

## Faculty of Education Media Equipment Purchase Requests For Instructional Resource Centre

Submitted by: \_\_\_\_\_ Submission Date: \_\_\_\_\_

*Additional Information may be attached as needed*

<b>Describe purchase requests:</b>   
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<b>Rationale:</b>      
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<b>Date needed by:</b>
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<b>Estimated cost</b>
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<b>Estimated ongoing cost</b>
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<b>Describe impact on the program(s) or services if request is not accommodated:</b>      
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**Signature:** \_\_\_\_\_

<b>For Official Use</b>
<b>Cost:</b> _____
<b>Ongoing cost:</b> _____
<b>Priority Ranking by CAMAC:</b> _____