

Copyright Advisory Group Minutes

2pm – 3.30pm, November 27, 2012

In attendance: Laura Birkett, Chabriol Colebatch, Patricia Debly, Ian Gibson, Jill Grose, Barry Joe, Deb Kalvee, Anna Lathrop, Trudy Lockyer, Steve Nicholls, Kiel Ormerod, Jonathan Radue, Phillip Wright, Reena Yoogalingam.

Apologies: Tony Dipetta, Jason Liu, Linda Rose-Krasnor, Blayne Haggart

No.	Agenda Item	Discussion	Action required
1.	Approval of agenda	Agenda approved.	N/A
2.	Approval of Minutes of November 6, 2012 meeting	Minutes approved with the addition of the time and duration of the meeting.	Add times to minutes of previous meetings. C. Colebatch to post minutes on copyright webpage.
3.	Approval of Meeting Guidelines	Meeting guidelines approved subject to the following changes: <ul style="list-style-type: none"> Item 8. Reference to committees to be renamed sub-committees. New item to be added regarding term of membership. It was suggested that terms be staggered to ensure transition. It was noted that the administrative representatives will remain the same, which will ensure some degree of 'group memory'. It was suggested that the Terms of Reference, which indicate that membership will be reviewed annually, also be clarified. 	C. Colebatch to amend guidelines to include reference to subcommittees and clarify term of membership. C. Colebatch to update terms of reference to reflect staggered terms and provide to Provost.
4.	Update re. reporting to and involvement of Senate	C. Colebatch reported that she had spoken with the chair of the Senate of Teaching & Learning Policy Committee who was interested in the Group's work but did not have a preference as to how the Group's work should be communicated	Annual reports to be provided to the chairs of the Teaching and Learning

	Teaching & Learning Policy Committee	<p>to the committee.</p> <p>There was some discussion as to what the reporting relationship could look like.</p> <ul style="list-style-type: none"> • It was agreed that it was not necessary that the chair of the Teaching and Learning Policy Committee attend CAG meetings, but members expressed concern about an informal reporting system. • It was agreed that the Group will share its annual reports to the Provost with the Teaching and Learning Policy and Research and Scholarship committees. C. Colebatch will offer to attend committee meetings on request. • Members of the Group who are also members of Senate committees may provide updates on the Group's work to those committees as they deem appropriate. 	Policy and Research and Scholarship committees. C, Colebatch to offer to meet with committees on request.
5.	Update re. Fair Dealing Policy (C. Colebatch)	<p>C. Colebatch advised that she had now received the revised Fair Dealing Policy from the Association of Universities and Colleges of Canada (AUCC). She provided a brief overview of the key points of the policy and undertook to provide members with the policy and a backgrounder providing further context. The policy will be the main topic on the agenda of the Group's December 7 meeting.</p> <p>Members discussed concerns about the complexity of copyright and the overlap and differences between fair dealing, Library licences and the Access Copyright licence. It was suggested that simple resources such as flow charts and a 'one stop shop' are needed to help instructors apply copyright in practice. It was also suggested that sessional instructors receive special training and tools. The Group agreed to give further consideration to these suggestions.</p>	C. Colebatch to send members a copy of the revised Fair Dealing Policy and a backgrounder explaining the policy.
6.	Overview of copyright	C. Colebatch presented an overview of the copyright landscape, including a discussion of	N/A

	landscape and issues	<p>basic copyright principles, ‘historical’ copyright practices at universities, copyright practices and issues since 2010 and copyright concerns for the future.</p> <p>There was discussion about the issues facing the group. Members expressed concern about the timeline for making a decision about renewal of the Access Copyright licence. There were concerns about getting finances and support systems in place with sufficient time to prepare instructors for the change. It was agreed that the Group should aim to have a position on whether to renew the licence by the end of 2014.</p>	
7.	Review and comment on draft Work Plan	There was insufficient time to discuss the draft Work Plan. C. Colebatch noted that the timelines in the plan were no longer achievable. It was agreed to discuss the plan at a subsequent meeting.	C. Colebatch to put draft Work Plan on agenda for Jan. 2013 meeting.
8.	Other Business	None	N/A