

BROCK UNIVERSITY RESEARCH ETHICS BOARD
Tuesday, April 4, 2017
12:00 – 2:00 p.m.
MC D350-L

Minutes of the BREB Meeting

Attendance

Jean Armitage
 Kirsten Bott
 Stephen Cheung
 Gail Frost
 Kimberley Gammage
 Lara Green
 Jason Liu

Matthew Mallette
 Jennifer Maturin-Brown
 Greg McGarr
 Sandra Peters
 Ayda Tekok-Kilic
 Craig Tokuno

Regrets

N/A

MINUTES		
ITEM	DISCUSSION	ACTION
1	<p>Motion to approve Agenda</p> <ul style="list-style-type: none"> • Approved <p>Motion to approve March Decision Report</p> <ul style="list-style-type: none"> • Approved <p>Motion to approve March Minutes</p> <ul style="list-style-type: none"> • Approved 	<p>Motion to approve: MM Seconded: JL All in favour</p> <p>Motion to approve: SC Seconded: GM All in favour</p> <p>Motion to approve: JA Seconded: JMB All in favour</p>
2	<p>New Business</p> <p>Full board review (in camera)</p> <p>Approval of Documents</p> <ul style="list-style-type: none"> • The REB Sub-Committee on Guidelines, Practice, and Procedure (GPP) brought two documents to the BREB for their approval: 1. REB Guideline - Secondary Use of Data Guideline; 2. REB Guideline - Conducting Research as a Course Assignment. • The Chair outlined the changes that had been made to the second use of data guideline: the difference between anonymous and anonymized data was further explained; the guideline now outlines what is exempt from REB review. • The Chair clarified that even when data are anonymized, the project still must come to the REB for review as “secondary use of data.” The perception is that if the identifiers have been removed, the data can be passed on to other researchers or used for different study purposes without REB review. However, if a researcher intends to make data available to other researchers (who may analyze the data for other purposes, outside of the original purpose), both 	<p>Motion to move in camera: GM Seconded: KB All in favour</p> <p>Motion to move out of camera: KB Seconded: ATK All in favour</p>

		<p>researchers have to go through their respective boards for secondary use of data REB approval.</p> <ul style="list-style-type: none"> • The board asked whether GPP could develop more specific guidelines regarding open access data. There has been a recent push from journals to have researchers make their data available to everyone to use and republish as they wish, without restrictions from copyright, patents or other mechanisms of control. It would be helpful to have more specific guidelines to assist researchers when designing their project and writing up their REB application. • A board member noted a typo in the secondary use data guideline which was corrected. • A motion was put forward by JL to approve the changes made to the secondary use of data guidelines. Seconded by JA. All members voted in favour. • The Chair outlined the changes made to the guidelines for conducting research as a course assignment: most changes were a result of the updated version of the TCPS in 2014 (e.g., changing the Article number in the TCPS2, page numbers etc.). This guideline now also clarifies the difference between instructor guided and instructor designed projects. • A motion was put forward by MM to approve the changes made to the secondary use of data guidelines. Seconded by LG. All members voted in favour. 	
3	Adjourn	Meeting adjourned at 1:10 p.m.	Motion to adjourn: JL Seconded: JA All in favour