Math Club Coordinator

Deadline to Apply: December 4th 2013

Youth University is seeking a creative and energetic individual to join our team! This position is ideal for Brock students who are seeking professional development opportunities in lesson planning and practical experience for teaching at the elementary level.

Availability

Start date: January 6 2014
Math Club: Thursdays January 9, 16, 23, 30, February 6, 13, 20, 27 2014 from 5:00-7:00 pm
Program planning: 4 hours per week until March 1 2014, with possibility of extension.

Program information (grades 3 – 8)

A multi-level program led by university students to enhance mathematical skills while working in a collaborative, hands-on environment that encourages critical thinking. An entry assessment determines the level at which your student is most comfortable, while still being challenged. Students move through levels at their own pace as their skills and confidence improve. (http://math.youthuniversity.ca)

Responsibilities:

The math club coordinator will assess students, design curriculum and facilitate programming for youth in grades 3 – 8 at the Brock campus. You will have the opportunity to develop and practice skills in areas such as:

- Math curriculum design
- Customer service
- Student assessment
- Professionalism
- Project management
- Research
- Youth program delivery

Qualifications

Exceptional customer service, leadership skills combined with a strong desire to work with youth is required.

Required Skill Set: flexibility, a positive and energetic personality, excellent communication skills, strong organizational skills, conflict resolution skills, openness to feedback, ability to work independently, as well as cooperatively with others, and a willingness to represent Brock in a highly professional manner. ***Previous experience with math education an asset***.

Skills that are an asset:

- Report writing
- Administrative writing
- Microsoft office skills
- Managing and following procedures
- Analyzing information
- Professionalism
- Problem solving
- Customer service
- Multi-tasking
- Youth programming
- Curriculum design
- Telephone and verbal communication

Please submit an application through CareerZone @ Brock

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Brock University