

Student Accessibility Services intake appointment

Intake appointment checklist

Before

- Review policies and procedures.
- Prepare your responses to the appointment schedule below.
- Prepare your accommodation questions.

Appointment day

- Arrive 5 minutes early.
- Bring along note-taking materials.

After

- Schedule SAS orientation session.
- Complete follow-up actions from your intake appointment.
- Review your accommodation plan.
- Stay in contact.
- Communicate changes to your disability or accommodation needs.

Intake appointment schedule

- It is important that the student actively participates in the meeting.
- If you wish to bring a support person, please notify us.
- If the meeting or session is virtual, please inform us if there are others present in the virtual space.

5 min Introductions and appointment goal.

20 min Student learning history.

Share your experience with your disability, including its daily impact, your strengths, the barriers you face, and any supports or accommodations you've received in the past.

10 min Review documentation and develop accommodation plan.

10 min Questions about the accommodation plan.

Please be aware that questions about SAS systems, services, and supports will be referred to the Student Service Coordinator team, while general Brock-related inquiries will be directed to the relevant department.