

# Minutes of Meeting

## Meeting #12

**Senate Ad Hoc Committee On Program Review and Prioritization**  
Tuesday, April 8, 2014, 9:00am-10:30am  
Board Room, 13<sup>th</sup> Floor, Schmon Tower

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Present: G. Finn, D. Siegel, K. Bezanson, B. Sainty, N. Klentrou, D. Malleck (BUFA Observer), J. Koustas, L. Belding, R. Erman, H. Ben-el-Mechaiekh, T. Thongpapanl, F. Blaikie, A. Fehlow, G. Gallagher

Regrets: N. McCartney, L. Morrison, T. DiPetta, S. Henderson

### 1. Report of the Chair

- N. Klentrou informed the Committee that a report will be provided to Senate for the April 16 meeting which is due to the Secretariat's Office today, April 8. Any comments should be provided to Nota by the end of the day.
- N. Klentrou informed the Committee that a report will be presented to the Board of Trustees on Thursday April 10.
- The Committee briefly discussed the presentation to the Board and the importance of providing clarity regarding the Committee's role.

### 2. KPIs for Criteria 2 and 3

- Gloria Gallagher provided handouts on Criteria 2 and 3.
- The Committee discussed the criteria in depth.
- It was decided that a summary text box should be made available for each KPI to allow for an over-arching statement from the program.

### 3. KPIs for Criterion 8

- Barbara Sainty had indicated she would not be able to present regarding this Criterion and that it should be re-scheduled for the next meeting.
- For the consultation the committee will use the KPIs discussed in the last meeting. It was noted that there will be time to refine the criteria after the posting when comments come in from the community.

#### **4. KPIs for Criterion 11**

- The Committee discussed Criterion 11.

#### **5. Review document and weightings based on consultation input**

- The Committee reviewed the draft weightings on a table, which was distributed in BrockBox by Nota.
- H. Ben-El-Mechaiekh referred to his proposed weightings, which were distributed by email this morning.
- The Committee finalized the draft weightings for posting on Friday.
- The document will not contain references to quintiles, as this was perceived as arbitrary during consultation. The document will simply refer to categories.

**MOVED (Ben-el-Mechaiekh/Thongpapanl)**

**That the draft Criteria, KPIs and Weightings be approved for posting and consultation.**

**Carried**

#### **6. Next Steps**

- As the full draft Criteria, KPIs and Weightings are to be posted on Friday, April 11, any further minor editorial changes should be addressed to Nota before that date.
- Nota informed the Committee that the KPIs for the Library and Research Centres will be on the agenda for the meeting next week.

**MOVED (Bezanson/Sainty)**

**That the meeting be adjourned.**

**Carried**

Meeting adjourned at 10:45.

**Next Meeting:** Tuesday, April 15, 9:00-10:30, Board Room