



Human Rights Task Force

Meeting #14 - January 26, 2017

1:00 PM - 3:00 PM

13th Floor Board Room, Schmon Tower

Agenda

#	Item	By	Start Time	Length	Action
1.	Call to order	BC	1:00	1	
2.	Approval of Agenda	BC	1:01	1	Approval
3.	<u>Approval of Minutes</u>	BC	1:02	1	Approval
4.	Business Arising from the Minutes (Consultation Plan Update - updated document to follow)	BC	1:03	2	Approval
5.	Consultation with Union Equity Officers on Interim Report <ul style="list-style-type: none"> • BUFA • BUSU • CUPE 4207 • GSA • IATSE • OSSTF 	BC	1:05	55	Discussion
6.	Presentation on Equity Audit by Equity Audit Working Group	DM/ MF	2:00	20	Approval
7.	Discussion Regarding Equity Audit	BC	2:20	35	Discussion
8.	Other Business / Takeaways	BC	2:55	5	Discussion
9.	Adjournment	BC	3:00		

Agenda Legend

- BC - Bradley Clarke
- DM - Dolana Mogadime
- MF - Margot Francis

MINUTES OF MEETING #13

HUMAN RIGHTS TASK FORCE

THURSDAY, JANUARY 19, 2016, 1:00 PM

13TH Floor Board Room, Schmon Tower

MEMBERS

PRESENT: Brad Clarke (Chair), Dolana Mogadime (Vice-Chair), Andrew Bassingthwaighte, LeeAnn Cayer, Margot Francis (*via teleconference*), Samantha MacAndrew, Julie Rorison, Aniqah Zowmi

ALSO

PRESENT: *Board of Trustees Liaison:* Elisabeth Zimmermann

Union Observers: Ron Thomson (BUFA Observer)

Resource Personnel:

Grant Armstrong (Associate Vice-President, Human Resources)

Allison Cadwallader (Sexual Violence Response Coordinator)

Christopher Lytle (AODA Coordinator)

Donna Moody (Director, Campus Security Services)

Alana Sharpe (Office of Human Rights and Equity Services)

Naheed Yaqubian (Legal Advisor to the Human Rights Task Force)

Chabriol Colebatch (University Secretary), Angela Magro (Assistant Secretary)

REGRETS: Tony Blaschuk (IATSE Observer), Cari Drolet (GSA Observer), Patrick Foster (BUSU Observer), Phoebe Kang-Papple (CUPE 4207), Anna Lathrop, Sandra Wong

1. Call to Order

Chair Brad Clarke welcomed all those present and called the meeting to order. He confirmed that Dr. Margot Francis was participating via teleconference and noted the regrets received.

2. Approval of Agenda

The Chair provided an overview of the Agenda for today's meeting and requested a motion to approve the Agenda.

MOVED (Bassingthwaighte/Rorison)

THAT the Agenda be approved.

CARRIED

3. Approval of Minutes

The Chair requested a motion to approve the Minutes from Meeting #12 held on January 12, 2017.

MOVED (Bassingthwaighte/Rorison)

THAT the Minutes of Meeting 12 of the Human Rights Task Force held, on January 12, 2017 be approved.

CARRIED

4. Business Arising from the Minutes

Faculty Member Representative – Task Force Vacancy

The Chair provided an update to the Task Force regarding the recent vacancy for a faculty member representative, noting that the initial call, placed on December 8, 2016 with a nomination deadline of December 22, 2016 yielded no nominations. He informed the Task Force that a second call was recently placed on January 17, 2017 with a nomination deadline of January 31, 2017 and that updates will be provided to the Task Force.

5. Approval of Revised Timeline

Ms. Yaqubian presented the proposed Human Rights Task Force Timeline, dated January 7, 2017. She provided an overview of the amendments based on earlier discussions held by the Task Force and noted that the revised Timeline had also been reviewed by the Timeline Working Group.

MOVED (Zowmi/Rorison)

THAT the revised Human Rights Task Force Timeline, dated January 7, 2017 be approved.

CARRIED

6. Approval of Interim Report (Version 5)

Ms. Yaqubian provided an overview of the revisions made to the Interim Report following the discussion at the previous meeting of the Task Force. During a comprehensive discussion, Ms. Yaqubian received further requested changes to be incorporated into the final Interim Report.

MOVED (Zowmi/Bassingthwaighte)

THAT the Interim Report of the Human Rights Task Force (Version 5) be approved, as amended during the meeting, and be distributed for consultation.

CARRIED

The Chair thanked all for their efforts and contributions in the development of the Interim Report.

7. Development of Consultation Plan

The Task Force engaged in an in-depth discussion on the proposed consultation plan, including the various stakeholder groups to consult, the methods by which to consult, the topics of consultation, the format, structure and number of the consultations and the overall timelines for completion. The Task Force also discussed the draft online form template to solicit feedback via the Human Rights Task Force website, and requested specific changes to the form. Following discussion, Ms. Yaqubian indicated that she would revise the consultation plan and draft online form accordingly and begin preparations for the consultation phase.

8. Approval of Consultation Plan

MOVED (Rorison/Zowmi)

THAT the consultation plan be approved, as amended during discussion.

CARRIED

9. Development of Communications Plan

The Task Force discussed the plan for communicating and disseminating the Interim Report to the community-at-large and the launch of the consultation phase. The Task Force reached general consensus that the communication of the Interim Report should coincide with the kick-off of the community consultations and communicated simultaneously.

The Task Force also agreed that the communication be released the week of January 23, 2017 and that the Interim Report include a letter from the Chair of the Human Rights Task Force to the President outlining the milestones and next steps.

MOVED (Bassingthwaighe/Cayer)

THAT the communication plan for the Interim Report consultation be approved, as discussed during the meeting.

CARRIED

10. Adjournment

The Chair thanked all those present for attending today's meeting and the discussions held. The meeting adjourned at 2:59 p.m.