motion to move out of camera: SE Seconded: LG All in favour</p>

		<p>same things? Should all terms be included in this standard to ensure understanding and applicability to all departments/faculties? A member mentioned that CUPE uses the term “instructors.” Perhaps this language should go back to GPP for a final read to ensure it is consistent with the job titles listed under CUPE. Members confirmed that although sessional instructors may serve as PIs for research projects associated with the courses they teach for the duration of their appointments if granted permission from the Chair or Centre Director, they cannot supervise a student in their studies (per policy).</p> <ul style="list-style-type: none"> • BREB members felt that the term “all non-BUFA Instructors” would encompass all these different terms. They also stressed that “Instructor” needs to be capitalized to ensure it is clear this is referring to the CUPE title (members confirmed these are called Instructors per CUPE). • KG put forward a motion to approve the standard. CT seconded. All members voted in favour. <p>Discussion re: CORE Tutorial</p> <ul style="list-style-type: none"> • Board members felt it that anyone dealing with human participants should complete the CORE tutorial (including RAs etc.). As of now, it is only a <i>Brock</i> graduate student requirement meaning if a graduate student from another institution is working on the project, Brock policy does not require them to complete it before engaging in the research. • Making it a requirement for all those interacting with human participants would also take care of the responsibility of training RAs, students etc. on confidentiality. The PI could say with confidence that all their research personnel have been trained on confidentiality measures. • This proposition will be taken back to GPP for consideration. 	
3	Adjourn	Meeting adjourned at 1:15 p.m.	<p>Motion to adjourn: SE Seconded: MM All in favour</p>