

MINUTES OF MEETING (2013-2014)

FACULTY BOARD

Friday, October 25, 2013 in the Sankey Chambers
(Video Conferencing, Room 17, Hamilton Campus)

Members Present	S. Abbey, D. Armstrong, M. Bajovic, S. Bennett, F. Blaikie, H. Brown, D. Ciuffetelli Parker, D. Collier, T. DiPetta, X. Fazio, C. Figg, C. Giles, J. Graham, C. Hands, R. Hill, R. Kuchapski, R. Kumar, M. McGinn, R. McQuirter Scott, J. Mgombelo, D. Mogadime, J. Novak, M. O’Sullivan (Chair), K. Pelchat, R. Saul, S. Sydor, M-L. Vanderlee, V. Woloshyn
Also Present	J. Colautti, S. Plavinskis, R. Moulton, S. Ratkovic, K. Tuck
Regrets	R. Beatty, T. Beck (OTF), L. Cherubini, T. Gallagher, K. Jaipal-Jamani, D. Karrow, J. Kitchen, X. Li, K. Maich, C. Mitchell, T. Norris, L. Paul, S. Regier, N. Simmons, N. Taber, S. Tilley, P. Vietgen
Recorder	Isobel McIntosh, Secretary, Faculty Board
Absent	T. Boak, P. Briscoe, A-M. DiBiase, S. Drake, J. Engemann, C. Finlay, D. Harwood, C. Lu, S. McKitrick, G. Phillips, C. Rutherford, M. Savage, S. Vansickle, L. Volante, S. Widrick, K-L. Winters, R. Young
On Leave/Sabbatical	J. Barrett, R. Bedard, S. Bosacki, S. Griffin, D. Hutchison, D. McLauchlan, J. Rowsell, L. Taylor

The meeting was called to order at 9:36 a.m.

PRESENTATION—C. Closs, Director, Student Development Centre and J. Brooder, Manager, Services for Students with Disabilities.

Cathie Closs, Director – Student Development Centre and Judith Brooder, Manager – Services for Students with Disabilities (SSWD) – Student Development Centre spoke briefly about the memo sent to all faculty on test and exam accommodations for student with disabilities and responded to questions. In particular, they urged faculty/instructors to attend to the deadlines for submitting test and exam information and scripts to SSWD. This information appears in the memo and can also be found at www.brocku.ca/services-students-disabilities.

NO QUORUM

1. Approval of the Agenda

2. Approval of the Minutes (May 23, 2013)

4. Question Period for Administrative Reports

(a) Dean's Report

The Dean informed members that she attended the Learning Partnership, Policy and Knowledge Advisory Council held in Toronto on October 24, where a representative from the Ontario Ministry of Education Consultation presented to the council, the process and updated them on the status. She will send a link to faculty for them to participate in “the big 8 questions” and encouraged them to do so.

Dr. Blaikie also informed members that budget cuts still ongoing, and that the FOE is not in the red.

The Dean then called on J. Colautti to speak on program review of administrative programs. Ms. Colautti informed members that it is moving forward with the task force as was previously planned. Everyone with L1 or L2 approval should have received an email with instructions on how to complete the form for their administrative program (i.e., deans, associate deans, chairs, directors). There are also workshops taking place on Friday, Oct 25th (this afternoon) and Monday, Oct 28th on how to complete the form. She plans on attending the workshop this afternoon and will pass on information to members as it is received.

S. Sydor spoke to program review and explained the process from senate's perspective. M-L. Vanderlee and S. Sydor sit on the president's task force. Nominations are being asked for from faculty as every faculty is to be represented. The deadline is today for nominations and Dr. Sydor asked members for volunteer willing to sit on senate academic review committee. T. DiPetta volunteered to fill this position.

A discussion followed on budgetary concerns and the Dean asked members to see her as their champion and would like to work together as a unified body to identify strengths and challenges in the faculty.

F. Blaikie presented a new FOE organization chart and pointed out that a more detailed will follow.

Members raised concerns on faculty and staff positions on hold due to the hiring freeze. She will meet with both Chairs shortly do discuss this issue in more depth.

A faculty member questioned why there was conflicting information regarding the deficit and the asked S. Sydor, as Chair of Senate, to explain the deficit as it looks from a senate perspective. The Associate Dean explained that the university moved to a new financial system, namely General Accounting System (GAP) and implementation of this system gave a very different outlook on how finances stand at Brock. Along with this fact, there

have been external impacts on how the university has been funded by government (facilities) along with changes in tuition (which has been mandated by the government). No grant money is provided for facilities. Given these facts, Brock is now at a critical stage.

(b) Associate Dean's Report (Student Affairs, Centres and Services {SACS})

The Associate Dean extended a sincere thanks to Beth Natale and Geraldine Jones of the Registrar's Office for stepping in to take responsibility for attending recruitment fairs that were previously the bailiwick of the Recruitment and Liaison Officer. J. Graham also volunteered. This position which is part of the 6-month hiring freeze, is expected to be filled in January.

(c) Associate Dean's Report (RII)

M. McGinn spoke to her report and informed members that the deadline for Ontario Graduate Scholarship applications is November 15, 2013, not November 6 as noted in report (November 6 is the date for the peer feedback workshop).

(d) Department of Graduate and Undergraduate Studies

The chair was asked to give an up-date of the status of the Graduate and Undergraduate Department. She noted that:

- The student body has shifted from being primarily part-time to being primarily full-time, which has resulted in a need to increase the number of courses available for students
- given the retirements, maternity leaves and deaths, we are very short faculty this year, and are relying heavily on ILTAs. In order to meet our program requirements, we will need faculty lines to fill the gaps that have been left
- student registration opened for MEd in October, with an application deadline of Feb 15, 2014
- at present, 57 students are enrolled in the ISP MEd compared with 54 last year; opportunities are being sought for international students to meet domestic students
- perhaps teacher education can play a role
- the revised undergraduate courses are being rolled out this year.

