



Brock University Graduate Students' Association

Article Five – GSA Student Engagement Levy

Amendment to Document 004 – Schedule D

Fee Question:

Do you support a \$6.50 per term levy that would result in the creation of the Graduate Students' Association Student Engagement Levy, a dedicated fund supporting graduate student events and programming, starting Fall 2022, as per the Memorandum of Understanding?

YES

NO

Memorandum of Understanding Brock University Graduate Students' Association Student Engagement Levy March 2022

The Brock University Graduate Students' Association Student Engagement Levy:

1. The approval of this document shall establish the Brock University Graduate Students' Association Student Engagement Levy, to operate under the terms and conditions outlined in this Memorandum of Understanding.
2. The Brock University Graduate Students' Association Student Engagement Levy shall be a \$6.50 per term fee, levied to both full-time and part-time graduate students.
3. The Brock University Graduate Students' Association Student Engagement Levy shall be a levied to all graduate students, in all academic sessions and durations. The fee shall take effect for Fall 2022
4. All monies collected by Brock University for the Brock University Graduate Students' Association Student Engagement Levy shall be forwarded to the Brock University Graduate Students' Association and shall be spent in accordance with an annual budget approved by the Brock University Graduate Students' Association Board of Directors.
5. Any monies collected from the Brock University Graduate Students' Association Student Engagement Levy, not spent within the same fiscal year as collected, by the Brock University Graduate Students' Association shall remain as retained earnings and shall only be spent in accordance with this Memorandum of Understanding.
6. The monies collected from The Brock University Graduate Students' Association Student Engagement Levy shall only be spent on expenditures



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directly related to the establishment, operation, management, services and programming outlined in this Memorandum of Understanding.

7. The Brock University Graduate Students' Association Student Engagement Levy may increase annually, subject to provisions and stipulations within the GSA Bylaws. Such an increase shall be subject to approval from the Brock University Graduate Students' Association Board of Directors. Increases shall take place effective May 1st of each year, beginning no sooner than May 2023. Any fee increases must be communicated to Brock University by the end of February in the year the any fee changes are due to take effect.

Purpose of the Brock University Graduate Students' Association Student Engagement Levy:

8. This fee is to be used only on items identified within this Memorandum, upon approval by the appropriate governing body of the Brock University Graduate Students' Association.

9. This fee may be spent by the Brock University Graduate Students' Association on items including, but is not limited to:

a. Graduate Club Support, which may include: Administration for club access, additional club funding and any other operational expenses associated with creating, maintaining and operating graduate student clubs,

b. Event Programming, which may include: Acts, production, equipment rental, space rental, security/emergency services, transportation, wellness initiatives, small scale programming, equipment purchase/repair, guest speakers, legal clinics, financial literacy programs, graduate transition programming and any other event or program hosted by or in conjunction with the GSA that is focused on graduate students,

c. Human Resources, which may include: All expenses covering wages, salaries, benefits, reporting and professional development of employees, staff or volunteers of the GSA whose roles are focused on providing events, programming and other services,

d. Other Expenses, which may include: any costs associated with planning, holding, facilitating events as well as promotional materials and related expenses as required, including Programming and Partnership, on an as needed basis.

10. This fee shall be spent in accordance with all relevant policies and procedures passed by the Brock University Graduate Students' Association.

Transfer of Fees:



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11. This fee shall be collected by Brock University and transferred to the Brock University Graduate Students' Association as per the omnibus agreement between Brock University and the Brock University Graduate Students' Association.