



Children's Movement Program

Movement Specialist

Qualifications:

1. Senior Brock Kinesiology/Physical Education major.
2. Current First Aid/CPR Certification.
3. Knowledge of special needs and experience working with children who have a special need.
4. Physical education courses in disability studies.
5. Knowledge of the safe use of equipment and gymnasium space.
6. Understanding and knowledge of the emergency action plan used in the event of an accident.
7. The successful candidate is required to submit a police check once hired.

Duties and Responsibilities:

1. Work with the administration and curriculum coordinators in assembling information regarding participants who have special needs and the number of movement partners required.
2. Recruit movement partners and train.
3. Design and lead staff workshop (with other coordinators).
4. Contact parents/guardians of students who have a special need before first lesson to get information of the particular likes/dislikes, strengths/weaknesses of the child(ren) and what they need to work on.
5. Create movement profiles for instructors and movement partners working with children with special needs.
6. Assign, with the instructor, staff members to work with students who have a special need on a weekly basis.
7. Aid staff to work with children who have a special need.
8. Develop, with the other coordinators, a protocol to ensure that instructors are knowledgeable about safe use of equipment.
9. Review lesson plans and give feedback to instructors regarding special needs programming. Review your lesson plans with faculty supervisor. Develop modifications to lesson plans where necessary.
10. Assist with set-up of equipment when needed.
11. Provide necessary information (i.e. handouts) on a variety of special needs.
12. When instructors are absent, assign someone else to work with children who have a special need or fill in where necessary.
13. Assist movement partners in adapting/modifying tasks for children who have a special need.
14. Observe lessons, provide appropriate assistance and feedback to instructors, apprentices, and movement partners at weekly meetings.
15. Monitor safety of the children.
16. Maintain communication with parents/guardians.
17. Provide a progress report for parents/guardians on child's development.
18. Assist with take-down of equipment.
19. Help organize and lead aspects of weekly meetings with staff.
20. Submit a final report to summarize program one week after the completion of CMP.
21. Review summaries submitted by movement partners on special needs children, and report findings to parents.
22. Create reference letters for movement partners.
23. All other related duties as required and/or assigned by your supervisor.

Conditions of Employment:

1. Provide quality instruction and program to participants each week.
2. Represent CMP and Brock University professionally.
3. MUST attend all CMP classes.
4. Administer first aid when necessary.
5. Brock University is required to meet compliance with the Accessibility Standards for Customer Service (Ontario Regulation 429/07). All Brock University Recreation Services student employees must complete the required online training module prior to commencing employment.

Our Commitment

Brock University is actively committed to diversity and the principles of Employment Equity and invites applications from all qualified candidates. Women, Indigenous peoples, members of visible minorities, and people with disabilities are encouraged to apply. We will accommodate the needs of the applicants and the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the selection process, as outlined in the Employee

Accommodation Policy (https://brocku.ca/webfm_send/39939). Please advise Daniel Fyfe, Youth Program Manager, to ensure your accessibility needs are accommodated through this process. Information received relating to accommodation measures will be addressed confidentially.

FIPPA

All Brock employees are required to comply with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA). To help meet our legal obligations under FIPPA, employees are required to complete mandatory online training.

Health and Safety

All Brock employees are required to complete online mandatory training to comply with related safety legislation.

Department: Brock Recreation

Full-time Supervisors: Program Manager, Daniel Fyfe

Contact: Daniel Fyfe (email: dfyfe@brocku.ca)

Pay: Brock Student Position