



Art Collection Management Policy

Category: Administrative;

Jurisdiction: Provost and Vice-President, Academic;

Approval Authority: Executive Team;

Effective Date: October 2025;

Amendments: N/A.

Purpose

The purpose of this Policy is to establish the principles that will govern Brock University's Art Collection and to set out the responsibilities and procedures associated with management of the Art Collection. More specifically, this Policy:

- aims to ensure that the Art Collection supports the University's mission of teaching, research, and community engagement, reflects the diversity of the University's student body and the University's commitment to reconciliation, Indigenization and decolonization, and is appropriately conserved, managed, and maintained;
- defines roles and responsibilities with respect to management of the Art Collection;
- provides for an Art Collection Committee which will oversee and make recommendations regarding the development, conservation, and management of the Art Collection; and
- establishes procedures and guidelines for the acquisition and deaccessioning of Works of Art within the Art Collection, as well as the use, curation and display of the Art Collection.

Scope

This Policy applies to all Brock University staff, faculty, professional librarians, volunteers, and relevant contractors.

This Policy applies to all Works of Art within the Art Collection and all Works of Art being considered for acquisition by the University. This Policy does not apply to Works of Art commissioned or acquired by University Marketing and Communications for promotional or illustrational purposes.

Policy Statement

Brock University believes that the collection, curation and display of Works of Art enhances the University environment by reflecting culture, provoking thought, and affording benefit for those who work and study at the University, as well as for its alumni and the communities it serves.

Brock University believes that Works of Art within the Art Collection should be:

- Engaged into curriculum and positioned as learning tools by staff and students;
- Contextually relevant to Brock's history and current community;
- Displayed for the enrichment and benefit of all;
- Accessible throughout the institution;
- Of high quality; and
- Protected through management procedures and guidelines.

Brock University is committed to managing the Art Collection in a manner that reflects these values and supports the University's mission of teaching, research, learning, and community engagement.

Governance and responsibilities

The Art Collection is owned by the University. Responsibility for decisions related to the Art Collection is assigned to the Provost and Vice-President, Academic, or designate.

An Art Collection Committee will be established and maintained to oversee, advise, and make recommendations to the Provost, or designate, on the development, conservation, and management of the Art Collection. The Art Collection Committee will be responsible for communicating and implementing this Policy and associated procedures. The Art Collection Committee will also ensure that Works of Art within the Art Collection are appropriately documented, conserved, insured, and made available for scholarly and student study, and

display. The Art Collection Committee will report to the Provost and its terms of reference and any changes to them must be approved by the Provost.

Procedures and criteria for acquisition and deaccessioning

All acquisition and deaccessioning of Works of Art by the University must be done in accordance with the processes and criteria set out in the Art Collection Management Procedures.

Conservation and protection

The Art Collection Committee will cooperate and liaise with Facilities Management and Risk Management to ensure that the Art Collection is protected through appropriate conservation controls, security, and insurance. Any decisions regarding a Work of Art or the Art Collection that have implications for facilities or insurance must be done in consultation and coordination with Facilities Management and Risk Management.

Documentation of the Art Collection

A detailed inventory of all Works of Art within the Art Collection will be maintained by the University Library.

Definitions

Acquisition means the addition of a Work of Art to the Art Collection and may include transfer of an object to the University's permanent collection:

- a) by purchase or donation, whereby the ownership of the object is transferred to the University;
- b) when unsolicited works of art are received by the university are approved through the normal acquisition process; or
- c) by loan for a set period of time, whereby the ownership of the object remains with the donor.

Deaccessioning means the process of removing a Work of Art permanently from the Art Collection.

Art Collection means the University's collection of Works of Art, as documented in the Art Collection inventory maintained by the University Library.

Works of Art means artworks in any form, including:

- Paintings, drawings, original prints, photographs, films, videotapes, audio, and mixed media works;
- Sculptures, in any material or combination of materials whether in the round, relief, mobile, fountain, kinetic or electric;
- Crafts, in any material or combination of materials such as clay, fibre, wood, textiles, glass, metal, plastic;

Policy Compliance

This Policy is under the jurisdiction of Provost and Vice-President, Academic. The interpretation and application of this Policy is the responsibility of Provost and Vice-President, Academic, or their designate.

Review Period: 5 years;

Next Review Period: 2030-2031;

Related Policies and Policy Instruments: Art Collection Procedures;

Required Consultations: N/A;

Recommended Consultations: Art Collection Committee.