

Declare or Change Major Application Form

FORM DETAILS

University regulations require a minimum grade of 60 per cent in the introductory course(s) of the desired major(s) for approval in most programs. Requests cannot be processed until this requirement has been met. Requests for declaration/change of major must be approved by the Centre/Department. Program changes will not result in a tuition adjustment until the following academic year. Please allow five to seven business days for requests to be processed. Inquiries may be sent to records@brocku.ca. A copy of this form will be sent to the student's Brock email account for requests that have not been approved by the Centre/Department. Please see additional guidelines on reverse.

STUDENT INFORMATION

Name:	Brock Student ID Number: _ _ _ _ _ _ _ _ _ _
Brock Email: _____@brocku.ca	Phone Number: _ _ _ _ - _ _ _ _ - _ _ _ _ _
Student Signature: _____	Date: _____

NEW OR DECLARED MAJOR

Program	Honours	4 Year	3 Year	Major:
BA Bachelor of Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A) Single: B) Combined: 1. _____ 2. _____ C) General Studies <input type="checkbox"/> Humanities <input type="checkbox"/> Social Sciences <input type="checkbox"/> Sciences: _____
BAcc Bachelor of Accounting	<input type="checkbox"/>			
BBA Bachelor of Business Administration	<input type="checkbox"/>	<input type="checkbox"/>		
BBE Bachelor of Business Economics	<input type="checkbox"/>			
BCH Bachelor of Child Health	<input type="checkbox"/>			
BCB Bachelor of Computing and Business	<input type="checkbox"/>			
BECE Bachelor of Early Childhood Education	<input type="checkbox"/>			
BEd Aboriginal Adult Education			<input type="checkbox"/>	
BEd Adult Education			<input type="checkbox"/>	
BKin Bachelor of Kinesiology	<input type="checkbox"/>	<input type="checkbox"/>		
BMus Bachelor of Music	<input type="checkbox"/>			D) Integrated Studies: 1. _____ 2. _____ 3. _____ Certificate: _____ Minor: _____ Concentration: _____ Articulation Agreement Program: _____ Co-op Option: <input type="checkbox"/> Yes <input type="checkbox"/> No
BPH Bachelor of Public Health	<input type="checkbox"/>			
BPhEd Bachelor of Physical Education	<input type="checkbox"/>	<input type="checkbox"/>		
BRLS Bachelor of Recreation and Leisure Studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
BSc Bachelor of Science	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
BSM Bachelor of Sport Management	<input type="checkbox"/>	<input type="checkbox"/>		
Concurrent Education:	PR/JR	JR/IN	IN/SR	
BA/BEd Bachelor of Arts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
BPhEd/BEd Bachelor of Physical Education		<input type="checkbox"/>	<input type="checkbox"/>	
BSc/BEd Bachelor of Science		<input type="checkbox"/>	<input type="checkbox"/>	

CENTRE/DEPARTMENT

APPROVED Chair/Director's Signature: _____	Date: _____
DENIED Chair/Director's Signature: _____	Date: _____

FOR OFFICE USE ONLY

Effective date of change: _ _ _ _ _ _ _ _ _ _	Signature: _____
--	------------------

**Please see reverse for guidelines.*

DECLARE OR CHANGE MAJOR GUIDELINES

An application to declare or change your major must be approved by the appropriate Department/Centre. Where programs have enrolment limits, admission is not guaranteed by attaining minimum requirements. Please ensure that you check the appropriate Undergraduate Calendar at: brocku.ca/webcal for specific program requirements and progression standards.

It is strongly recommended that you book an advising appointment with the appropriate Faculty, Department, or Program Advisor prior to submitting your application to discuss eligibility for program admission. For a complete list of Academic Advisors, please refer to: brocku.ca/academic-advising/find-your-advisor/

To allow timely consideration, you should ensure that your application to declare or change your major is submitted prior to registration for the next academic session (for Fall/Winter, preferably by the end of the April exam period).

Please note that program changes mid-academic session will not result in a tuition adjustment. The tuition adjustment will not reflect the program change until the following academic year.

PROTECTION OF PRIVACY

The information gathered on this form is collected under the authority of the Brock University Act, 1964, and in accordance with the Freedom of Information and Protection of Privacy Act ("FIPPA"). The information is used for the academic, administrative and statistical purposes of the University. This information is protected and is being collected in accordance with the Freedom of Information and Protection of Privacy Act. Questions regarding the collection or use of this personal information should be directed to the University Registrar at Brock University in ST 301, or at 905-688-5550, x3052, or at www.brocku.ca/registrar.