



Qualifications  
Evaluation Council  
of Ontario

Le Conseil Ontarien  
d'Evaluation  
des Qualifications

## Faculty Presentation





## FAQ

**When is a QECO Statement of Evaluation required?**



# Answer

## Long-Term Occasional Position

- **Permanent Full-Time Position**
- **Permanent Part-Time Position**



## FAQ

**Why should I apply to QECO when I am ineligible for positions with grid placement?**



# Answer

- **To find out your current QECO placement.**
- **For specific upgrading routes to the next Category.**
- **To begin working toward that next Category.**
- **To advance to a higher Category before beginning a grid position.**



## FAQ

**I am Category A1.**

**Most of my friends think that I should be in Category A3 because my education is the same as theirs.**

# Answer

**An evaluation is based on the information provided to us at the time of the evaluation. There are many factors that affect a person's placement.**

**They include but are not limited to:**

- *your undergraduate marks/grades*
- *your areas of concentration*
- *the number of courses you completed*

**When in Doubt → REAPPLY**



## FAQ

**I have several years of related work experience.  
Will QECO place me in a higher category?**





# Answer

**NO!**

**QECO only evaluates academic credentials.**

**SPECIAL NOTE:**

**School Board policy or Collective Agreements may provide incentives for teachers with experience.**

***EXAMPLES: Master's Allowance, Special Education Allowance***



## FAQ

**Should I submit my documents from WES?**



## Answer

**YES!**

**You could arrange for WES  
to transfer certified copies of your documents  
to QECO if you used them previously.**



## FAQ

**I was internationally educated and my transcripts are very hard to replace.**

**Will QECO accept copies?**



# Answer

**QECO accepts ONLY original transcripts.**

**All INTERNATIONAL documents will be returned to the applicant.**

- **If the originals are mailed – they will be returned by Canada Post.**
- **If the documents are brought in by person – they will be verified, copied and returned at the same time.**



# Objectives

- 1) What is QECO?**
- 2) Initial Evaluation after OCT Certification.**
- 3) How to apply and what to expect.**
- 4) Upgrading as a Member of an Affiliate.**

# 1) What is QECO?

- **Is governed by the four teacher affiliates: AEFO, ETFO, OECTA & OSSTF.**
- **Evaluates teacher academic credentials for salary purposes.**
- **Is recognized by all School Boards for salary grid placement.**
- **Is identified in all Collective Agreements across the province – jointly accepted by employers and employees.**
- **Provides fully bilingual service – French & English.**



## **QECO is:**

- **A Credentials Evaluator –**  
**The only credentials evaluator authorized to provide Category placements for members of the four affiliates – AEFO, ETFO, OECTA & OSSTF.**
- **54 years of service to Teachers.**
- **20,000 applications per year.**
- **QECO is comprised of:**  
**An Executive Director, 9 Evaluators, 5 Support Staff and an HR Coordinator.**





## **QECO is not:**

- **An Affiliate (AEFO, ETFO, OECTA, OSSTF)**
- **The Ontario College of Teachers**
- **The Ministry of Education**
- **A District School Board**
- **A Regulatory Body**  
**QECO's credential evaluation is for salary purposes only – not for certification**



# QECO works for Teachers

- **Program 5 is negotiated in all collective agreements.**
- **Placement is consistent (in Ontario only) – exclusive to Teacher Training.**
- **Qualifications are consistently recognized.**
- **Upgrading (movement from category to category) is systematic.**
- **Integrity of program is trusted by both teachers, school boards and the Ministry of Education.**



# QECO Uses Program 5

**PROGRAM 5:** Qualification evaluation specific to Ontario education:

- 1) ***General Education Chart***
- 2) ***Technological Education Chart***

QECO is in the 7<sup>th</sup> revision since 1969.

