

MINUTES OF MEETING 4 (2010-2011)

FACULTY BOARD

Friday, March 4, 2011 in the Room 22, Hamilton Campus
(Video conference: WH 147, St. Catharines Campus)

- Present** J. Barrett, S. Bennett, F. Blaikie, S. Bosacki, H. Brown, L. Cherubini, D. Ciuffetelli Parker, T. DiPetta, S. Drake, J. Engemann, X. Fazio, C. Figg, C. Finlay, T. Gallagher, C. Giles, J. Graham, C. Hands, D. Harwood, D. Hutchison, K. Jaipal–Jamani, D. Karrow, R. Kuchapski, M. McGinn (Vice-Chair), I. McIntosh (Secretary), R. McQuirter Scott, C. Mitchell, K. Pelchat, G. Phillips, J. Rowsell, C. Rutherford, J. Sangha, S. Stasuik, S. Sydor (Chair), M. Vanderlee, L. Volante
- Also Present** P. Elton, S. Ratkovic, S. Regier, S. Spiece, K. Tuck, H. Yu
- Regrets** S. Abbey, R. Beatty, S. Griffin, R. Hill, R. Kumar, L. LaCroix, X. Li, M. Manley-Casimir, J. Novak, P. O’Neill, N. Taber, P. Vietgen

The meeting was called to order at 9:34 am.

Since Vice Chair was not in attendance, the Chair asked Members if there were any objections to D. Karrow acting as Vice Chair in the interim. A show of hands indicated there were no objections

P. Elton, the new Communications and Liaison Officer was introduced and welcomed by the Chair.

Mary Costello of Pearson Canada was acknowledged and the Chair encouraged members to look at the display and thank her for providing refreshments.

An update was given on employees off on sick leave. R. Kuchapski had been in touch with M. O’Sullivan and reported that he is now mobile and hoping to be back in September. S. Sydor had been in touch with K-L. Winters who relayed that she would be back on campus very shortly. P. Long who has been in hospital for a lengthy period, is hoping to be back home within the next few weeks.

F. Blaikie welcomed Doris McWhorter and Erica vanRoosmalen who gave a presentation on the OME’s Research and Evaluation Strategy. Handouts were distributed and a question/answer period followed.

----- A break was taken at 10:32 a.m. The formal meeting was called to order at 10:41 a.m. -----

1. APPROVAL OF THE AGENDA (Hutchinson/Karrow)

MOTION: That a report from Senate is added to Agenda.

CARRIED

2. APPROVAL OF THE MINUTES (Blaikie/Barrett)

MOTION: That the minutes of the meeting Number 3 held on January 21, 2011 Faculty Board be approved.

CARRIED

3. MATTERS ARISING FROM THE MINUTES

Report on Ad Hoc PhD Committee (Manley-Casimir).

No report

4. ADMINISTRATIVE REPORTS QUESTION PERIOD

a) Dean's Report

No questions

The Dean reported that the Ministry of Education (MOE) finally announced the cuts to teacher education in Ontario. The announcement was expected to be made October 31, 2010 but nothing had been heard until the announcement on March 3, 2011 that cuts were imminent.

With 8 – 9% percent of market share cuts, for Brock this will mean 72 students will be cut from wherever we wish to cut spaces. This number is higher by 2 from the original estimate as it seems French-speaking programs are only being cut by 4% with everyone else taking up the slack. Nippising is also being protected as it relies so heavily on Teacher Education because it has grown significantly more than others in the last few years and if cut drastically, would destabilize. Their cut is 1 – 2%, much less than the market share of 8 – 9%. Lakehead is almost in same position but it is more diversified. Brock's cut is now 8.8% with actual numbers to be cut by 72, with an additional 26 in year 2. This is \$5 M in year 1 with \$2.5 M in 2013. The Dean has asked for an emergency meeting with the Tower to see if there is room for increasing enrolment in other areas to offset these cuts. The Dean indicated that she is now being proactive and will continue meeting with the Tower to endeavour to minimize the impact these cuts will have on the FOE. The Dean is asking J. Lighstone to assist with these issues.

The Dean gave congratulations to C. Figg, C. Rutherford and Z. Branigan-Pipe who were recently featured in the Hamilton Spectator "Brock University Educator Teaches Tech to Teachers". R. McQuirter-Scott set up the interview. K. Tuck was also involved but not quoted.

<http://www.thespec.com/SearchResults?AssetType=Article&q=brock%20university>

D. Hutchinson asked for update on 3rd floor plans. F. Blaikie indicated that the renovation process was over budget (original \$700,000 now \$1,300,000) and the main reason for overage is telecommunications. She has asked for additional funding of \$300,000. The original timeline is still in effect—completion date of IRC August 15, 2011 and the rest by September, 2011. Start date is May. She will keep Faculty Board informed and is optimistic that funding will be approved.

