

# INCOME TAX

Presentation to the NFAMC Clients  
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March 14<sup>th</sup> , 2023



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# Land Acknowledgement

We acknowledge that we live, learn, and work on land that is the traditional territory of the Anishnabeg, and the Haudenosaunee peoples, and is now home to many diverse First Nations, Inuit, and Metis peoples. We recognize that our great standard of well being is directly related to the friendship and resources of the Indigenous people and we are taking a first step in reconciliation by honouring the land and Indigenous heritage, which dates back over 10,000 years.



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# Today's Presentation

- Tax Basics
- Tax Slips/Forms
- Tax Benefits & Credits
- My CRA Account
- Free Resources
- Q & A



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# Tax Basics

- Canada Revenue Agency (CRA) administers income tax.
- Both Federal and Provincial Taxes Get Paid to the CRA (Fed).
- Tax year is from Jan. 1 to Dec. 31.
- Normal filing deadline is April 30th of the following year
- **TIP – Aim to file taxes by April 30th to avoid benefit payment delays**



# Tax Basics (Cont'd)

- Requirement to file taxes is based on residency status not immigration status.
- International Students are considered temporary residents of Canada.
- You must have a Social Insurance Number (SIN) to file.
- **TIP – File by April 30 to make sure your benefits are not delayed**



# Tax Basics (Cont'd)

- Tax Credits & Benefits are calculated based on family income
- If you are married, you must include your spouse's SIN, name & net income.
- Children must also be included in the return.
- Still applies to international students/temporary residents that are not residing with their spouse.
- Taxes are still required to be filed by individuals (not family)



# Tax Basics (Cont'd)

- Income Taxes Refund (or Payable)
  - Income Tax/ CPP/ Overpayment
- Climate Action Incentive Grant
- Tax Credits & Benefits
  - GST/HST Credit
  - Ontario Trillium Grant
  - Canada Child Benefits



# Tax Basics - Tips

- CRA allows you to file for previous years that you might have missed.
- You can also adjust a previous years return – T1ADJ
- You must claim revenues or expenses in the year that it was incurred.
- You should file your income taxes to receive eligible Tax Credits and Benefits even with no income
- Tuition credits can be carried forward to use against future taxable income
- Keep all your back up documents in case CRA asks for it.





# Tax Slips - Forms

- Types of Income
- T4 - Employment income
- T4A - Scholarships, Bursaries
- T5 - Investment Income
- RRSP (Registered Retirement Savings Plan)
- RESP (Registered Education Savings Plan)
- Self-Employment Income (UBER/SKIP/DOORDASH)
- Other familiar-slips : T5007 Social Assistance – T4E Employment Insurance



# Tax Slips - Forms

- Types of Deductions/Credits
- T2202 – Tuition
- Rent Receipts
- Medical Expenses
- Moving Expenses
- Charitable Donations
- Student Loans & Interest



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# How we process your return?

**T5007**  
Statement of Benefits  
État des prestations

Protected B / Protégé B  
when completed / une fois rempli

Canada Revenue Agency / Agence du revenu du Canada

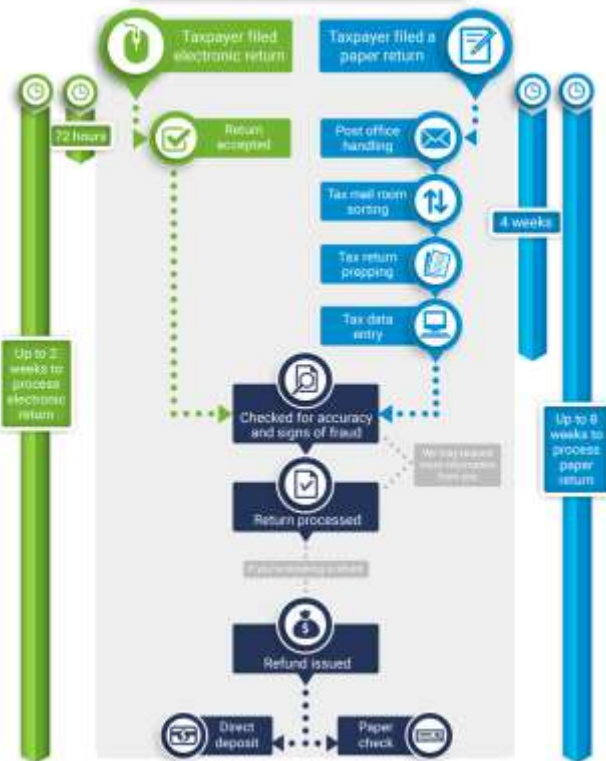
Send this copy to your records / Envoyez cette copie dans vos dossiers

**T4**  
STATEMENT OF REMUNERATION PAID  
ÉTAT DE LA RÉMUNÉRATION PAYÉE

Year / Année: [ ]

14	Employment income – line 101 / Revenu d'emploi – ligne 101	12966.64	22	Income tax deducted – line 437 / Impôt sur le revenu retenu – ligne 437	1311.93
16	Employee's CPP contributions – line 308 / Cotisations de l'employé au RPC – ligne 308	476.55	24	El insurable earnings / Gains assurables d'AE	
17	Employee's CPP contributions – line 308 / Cotisations de l'employé au RRC – ligne 308		26	CPP-QPP pensionable earnings / Gains donnant droit à pension - RPC-RRO	
18	Employee's EI premiums – line 312 / Cotisations de l'employé à l'AE – ligne 312	285.28	44	Union dues – line 212 / Cotisations syndicales – ligne 212	
20	RPP contributions – line 207 / Cotisations à un RPA – ligne 207		46	Charitable donations – Schedule 1 / Dons de bienfaisance – Annexe 1	
52	Pension adjustment – line 206 / Facteur d'équivalence – ligne 206		50	RPP or DPSP registration number / N° d'agrément d'un RPA ou d'un RPDS	

## How We Process Your Return



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# T4 Info

- Employer takes income taxes and remits it on your behalf to the Gov't. based on what was filled on the TD1 & TD1ON
- T4 – Box 22 shows how much tax is taken off
- T4 – Box 14 shows gross income
- Objective is to reduce taxes that you have to pay by increasing deductions
- Difference between what you pay and what you owe is a payable or a refund!



# Tax Credits & Benefits

- GST/HST Credit
- Ontario Trillium Benefit (OTB)
- Sales Tax Credit
- Rent/Occupancy Tax Credit
- Canada Child Credit (CCB)
- Tuition carry forward Credit
- Moving Expenses > than 40 km



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# GST/HST Credit

- The credit is designed to assist Canadians with low-to-moderate incomes. Single individuals making \$49,166 or more (before tax) are not entitled to the credit. A married couple with four children cannot exceed an annual net income of \$64,946
- Benefit period July 2023 to June 2024.
- 2022 Income.
- You must be 19 years of age.
- Payment dates on the 5th of the month from July, October, January and April.
- **You could be eligible for a max benefit from \$467 for single people, and \$612 if you're married or have a common-law partner or single parents.**



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# Ontario Trillium Benefit (OTB)

- OTB Combines the ONT sales tax credit and the Occupancy (rent) Tax credit.
- Benefit period July 2023 to June 2024.
- 2022 income.
- You must be 18 years of age.
- Payment dates on the 10th of each month commencing July 2022.
- If you lived in residence you only claim \$25.00 for occupancy.
- **The maximum OTB amount per adult and child is \$360. Single individuals making \$43,602 or more (before tax) are not entitled to the credit. A married couple with four children cannot exceed an annual net income of \$63,412.**



# Tax Credit for Working from Home 2022

What can you claim for working from home in 2022?

- The maximum amount an individual can claim for 2022 is \$500 (i.e., \$2/day multiplied by a maximum of 250 eligible days), similar to 2021 and up from \$400 for 2020 (maximum of 200 days).
- Employees who worked from home due to the pandemic in 2022 can claim up to \$500 in expenses under \$2/day flat rate method (simplified method)
- Simplified for you, you do not have to: calculate the size of your work space or to keep supporting documents
- Simplified for your employer, your employer does not have to complete and sign Form T2200S or Form T2200
- **Taxpayers will also be able to use the flat-rate method under the same rules for the 2022 tax year, also to a maximum of \$500.**



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# Tax Benefits- The Climate Action Incentive

- The grant is a new refundable tax credit for residents of Ontario, Saskatchewan, and Manitoba (2019 onwards). Starting in April 2019, residents of these provinces will be charged a new Federal Carbon Tax. The Climate Action Incentive compensates you for increased expenses. You must be 18 to apply.
- In 2022, single adults will receive \$488, the second adult \$244 and each child \$122 to a maximum of \$976.

	AB	MB	ON	SK	NL	NS	PEI <sup>2</sup>
<b>First Adult</b>	\$772	\$528	\$488	\$680	\$656	\$496	\$480
<b>Second Adult</b>	\$386	\$264	\$244	\$340	\$328	\$248	\$240
<b>Each Child</b>	\$193	\$132	\$122	\$170	\$164	\$124	\$120
<b>Family of 4</b>	\$1,544	\$1,056	\$976	\$1,360	\$1,312	\$992	\$960
<b>Payment Dates</b>	April 2023 July 2023 October 2023 January 2024				July 2023 October 2023 January 2024		



# Newcomers/New Residents

- New Residents of Canada can apply for the GST/HST and Ontario Tax Credit in the year that they became a resident of Canada, using the RC151 Form. Please note only use this form if you do not have children.
- RC151 – Application for GST/HST for Individuals who become Residents for Tax Purposes
- LINK: <https://www.canada.ca/en/revenue-agency/services/forms-publications/forms/rc151.html>
- **TIP: You are only considered a Newcomer/New Resident in the first year you enter Canada after which time you are NO longer a Newcomer for tax purposes.**



# My CRA Account

- Sign-up with CRA online under “My Account”:
- LINK: <https://www.cra-arc.gc.ca/myaccount>
- Sign-up for direct deposit online.
- Get mobile with CRA with MyCRA Account.
- **In order to qualify for register you must have filed a return in the past 2 years.**



# Tips & Tricks

- Make use of the free tax software available on CRA website:
- LINK: <https://www.canada.ca/en/revenue-agency/services/e-services/e-services-individuals/netfile-overview/certified-software-netfile-program.html>
- Online videos & course (learning about taxes):
- LINK: <https://www.youtube.com/user/CanRevAgency>
- Don't fall for CRA Scams, you will never be contacted by their office and asked to give your personal information.



# Key Points to Remember!

- Make sure you file your income tax
- Make sure you file any previous years you have missed
- You should file your income taxes to receive eligible Tax Credits and Benefits - **even if you have no income**
- Sign-Up for direct deposit
- Educate yourself about all T-Slips and forms related to tax
- Stay connected with us for more opportunities to learn how to grow your financial position



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**Thank you so much for  
your interest and attention!**

**Any Questions?**



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