May be viewed on website at [www.qeco.ca](http://www.qeco.ca)



# QECO Uses Program 5

**PROGRAM 5:** Qualification evaluation specific to Ontario education:

5 Categories available to certified teachers: **A A1 A2 A3 A4**

*Teachers graduating from an ITEP program who do not have an additional undergraduate degree will be placed in Category A.*

*Teachers with OCT certification, acceptable degrees or Tech. Education teachers with basic technological Education qualifications – will be placed in no less than Category A1.*



# Requirements to Obtain QECO Services

Anyone applying for a QECO evaluation must be able to prove:

**Current Ontario Teacher Certification in “*Good Standing*”**

**AND**

**Teacher membership with one of:  
AEFO / ETFO / OECTA / OSSTF**

***NOTE: Service by QECO is funded by the union dues of the members of the teacher affiliates.***



## Newly Certified, Ontario-Trained Applicants (You!)

**You are eligible for an initial evaluation without teacher affiliate membership if you:**

- **Apply to QECO within 4 months of OCT certification.**

**AND**

- **Received your teacher education at an Ontario publicly funded institution.**



## General Education Applicants - Documentation Required -

- **Remit all official transcripts of all post secondary studies that you have completed including:**
  - **College (CAAT) – complete programs**
  - **University and additional university courses**
  - **B.Ed. Studies**
  
- **We also need the official transcripts from the institution from which any transfer credit was obtained.**



## **General Education Applicants - Documentation Required -**

- **Additional Qualification courses –  
OCT approved usually only required on certificate.**
- **QECO has an agreement with OUAC where you can order  
Ontario university transcripts from a link in the application.**





# Technological Education Applicants

For Technological Education teachers, the following documents are required:

- All Certificates of Apprenticeship, Qualifications and Red Seal from the Ministry of Training, Colleges and Universities. Photocopies are acceptable; however, all numbers on the certificate(s), especially in the Red Seal, must be legible.
- Official transcripts for all post-secondary coursework completed to date (degrees, diplomas, university courses, etc.).
- An official transcript for all OAC, Grade 13 and Grade 12 U/M courses completed beyond the requirements of the High School Diploma (requirements listed below):
  - 1974 – 1984 OSSD requires 27 credits
  - 1984 – 1991 OSSD requires 30 credits
  - 1991 – present, 30 credits + literacy requirement and 40 hours of community service.
- Other Technological/Trade qualifications not listed above.

## Not in A4? ...Apply to QECO annually

➤ Go to <http://applications.qeco.ca>

➤ **REGISTER FIRST**

<https://youtu.be/rWt-U8UXP1g>

# QECO Application Page

**QECO**  
**COEQ** Applications français [Sign in](#)

## Sign in

OCT number (6 digits)

Password

[Forgot your password?](#) [Sign in](#)

- Or -

## Register

OCT number (6 digits) [?](#)

[Continue](#)

Welcome to the Qualifications Evaluation Council of Ontario application site

Application eligibility is available to:

- Teacher members of AEFO, ETFO, OECTA, and OSSTF
- Or
- Newly certified teachers whose teacher education program was completed at an Ontario publicly funded institution, and who apply to QECO within 4 months of initial certification with the OCT.

Use of this site for the first time requires registration using your 6-digit OCT number and confirmation of your qualifications. Subsequent visits to the website will only require signing in using the OCT number and a password.

[Learn more >](#)



# After registering:

Applications

[Start New Application](#)

- Evaluation
- Personal
- Education
- Documents
- Letters**
- Notes

**Applied on**

[2017-11-14](#) **A3**

[2016-08-16](#) **A3**

Type	Note	
Acknowledgement of Correspondence		<a href="#">View</a>
Letter	Cover Letter	<a href="#">View</a>
Statement of Evaluation		<a href="#">View</a>
Letter	Upgrading Letter	<a href="#">View</a>

Click on <<[Start a New Application](#)>>



# QECO Application Tabs

## Applications

### Applied on

[2017-11-14](#) **current application**

[2016-08-16](#) **A3**

**i** Your application has been received.

[Evaluation](#) [Personal](#) [Education](#) **Documents** [Letters](#) [Notes](#)

