

**Please read the following information carefully before proceeding with your appeal.**

The decision of the [Appeals process](#) is final and fines are considered due when the decision is rendered. Unfamiliarity with Brock University's traffic and parking regulations does not constitute grounds for appeal.

**The following are not grounds for an appeal:**

- Ignorance of the Brock University Parking Regulations as found on this website.
- Failure to observe signs posted throughout campus.
- Unauthorized parking for short periods of time.
- Parking at a failed or expired meter or pay machine.
- Lack of convenient parking or "close" parking, running late.
- Someone other than Parking Services personnel told you where to park.
- Inclement weather.
- Incorrect vehicle make, colour, model etc. Note that the only piece of vehicle information that must be correct on the ticket is the license plate.

**Examples of some reasons not accepted as a valid appeal:**

- "Everybody parks there / I am the only one who got a ticket."
- "I was only there for five or ten minutes."
- "I've parked there for the last five weeks (months, years etc.) and I've never been cited before."
- "I didn't know."
- "I thought it was a space."
- "I didn't see the sign."
- "I can't afford the fine."
- "I had to use the washroom facilities (or had a sick friend that had to use the washroom facilities)."
- "I just had to run in to hand in an assignment"
- "The meeting or event I attended ran longer than expected"
- "I was running late and had to get to my exam"
- "My permit/pass/parking receipt was not properly displayed because..."
- "I parked on landscaping/hash lines/end of aisle/reserved space because there were no spaces available"

**The only grounds that will be considered are:**

- The ticket was issued incorrectly.
- The ticket was issued contradictory to the Parking Regulations.
- The ticket was issued to an existing permit holder with plates registered to the permit and parked in the correct lot.