

# Copyright Advisory Group Minutes

**December 7, 2012, 9-11:30 am**

In attendance: Laura Birkett, Chabriol Colebatch, Patricia Debly, Ian Gibson, Jill Grose, Blayne Haggart, Barry Joe, Deb Kalvee, Anna Lathrop, Jason Liu, Jonathan Radue, Linda Rose-Krasnor, Phillip Wright

Apologies: Tony Dipetta, Trudy Lockyer, Steve Nicholls, Kiel Ormerod, Reena Yoogalingam

No.	Agenda Item	Discussion	Action required
1.	Approval of agenda	Agenda approved	N/A
2.	Approval of minutes of November 27, 2012 meeting	Minutes approved with amendments to attendees / apologies.	Amend minutes.
3.	Approval of Meeting Guidelines and Terms of Reference (Updated from Last Meeting)	<p>A. Lathrop suggested revisions to the Terms of Reference and the Meeting Guidelines, including changing the title of the group to Committee, rather than Group. Terms of Reference Approved subject to the following changes:</p> <ul style="list-style-type: none"> <li>The word committee to be used rather than group. Follow Robert's Rules of Order</li> <li>Terms of Reference need minor edits in terminology to reflect University practice.</li> <li>#7 in Terms of Reference, add sending updates to Senate Committees.</li> </ul>	<p>Group members to send editing recommendations for Terms of Reference to C. Colebatch for consideration.</p> <p>C. Colebatch to make minor edits in terminology and circulate to the group prior to next meeting.</p>
4.	Fair Dealing Policy	<p>C. Colebatch provided overview of Fair Dealing Policy.</p> <p>There was discussion about inclusion of the policy in course outlines. Inclusion of guidelines in course outlines may be a topic of future discussion.</p> <p>Group concerns about Fair Dealing Policy:</p> <ul style="list-style-type: none"> <li>Questions raised about how policy differs from previous policy - C. Colebatch</li> </ul>	<p>C. Colebatch to create a comparison chart for Access and Fair Dealing.</p> <p>C. Colebatch to draft a feedback request which provides important</p>

		<p>explained that there are new components of the policy, for example inclusion of copyrighted material in course packs, which was not the case under the previous policy. Reproduction of “small excerpts” is covered under the Policy, regardless of whether the material is core or supplementary reading. There was concern about vague terminology. C. Colebatch responded that this will be explained in application documents.</p> <ul style="list-style-type: none"> <li>• There was discussion of Library licenses and how they can supplement Fair Dealing.</li> <li>• There was the suggestion that a chart comparing the costs for Fair Dealing vs. Access for various materials and the requirements of the University under both would be useful.</li> <li>• There was discussion of Fair Dealing and production. People in the University who make money from their work may be unhappy with the Fair Dealing Policy.</li> <li>• C. Colebatch suggested the possibility of section 6 allowing there to be more than one person who can authorize an override so that Fair Dealing is something that can be used by everyone, not just experts.</li> <li>• C. Colebatch explained that Fair Dealing will have implications for Library Licensing.</li>   <li>• There was quite a bit of discussion about the usefulness of gathering faculty’s feedback concerning the Fair Dealing Policy. The group decided to solicit feedback from Faculty by providing them with access to the Fair Dealing Policy and important background information, and asking for comments.</li> </ul>	<p>background information and a link to the Fair Dealing Policy.</p> <p>Advertisement for survey to be put in the Brock News.</p> <p>C. Colebatch to discuss feedback request with M. Knuttila.</p>
5.	Next Meeting	The group will aim to meet again in mid-January.	L. Birkett to

		Continue to work towards having a recommendation sent to February Board of Trustees meeting.	schedule next meeting.
6.	Other Business	No other business.	N/A