Name	Note
Carleton University transcript	received
St. Lawrence College transcript	received
Niagara University transcript	received



## Documents to Provide to your Employer

- Acknowledgement of Correspondence
- Cover Letter
- Statement

# Sample Acknowledgement of Correspondence

**QECO**  
**COEQ**

100-10 Alcorn Avenue  
Toronto, ON M4V 3A9  
(416) 323-1969

**ACKNOWLEDGEMENT OF CORRESPONDENCE**


Thank you for your recent request for QECO services. Your correspondence was received at the QECO office on the date indicated below.


**Barbara Cruttenden**  
**2018-06-07**

QECO processes requests in order according to the date received. Your request will be processed thoroughly by an evaluator as quickly as possible, but please be aware that due to a very high volume of teacher request the current average processing time is approximately **8 weeks**.

**Please retain this document.** In many cases your employer will request it as verification that you have applied to QECO on the date indicated and are expecting a Statement of Evaluation.

Scan the QR code to verify the authenticity of this document.



  
L. Papadopoulos  
Executive Director

# Sample Cover Letter



**QECO-COÉQ**  
100-10 Alcorn Avenue  
Toronto, ON M4V 3A9

(416) 323-1969  
Toll-free Ontario  
1 (800) 385-1030

[qeco.on.ca](http://qeco.on.ca)

April 27, 2018

Barbara Cruttenden  
100 - 19 Alcorn Ave  
Toronto, Québec  
M4V 3A9

Dear Barbara Cruttenden:

We have enclosed your Statement of Evaluation No. 725843 confirming your placement in Category A2 based on QECO Evaluation Program 5.

Your qualifications have been evaluated on the basis of General Education Chart, Item 5.

We trust this information will be helpful to you.

Yours truly,

A handwritten signature in black ink that reads 'Olga Aabna'.

Olga Aabna  
Evaluation Coordinator



# Statement of Evaluation



## STATEMENT OF EVALUATION

The Qualifications Evaluation Council of Ontario has examined the academic and professional credentials of:

**Barbara Cruttenden**  
B.A.

And has confirmed the credential evaluation placement of:

**CATEGORY A2**

Based on QECO/COEQ Program 5  
General Education Chart, Item 5

All post-secondary academic conferrals were used for this QECO evaluation except for any indicated in the space below.

Scan the QR code to verify the authenticity of this document.



# Sample Upgrading Letter



**QECO-COÉQ**  
100-10 Alcorn Avenue  
Toronto, ON M4V 3A9

(416) 323-1969  
Toll-free Ontario  
1 (800) 385-1030

[qeco.on.ca](http://qeco.on.ca)

April 27, 2018

Barbara Cruttenden  
100 - 19 Alcorn Ave  
Toronto, Québec  
M4V 3A9

Dear Barbara Cruttenden:

For Category A? placement under Program 5, you are required to complete ONE of the following options:

1. ? full university degree-credit course, OR
2. ? Additional Qualification/Additional Basic Qualification course.

We trust this information will be helpful to you.

Yours truly,

A handwritten signature in black ink, appearing to read 'Olga Aahna'.

Olga Aahna



# Category Placement Versus Steps

Employer's Salary Grid and QECO Category Placement.

QECO does not evaluate work experience.

Only an employer may consider work experience/related experience.

Check with individual employers or collective agreements.

# Sample Salary Grid

Effective August 31, 2019

Step	Category A	Category A1	Category A2	Category A3	Category A4
0	44,662	48,280	50,524	54,647	58,521
1	47,016	50,831	53,204	58,319	61,695
2	49,755	53,787	56,294	62,199	65,472
3	52,487	56,742	59,391	66,071	69,261
4	55,601	60,108	62,879	70,159	73,657
5	58,711	63,468	66,398	74,237	78,054
6	60,820	66,831	69,896	78,321	82,444
7	63,884	70,206	73,385	82,403	86,850
8	66,946	73,571	76,888	86,482	91,239
9	70,010	76,930	80,387	90,568	95,637
10	73,071	80,295	83,879	94,654	100,034
11X	75,078				
11Y	76,284				
11Z	80,295				



## General Studies: Category A

**Any teacher who has not completed an acceptable university degree.**

- Recently certified teachers will merit Category A if they enter the profession with a Diploma in Education.
- Some teachers certified under special certification regulations.



