

## Proof of Wage-Earning Experience Summary Chart

Upon application to the Technological Education Teacher Education Program, this form must be completed and submitted in the student portal, along with all wage-earning experience documentation.

See page 11 in <http://bit.ly/OCTTechEdGuide> for lists of specific documents required for submission and check off the appropriate box below under Letter/Statement for the specific documentation provided for each work experience.

To calculate total years, please do the following. Go to <https://www.timeanddate.com/date/duration.html> and input your start date and end date. Under Alternative time units, take the number of weeks and multiply by the number of hours worked per week. Divide the total number of hours worked by 1700 (1700 hours equal one year per p. 10 in the guide). Record that number as the number of total years worked below.

Name of firm, contact person and telephone number	Specific nature of work <i>Do not exceed space below</i>	Letter/Statement <i>Provided as proof of work experience</i>	Date employed yyyy/mm/dd – yyyy/mm/dd
Work Experience #1  Firm: Contact: Tel:  Work Type <input type="checkbox"/> full-time <input type="checkbox"/> part-time		<input type="checkbox"/> Employer Letter <input type="checkbox"/> Sworn Statement (company no longer in business or other) <input type="checkbox"/> Sworn Statement (self-employed + 3 additional verification documents (see p 11)) <input type="checkbox"/> Sworn Statement (family business) + T4	Start Date:  End Date:  Total years worked (use calculation above):
Work Experience #  Firm: Contact: Tel:  Work Type <input type="checkbox"/> full-time <input type="checkbox"/> part-time		<input type="checkbox"/> Employer Letter <input type="checkbox"/> Sworn Statement (company no longer in business or other) <input type="checkbox"/> Sworn Statement (self-employed + 3 additional verification documents (see p 11)) <input type="checkbox"/> Sworn Statement (family business) + T4	Start Date:  End Date:  Total years worked (use calculation above):
Work Experience #  Firm: Contact: Tel:  Work Type <input type="checkbox"/> full-time <input type="checkbox"/> part-time		<input type="checkbox"/> Employer Letter <input type="checkbox"/> Sworn Statement (company no longer in business or other) <input type="checkbox"/> Sworn Statement (self-employed + 3 additional verification documents (see p 11)) <input type="checkbox"/> Sworn Statement (family business) + T4	Start Date:  End Date:  Total years worked (use calculation above):

Work Experience #  Firm: Contact: Tel:  Work Type <input type="checkbox"/> full-time <input type="checkbox"/> part-time		<input type="checkbox"/> Employer Letter <input type="checkbox"/> Sworn Statement (company no longer in business or other) <input type="checkbox"/> Sworn Statement (self-employed + 3 additional verification documents (see p 11)) <input type="checkbox"/> Sworn Statement (family business) + T4	Start Date:  End Date:  Total years worked (use calculation above):
Work Experience #  Firm: Contact: Tel:  Work Type <input type="checkbox"/> full-time <input type="checkbox"/> part-time		<input type="checkbox"/> Employer Letter <input type="checkbox"/> Sworn Statement (company no longer in business or other) <input type="checkbox"/> Sworn Statement (self-employed + 3 additional verification documents (see p 11)) <input type="checkbox"/> Sworn Statement (family business) + T4	Start Date:  End Date:  Total years worked (use calculation above):

*Please note: multiple forms can be submitted to include more work experiences*

Please list institutions of formal education starting with the most recently attended.

	Degree	Specialization	Dates
Most recent secondary school attended			From To
Post-secondary institution attended			From To
Post-secondary institution attended			From To
Post-secondary institution attended			From To