MOVED: (Hutchison/Cherubini)

The Chair moved (because of time constraints) **that *the Agenda move to standing committees with motions, then return to order of business.***

CARRIED

b) Department of Graduate and Undergraduate Studies in Education

No questions.

The Joint PhD Committee met and 8 letters of offer will be sent out to students.

Concerns were raised by Brock's partners that a stand-alone PhD would jeopardize the Joint PhD review.

c) Department of Teacher Education

No questions

d) Centre for Adult Education and Community Outreach

No questions

e) Centre for Continuing Teacher Education – No Report

f) Office of Concurrent Education Programs

No questions

g) Office of Research

No questions

h) Aboriginal Education Programs

No questions

5. STANDING COMMITTEE REPORTS QUESTION PERIOD

a) Computer and Media Advisory Committee

No questions

b) Faculty Awards Selection Committee

No questions

c) Fine Arts Advocacy Committee – No Report

d) Library Advisory Committee

No questions

e) Planning and Priorities Committee - Notice of Motion

MOVED: (McGinn/Harwood)

That the Faculty Board Executive (Chair, Vice-Chair and Secretary) be identified as the Managers or Instructors of the service learning course, Faculty-Board-FOE.
CARRIED

MOVED: (McGinn/Kuchapski)

That Isaak be used for votes on structural motions only after a successful test poll, where “successful” is defined as fulfilling the requirements for passing a structural motion (i.e., “must be passed by a two-thirds majority vote of all eligible members of Faculty Board, Including those on leave”).

CARRIED

MOVED: (McGinn/Blaikie)

That time be allocated at the April Faculty Retreat to discuss two forms of data that the Planning and Priorities committee proposes to gather prior to that date: (a) descriptions from Faculty Board committee chairs about the workload demanded from members of their respective committees and the ideal committee size to discharge their responsibilities; and (b) personal estimates from all faculty members about how much time they devote to service over a fixed time period (e.g., one month), which could be completed as they prepare their annual reports.

CARRIED

MOVED: (McGinn/Blaikie)

That time is allocated at the April Faculty Retreat to discuss the findings from this review process.

CARRIED

A discussion followed regarding the Associate Dean position and the addition of a second Associate Dean. The Chair asked for a show of hands to return to the Agenda with this discussion to continue at the upcoming Faculty Forum. Faculty Board members were in agreement by show of hands.

- f) **Professional Development Committee** – No Report
- g) **Publications Committee** – No Report
- h) **Research and Development Committee – Notice of Motion**

MOVED: (Karrow/Rowsell)

That Section 5.10 *Research and Development Committee* within the Faculty Board Constitution is amended as follows: (amendments are in bold text)

The Research and Development Committee shall consist of five voting members of Faculty Board: the committee chair, two representatives from **the Department of Teacher Education**, two representatives from the Department of Graduate and Undergraduate Studies in Education, The Education Research Officer (Ex-Officio), **and the Administrative Assistant of the Budget Office (Ex-Officio, nonvoting)**. (Mover: Karrow; seconder: Li)

1983, 2003, 2006, 2007

It was deemed by the Dean that the Administrative Assistant could not be named as they were a member of OSSTF. Therefore it was moved that the motion be amended as follows.

MOVED: (McGinn/Kuchapski)

That the Research and Development Committee shall consist of five voting members of Faculty Board: the committee chair, two representatives from the **Department of Teacher Education**, two representatives from the Department of Graduate and Undergraduate Studies in Education, The Education Research Officer (Ex-Officio), **and a representative of the Budget Office (Ex-Officio, nonvoting)**. (Mover: Karrow; seconder: Li)

1983, 2003, 2006, 2007

CARRIED

The Chair of the committee informed members that dates have been changed for next application. It is now May 15 for all R&D with 2nd round August 29 and 3rd round December 15 to allow processing of applications.

i) Striking Committee

The Chair asked “what should we be doing about student representatives for Faculty Board? There has been difficulty procuring students and wondered if we can we select from C oncurrent and is asking for student executive input into this matter.

She also had concerns about standing committees consistently submitting no reports and asked that the chairs submit a final summary end of year report for their committee. This is a formal call for summary report from all chairs.

The chair gave a summary of actions of Senate. Nominations for Senate are due March 7 and S. Sydor encouraged Faculty to consider sitting on Senate as the FOE should be represented there

As the FOE is an extraordinary Faculty within Brock, and the President is interested in aligning Faculty structures more with the activities of Senate, the Chair asked Faculty Board Members to consider how we might reorganize so that committees more resemble Senate committees and asked whether Chairs of committees could act as advisors to the Dean.

6. Question Period for the OTF Report – No Report

7. OTHER BUSINESS

8. ADJOURNMENT – The meeting adjourned at 12:04 pm