## Instructions to Students wishing to take ENGL 4P98 or ENGL 4P99 Senior Tutorial or Research Paper WRDS 4P98 or WRDS 4P99 Independent Studies in Writing

The calendar entries for both ENGL 4P98 and 4P99 describe them as "Either tutorial combined with individual research or a research paper on a specialized topic or major author, of mutual interest to the student and the instructor." The calendar entries for both WRDS 4P98 and 4P99 describe them as a "Research project related to writing chosen by the student in consultation with a faculty member." In all cases, the courses require permission of the Chair, and the calendar notes that "the Chair must approve proposals for projects and circulate approved projects to the Department."

Students interested in these courses must meet the following **criteria**:

• they must have applied and been accepted into fourth year Honours;

The following **steps** are necessary for students to enroll in these courses:

- 1. Students develop some idea of a topic to study;
- 2. Students approach an appropriate professor in the Department of English Language & Literature (one whose research and teaching interests match the topic) to see if he or she would be able to take on this unscheduled teaching (if a professor is already supervising multiple students, for example, or if he or she is overly committed in terms of research or service, he or she may not be able to take on the project);
- 3. When a student and a professor have agreed on a topic and the parameters of the course, the professor then drafts a proposed course outline and gives it to the Chair;
- 4. The Chair circulates the proposal to the department for approval; once that approval is given, the student will be notified to enroll in the course.

## **Timelines:**

In general, students need to start this process about a term before the course begins (in winter or spring term for ENGL 4P98 or WRDS 4P98 which begin in September, or in September for ENGL 4P99 or WRDS 4P99 which begin in January, or in January for a Spring or Summer 4P98 or 4P99).

Please note that it is extremely unusual for a student to be enrolled in more than one of these courses.