

Please tell us about what the student has been working on and how they have made a contribution/impact to your organization.

Overall has the student made a limited, moderate or significant impact to your organization or project?

Limited                      Moderate                      Significant

What do you feel are the student's greatest work related strengths? (Choose any that apply)

Analytical Skills	Initiative	Verbal Communication
Organizational Skills	Technical Skills	Written Communication
Creativity	Leadership	Project Management
Problem Solving	Professionalism	Networking
Office Software	Flexibility/Adaptability	Reliability
Other:		

What are the areas you feel the student could improve? (Choose any that apply)

Analytical Skills	Initiative	Verbal Communication
Organizational Skills	Technical Skills	Written Communication
Creativity	Leadership	Project Management
Problem Solving	Professionalism	Networking
Office Software	Flexibility/Adaptability	Reliability
Other:		

How well is the student fitting in with their team?

Very Well                      Well                      Average                      Poorly                      Very Poorly

How does the student compare to other undergraduate students you have worked with?

Marginal                      Average                      Above Average                      Exceptional                      No Opinion

On the following scale how would you evaluate the student's overall performance to date?

Excellent/Expert                      Very Good/Proficient                      Good/Competent                      Marginal

At this stage, would you consider referring or securing this student for a future opportunity?

Yes                      No                      Maybe

Are there any other comments or feedback you would like to provide on this student's internship with your organization?

Please submit the completed form via email to Jeremy Leipert, Project Coordinator, Department of Digital Humanities: [jleipert@brocku.ca](mailto:jleipert@brocku.ca)

All responses will be shared with the student as part of the review and grading process. You are also welcome to share the completed form with the student in advance of submitting it. If this poses any concerns or you would like further guidance, please contact the Project Coordinator at 905-688-5550 x4622 or via the above email address.

The Department of Digital Humanities thanks you for offering your time and expertise as an internship host. We welcome any feedback that you feel would improve the internship experience for hosts and students.