

## 2023 Brock Experiential Education Student(s) of the Year Award Application Package Checklist

Your application package must include the following items:

- Nomination Form**
  - Dated and signed by an Experiential Education staff member or faculty member and student nominee
  - Nomination form is attached to this checklist
  
- Student Biographical Statement(s):**
  - Tell us a bit about who you are and your role as a student on the Brock campus
  - A highlighted summary of your contributions to the Brock, Niagara and/or broader communities
  - 250 word maximum
  
- Current Academic Transcript(s) for each applicant:**
  - These can be copies of unofficial transcripts from your Brock self-serve online account, copied into a Word document
  - Be sure to include current overall average(s)
  
- Updated Resume(s) for each student (2 pages maximum each, 10pt font)**
  - Resume should clearly outline experiential learning and extra-curricular activities
  - Resume must be reviewed by Career Education prior to submission (careerzone@brocku.ca)
  
- Host Organization Letter of Support (Only if applicable)**
  - If the experience meets CEWIL Canada's [Definitions of Work-Integrated Learning](#) other than co-op (apprenticeship, internship, entrepreneurship, service learning, applied research projects, professional practicum, field placement, and work experience), you must submit a letter of support.
  - It must be completed, signed and dated by a supervisor in the host organization
  - Information should include:
    - Name of supporter and supporter's organization
    - Dates of student nominee's work with the organization (only reference contributions in 2022-2023)
    - The role(s) & responsibilities of the student(s)
    - The impact the student(s) had on the workplace
    - Outstanding achievements

□ **Student Essay(s) on Experiential Learning**

- Essay on the benefits of experiential learning (2 pages maximum, 1-inch margins, 10pt font), based on your experience. Topics could include:
  - Reasons why you participated in experiential learning
  - How the opportunity has helped you to grow personally
  - How does the experience help you connect to the community
  - How experiential learning has enhanced your personal, academic, and career development
  - How the impact experiential learning has had on your understanding of your program of study
  - How experiential learning has improved your confidence as a developing professional and motivated you further
  - How your experience contributes to [Brock's strategic priorities](#), such as fostering a culture of inclusivity, accessibility, reconciliation and decolonization.

□ **Student Portfolio(s)**

- 2 pages maximum
- Include any additional items that might give the selection committee a better idea of who you are as person and as an experiential learner. Items could include photos, articles, work samples, and letters of recommendation
- Do you participate in any clubs or demonstrate allyship to any marginalized groups on campus?
- Please note that any additional letters/essays similar to those already included in application package are not acceptable

All application packages must meet all guidelines to be forwarded to the selection process. Please review very carefully. Students are limited to one submission per year.

**APPLICATION DEADLINE: 8:00 AM on December 15<sup>th</sup> 2023**

**BROCK EXPERIENTIAL EDUCATION STUDENT OF THE YEAR AWARD 2023**

**NOMINATION FORM**

**NOMINATOR** (Community partner/supervisor, Experiential Education staff member, or faculty member)

Nominator's Name:	
Organization's Name:	
Title/Department:	
Mailing Address:	
Work Phone:	E-mail:
<input type="checkbox"/> If this application meets the eligibility requirements for the CEWIL Canada WIL (Other Forms) Student of the year Award (2023), I received permission to support the student below, and CEWIL has my permission to use non-confidential information for promotional purposes.	
<input type="checkbox"/> If this application meets the eligibility requirements for the EWO WIL Student of the Year Award (2023), I have received permission to support the student below, and EWO has my permission to use non-confidential information for promotional purposes.	
Signature (required):	Date:

**EXPERIENTIAL EDUCATION INDIVIDUAL STUDENT OR GROUP NOMINEE(S)**

Individual Nominee's Name (Last Name, First Name, Middle Name):	
Mailing Address as of March 2024:	
E-mail Address:	
<input type="checkbox"/> If my application meets the eligibility requirements for the CEWIL Canada WIL (Other Forms) Student of the year Award (2023), I give permission to be nominated by Brock University, and to allow CEWIL to use the non-confidential materials for promotional purposes.	
<input type="checkbox"/> If my application meets the eligibility requirements for the EWO WIL Student of the Year Award (2023), I give permission to be nominated by Brock University, and to allow EWO to use non-confidential materials for promotional purposes.	
Signature (required):	Date:

(For group nominations, see next page)

Group Member Nominee's Names (Last Names, First Names, Middle Names):

Mailing Addresses as of March 2023:

E-mail addresses:

If our application meets the eligibility requirements for the CEWIL Canada WIL (Other Forms) Students of the year Award (2023), I give permission to be nominated by Brock University, and to allow CEWIL to use the non-confidential materials for promotional purposes.

If our application meets the eligibility requirements for the EWO WIL Students of the Year Award (2023), we give permission to be nominated by Brock University, and to allow EWO to use non-confidential materials for promotional purposes.

Signatures (required):

Date: