

Please read the following information carefully before proceeding with your appeal.

The decision of the **Appeals process** is final and fines are considered due when the decision is rendered. Unfamiliarity with Brock University's traffic and parking regulations does not constitute grounds for appeal. Please ensure that before submitting an appeal that the [Rules and Regulations](#) of Parking have been consulted.

The following are not grounds for an appeal:

- Ignorance of the Brock University Parking Regulations.
- Failure to observe signs posted throughout campus.
- Unauthorized parking for short periods of time.
- Parking at a failed or expired meter or pay machine.
- Lack of convenient parking or "close" parking, running late.
- Someone other than Parking Services personnel told you where to park.
- Inclement weather or intoxication while on campus.
- Incorrect vehicle make, colour, model etc. **Note: the only piece of vehicle information that must be correct on the ticket is the license plate.**

Examples of some reasons not accepted as a valid appeal:

- "Everybody parks there / I am the only one who got a ticket."
- "I was only there for five or ten minutes."
- "I've parked there for the last five weeks (months, years etc.) and I've never received a ticket before."
- "I didn't know."
- "I thought it was a space."
- "I didn't see the sign."
- "I can't afford the fine."
- "I had to use the washroom facilities (or had a sick friend that had to use the washroom facilities)."
- "I just had to run in to hand in an assignment"
- "The meeting or event I attended ran longer than expected"
- "I was running late and had to get to my exam"
- "My permit/pass/parking receipt was not properly displayed because..."
- "I parked on landscaping/hash lines/end of aisle/reserved space because there were no spaces available"

The only grounds that will be considered are:

- The ticket was issued incorrectly.
- The ticket was issued despite a paid receipt or online pass existing (evidence must be submitted with appeal).