(e) Department of Teacher Education

A member asked the Chair to give a brief overview of her department. She informed members that of course, concern is the extended teacher education program. The FOE is taking a collaborative and transparent approach and have Sakai set up for comments.

Starting in 2015 there will be a balance of consecutive and concurrent students. The new program will be a 10-credit program. Some universities split half and half on 4-semester program.

The Director of CAECO asked for clarification on using the adult education model. The Chair explained that her department would be working with sessional instructors to ensure that they can transition from teaching children to working with adults. CAECO's departmental expertise would be very helpful in that area.

D. Mogadime brought up the importance of creating a tenure-stream position with a focus on English Language Learning (ELL); Language Minority Education; and Teaching English as a Subsequent Language TOSEL/TESL. A Faculty position could be created (among the 4 prospective faculty lines) as the FOE is expanding its international programs (welcoming more international students into graduate education). At this point in time, the FOE does not have a single faculty member whose primary focus or specialization is in TOSEL/TESL. It was felt that a scholar(s) who has: acquired expertise; dedicated research interests; and teaching focus on TOSEL/TESL. Such a Faculty member could contribute to the quality of the FOE's international programs.

The Chair of CCTE informed members that he attended the AODE-Subcommittee meeting in Toronto recently. The College of Teachers did a presentation and mentioned that they defined a semester (we need 4 semesters for the 2-year program for teacher education) as whatever an institution defines as a half-academic year. So the OCT defines a semester as an institutionally defined half academic year.

The second point related to what U of T said they are doing for their teacher-education (TE) graduates. It was mentioned by Ruth Milne the Acting Director for Continuing Studies at U of T's Faculty of Education that last year and this year graduates of the TE program who submit proof that they have joined a Federation (OSSTF, OECTA, ETFO) and subsequently paid their College of Teachers fee of \$100. This, it was explained, is a means of guaranteeing that any U of T TE recent grad who takes an AQ with U of T is a member in good standing with the College (something that all AQ providers must now guarantee and check on before submitting recommendations for their TE candidates in an AQ course).

In response to a question from the floor on the subject of CCTE offering a religion AQ course, the chair responded that a Religion AQ is in development, but that it would first have to be approved by ICE (Institute of Catholic Education) and could not be ready before the next term in the New Year.

(f) Centre for Adult Education and Community Outreach (CAECO)

The Director shared that CAECO has seen robust growth and has exceeded expectations. The CAECO Global Initiatives Coordinator is leaving which leaves the Centre in a bind with the hiring freeze in effect. The Centre is also investigating new growth and new

target areas. It is moving ahead with complying with OADA disabilities act and getting programs in line.

The question was raised if the recruitment could be overlapped, i.e., the FOE Admissions and Liaison Officer and the Global Initiatives Coordinator as we are in recession. S. Sydor added that right now it would mean a rewriting of the job description as it is narrow and defined but is a question that could be asked at a later date. It was also suggested the S Chen broaden his mandate.

(g) Centre for Continuing Teacher Education (CCTE)

The Chair spoke to his report and stated the Centre is making its targets. He also shared that two of the Mandarin language students have now got jobs in school boards so the program is working.

(h) Centre for Multiliteracies

No questions

(i) Tecumseh Centre for Aboriginal Research and Education

No questions

(j) Office of Concurrent Education

No Questions

(k) Office of Research

The Research Officer reminded everyone of the Brock internal grant application deadline, which is November 20. Brock has been successful in applying for SSHRC insight development grants and she asked faculty to consider applying. The deadline is February 1, 2014.

5. Question Period for Standing Committee Reports

(a) Computer and Media Advisory Committee (CAMAC)

A request was made to acquire more applications for the iPads as there are only three. There are no funds allocated for this purchase.

(b) Faculty Awards Selection Committee

The Chair announced that from the FOE, the following members received awards. Darlene Ciuffetelli Parker for the Brock University Award for Distinguished Teaching; Hilary Brown, the Brock University Award for Excellence in Teaching for Early Career

Faculty; D. Hutchison, Faculty Award for Excellence in Teaching, and offered her congratulations.

(c) Fine Arts Advocacy Committee – NO REPORT

No Questions

(d) Library Advisory Committee

The Chair acknowledged new members at Hamilton IRC, namely, Tiffany Brzozowski, Library and Media Supervisor and Christina Morocco (part-time).

An iPad loans policy has been implemented and is available online and it must be completed prior to booking an iPad. Faculty and staff in the Faculty of Education will be required to complete an agreement form titled “*iPad Acceptable Use Policy Guidelines*.” Completed forms will be kept on file in the Instructional Resource Centre for further reference. Please access the form at:

<http://www.brocku.ca/education/currentstudents/instructionalresourcecentre/downloads>

(e) Planning and Priorities Committee – NOTICE OF MOTION

MOVED (Jaipal Jamani/Mogadime)

THAT a Standing Committee be created consisting of five faculty board members (including representatives from departments and centres) to address issues of diversity in the FOE.

(f) Professional Development Committee – NO REPORT

No questions

(g) Publications Committee – NO REPORT

No questions

(h) Striking Committee

The Striking Committee roster was presented and the Chair asked for nominations from the floor for members to volunteer to fill the empty slots on striking committees.

6. OTF Representative – T. Beck – NO REPORT

7. Other business

The chair reminded members of the memorial event for Michael Kompf and thanked the St. Catharines IRC for hosting the event which is to be held October 30 at noon.

It was suggested that the Abstract Conversations initiative be continued annually.

Adjourned - 11:49.