



Faculty of Education  
International Programs

## Masters Preparation Certificate in Education Deposit & Refund Policy - September 2021

| 2021-22 Tuition Fees | MPCE     | Notes   |
|----------------------|----------|---|
| Deposit              | \$2,000  | Due by July 1, 2021 to reserve your space in the program. Will be credited towards your first term's expenses.        |
| Tuition              | \$17,000 | Deposit this amount if you are applying for a study permit via the Student Direct Stream. Tuition includes textbooks. |
| Per ½ credit cost    | \$1,700  | Charged for failed or repeated classes.   |

Ancillary fees (in addition to the above tuition fees) are estimated at \$2400 per student over the course of the program and include the bus pass, health insurance, international recovery fee, and other student association fees. The MPCE program is subject to Undergraduate Ancillary Fees.

The tuition rates noted above are an estimate for the 2021-22 academic year. Official fees are published by April 1, 2021 and can be viewed on [Brock's Student Accounts & Financial Aid](#) website.

### HOW TO PAY THE DEPOSIT:

- 1) The deposit is due as noted above.
- 2) International students may pay their deposit via Western Union, CIBC or via a Canadian Bank.
- 3) See complete instructions here: <https://brocku.ca/safa/tuition-and-fees/making-a-payment/>
- 4) The receipt provided by Western Union or CIBC is suitable to include with your study permit application. Email this same receipt to [susan.virtue@brocku.ca](mailto:susan.virtue@brocku.ca) to confirm your deposit.
- 5) After initiating the deposit, check *Finance History* on the mybrock account to confirm credit to the student account. It may take four to five business days for this to occur.
- 6) If applying for a visa through the *Student Direct Stream*, pay the full tuition amount noted above. Only the minimum deposit amount is subject to the Deposit Refund Policy below.

### DEPOSIT REFUND POLICY:

- 1) Deposit will be refunded to the PAYER if a student is not granted a Student Authorization (Permit) to study in Canada. All requests for these refunds shall be via email to [susan.virtue@brocku.ca](mailto:susan.virtue@brocku.ca) and accompanied by a copy of the IRCC letter of rejection.
- 2) Deposit will also be refunded if requested 90 days or more before the start date of the program (as indicated on the Offer of Admission).
- 3) Deposit will not be refundable or transferable once a Brock University offer of admission has been used to successfully obtain a Student Authorization (visa) to study in Canada.
- 4) Deposits paid above the minimum deposit amount as noted above will be fully refunded.
- 5) Once a student has registered for classes and the term begins, the deposit is applied towards tuition and the Tuition Refund Policy applies.

### TUITION REFUND POLICY:

- 1) Tuition fee refunds follow the *Student Accounts & Financial Aid* schedule posted at : <https://brocku.ca/safa/drops-withdrawals-and-refunds/>.
- 2) Any outstanding balance on a student account will be deducted from the refund by *Student Accounts & Financial Aid*.

Questions? Contact: Susan Virtue, Manager, International Programs, Faculty of Education  
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