## General Studies: Category A1

### 3-year degree (or Equivalent)

- **A degree with less than the graduating institution's minimum B- (70%) average**
- There are many teachers whose credentials merit Category A1.
- Only requires 3 approved courses to move to next category.

# General Studies: Category A2

The vast majority (>95%) of new teachers from Ontario teacher education programs hold qualifications that merit A2 or higher.

- **3-year degree**
  - Minimum B- (70%) average.
  - or
- **3-year degree**
  - 5 full courses / 1 subject area (Minimum B- average).
  - or
- **3-year degree**
  - 8 full courses / 2 subject areas, 4 full in each (Minimum B- average).
  - or
- **4-year degree**
  - Less than the minimum B- average.



## General Studies: Category A3

### A 4-year degree with...

- Minimum B- (70%) overall average.

or

- Satisfying the requirements of the Advanced Academic Accreditation (AAA) designation (See Program 5 at [www.qeco.ca](http://www.qeco.ca)).





## General Studies: Category A4 (Highest Category)

### A 4-year degree with...

- Minimum B- (70%) overall average.

#### Plus (for example):

- An additional degree.

or

- Under certain conditions, a complete Ontario College Advanced. Diploma.
- See Program 5 for more routes.

# Technological Studies Categories and Routes

## Category A1:

- Valid teaching certificate with one basic qualification in Technological Education.

## Category A2:

Category A1 plus:

- Red Seal OR
- As few as three approved additional courses.

## Category A3:

- A B.Ed. Degree entered on the Certificate of Qualification and Registration

OR Category A2 plus:

- Three more approved additional courses., or

## Category A4:

- Category A3 plus:
- Three further approved additional courses, one of which must be the Honour Technological Studies Specialist qualification or any three-part specialist.
- An acceptable Master's or Doctoral degree on your OCT Certificate of Qualification

# Upgrading Routes

Only available to AEFO, ETFO, OECTA and OSSTF members

**Sample upgrading examples may include:**

- 5 full-year courses (university or A.Q., or a combination).
- Three-session A.Q. Specialist qualification.
- A graduate degree...(which usually results in a higher category, but not necessarily A4).

\*\*\*The many routes to higher categories based on the quality of an individual's credentials is the reason why categories may be different between colleagues who appear on the surface to have the same credentials.\*\*\*

\*\*\*Routes are dependent on an individual's qualifications and professional goals.\*\*\*



# Ontario Graduates' Initial Category Placement

Most students graduating from Ontario faculties or schools of education who were admitted to their teacher training institution with strong marks usually result as:

- **3-year degree: As high as: A2**
- **4-year degree: As high as: A3**
- A majority of last year's Ontario graduates who were evaluated by QECO received Category A3 placement.
- **APPLY ANNUALLY UNTL YOU ARE IN CATEGORY A4!**

Questions

# QUESTIONS?

APPLY ANNUALLY UNTIL YOU ARE IN A4



[www.qeco.ca](http://www.qeco.ca)

[General Inquiries for Certified Teachers: info@qeco.ca](mailto:info@qeco.ca)

Please do not email us with hypothetical scenarios. Staff cannot speculate on your initial placement by email. You must apply to QECO to get proper advice.

The Qualifications Evaluation Council of Ontario (QECO)

100-10 Alcorn Ave

Toronto, ON M4V 3A9

[qeco.ca](http://qeco.ca)

416-323-1969

1-800-385-1030

[apps.qeco.ca](http://apps.qeco.ca)