PICK-UP AND DROP-OFF PROCEDURES

DROP OFF PROCEDURES

Please park your vehicle in parking lot M and walk your camper to Captain John's (CJ's) Lounge. A pathway to CJ's Lounge will be clearly marked with signs and friendly Youth University staff members will be on the path to help you make your way. On your first day, you will receive an updated weekly schedule and your camper's camp T-shirt. Please allow additional time to sign into camp on the first day.

Campers should arrive no later than 9:00am. For the convenience of working parents, before camp care is available free of charge, starting at 8:10 a.m. Please DO NOT drop your camper off before 8:10 a.m., as staff will not be available to supervise your camper. Punctuality is important in order to allow the camper(s) to enjoy the full camp day. **If you camper will be late or absent, please notify the office at (905) 688-5550 ext. 3120.**

PICK UP PROECURES

To pick up your camper, please park in M lot and walk to CJ's Lounge. A staff member will greet you and assist you in signing out your camper. PLEASE DO NOT TAKE YOUR CAMPER WITHOUT SIGNING OUT.

Your camper will be released to the people that were listed on the drop-off / pick-up authorization section of the on-line registration ONLY. If you wish to add people to the list, please inform the camp in writing, in person or by phone. **Please display valid photo ID during each camper pick-up.**

Our programs take place over the university building and grounds. Campers will be arriving at the pick-up location between 3:50 – 4:00 p.m. for our closing ceremonies.

EXTENDED CARE

The camp day begins at 9:00 a.m. and ends at 4:00 p.m. Complimentary extended camp care is available until beginning at 8:10am and concluding at 4:50 p.m. for those who require it. It is expected that all campers will be picked arrive no **earlier than 8:10 a.m. and leave no later than 4:50 p.m.** Staff members have other commitments, including preparation for the next day, that make it unrealistic for them to supervise campers after 4:50 p.m. Parents will be charged a late fee of $5/15 min. increment after 4:50 p.m. Late fees will be due at the time of pick up.

EARLY PICK-UP

Youth University uses classrooms and outdoor locations across the entire Brock University campus. For this reason, it is difficult to accompany campers to meet their parent/caregivers at odd times throughout the day. If you need to remove your camper, please make every attempt to do so during their lunch period. If you plan to do this, or if this is not possible and you wish to make other arrangements, please speak with our Enrichment Program Manager or camp coordinator prior to the first day of the camp session.