

Brock Trail Use Request Form (Including the Bruce Trail)

Applicants must be a minimum of 19 years of age, and all requests require that a representative of the applicant who is 19 years of age or older be on site during usage.

Applicant's Name(s)

Organization Name

Residential Telephone #

Business Telephone #

Email Address

Address

Postal Code

Event Title (If applicable):

Request Details

Type of Event:

Start date and time:

End date and time:

Frequency:

One time

Weekly

Monthly

Ages:

Adults (18+)

Youth

Estimated number of attendees:

Non Profit / Charitable Groups:

Charitable or Non Profit Registration Number:

Insurance Requirements

The organization utilizing Brock University property is required to carry the types and limits of insurance shown in this request below and will include and provide the Certificate Holder (Brock University, 1812 Sir Isaac Brock Way, St. Catharines, ON L2S 3A1), as Additional Insured.

All insurers shall have an "A.M. Best" rating (or equivalent) of A- or better and be licensed and admitted in Canada.

Please provide proof of the following minimum insurance coverage:

Commercial General Liability

- \$5,000,000 Commercial General Liability per occurrence for bodily injury, death and damage to property and include the following:
- \$5,000,000 Products and Completed Operations, and in the Aggregate
- Maximum, \$25,000 Bodily Injury / Property Damage Deductible
- Broad Form Products and Completed Operations, (24 Months)

- Blanket Contractual Liability
- Broad Form Property Damage
- Personal Injury
- Cross Liability and Severability of Interest
- Non-Owned Automobile Liability (if not under Automobile policy), including contractual liability
- Employees and sub-contractors as Additional Insureds
- 30 Days' Notice of Cancellation, except with respect to non-payment wherein 15 Days' prior Written Notice of Cancellation is required
- Non-Owned Automobile Liability
- \$1,000,000 Tenants' Legal Liability

Will provide map of proposed trail usage and safety plan
 Date Received by Brock University: _____ Staff Initials: _____

Will provide Certificate of Insurance
 Date Received by Brock University: _____ Staff Initials: _____

Note to Applicants:

- The event should not take place if the trail conditions are not favourable (poor weather conditions; including by not limited to high winds and wet ground surfaces)
- Signage and markings must be removed the day of the event
- All garbage must be removed
- Keep to existing trails
- Understand that use is not exclusive, other trail users should be permitted to use the trail
- Respect the natural environment of these protected lands

The Applicant assumes and agrees to be fully and exclusively responsible for the safety of persons and property of all participants in all events during the event period, including, without limitation, employees, participants, guests, spectators, and any member of the public in attendance at any events being held by the user at the facility. The Client shall defend, indemnify, save and hold Brock, its officers, directors, senators, employees, students, and agents harmless from and against any and all liability, loss, expense, including reasonable legal fees, or claims for injury or damages alleging, caused by, or as a result of, the negligence or the intentional acts or omissions of the Client, its officers, agents, employees, participants, guests, spectators and any members of the public in attendance at the events being held by the Client at any Brock facility or location.

Print Name: _____

Signature: _____

I have the authority to bind the organization, if applicable

Please return the form to: Conference Services, Brock University
 1812 Sir Isaac Brock Way
 St. Catharines, ON L2S 3A1
 confdesk@brocku.ca

A representative from Conference Services will contact you within 5 business days from date of receipt of request form to discuss your proposed event.

Personal information is collected under the authority of The Brock University Act, 1964, and in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA) for the administration of the University and its programs and services.

Contact Brock University Conference and Event Services (905-688-5550 x3369) for details on the use and disclosure of this information.