

# Brock Resident Property Protection

## Protection for Brock University students living in residence



### **Brock Resident Property Protection – \$10,000**

**Brock University will reimburse each student living in a residence unit for loss of or damage to personal belongings on campus premises up to a limit of \$10,000, subject to a \$100 administration fee.**

Majority of losses will be settled on a *replacement cost basis* – meaning items purchased within the preceding five years will be replaced without any deduction for depreciation.

 **Brock Resident Property Protection** – It's important that students familiarize themselves with the details.



### **Reporting a Loss**

- As best practice, Residence Students are encouraged to take photos and/or video of personal belongings valued over the \$100 administration fee
- Gather pertinent documents and/or information regarding lost, stolen, or damaged items
- Report the incident:
  - For lost or stolen items, students must contact Campus Safety Services immediately to report the incident – Report a crime – Campus Safety Services – and provide full details to generate an official incident report number; **OR**
  - For damaged items due to unit issues, i.e., flood or freezing, students must contact Housing Services to report the incident
- Obtain an incident report number from Campus Safety Services or Housing Services
- Report the loss to Risk Management at [riskmanagement@brocku.ca](mailto:riskmanagement@brocku.ca) and include the incident report number from Campus Safety Services or Housing Services, attaching all gathered documentation (photos, receipts, witness info, etc.)
- An incident report issued by Campus Safety Services or Housing Services is mandatory to file a loss with Risk Management