

Copyright Advisory Group Minutes

3pm - 4pm, November 6, 2012

In attendance: Laura Birkett, Chabriol Colebatch, Patricia Debly, Tony Dipetta, Jill Grose, Blayne Haggart, Barry Joe, Deb Kalvee, Anna Lathrop, Jason Liu, Trudy Lockyer, Steve Nicholls, Kiel Ormerod, Jonathan Radue, Linda Rose-Krasnor, Phillip Wright, Reena Yoogalingam.

Apologies: Ian Gibson

No.	Agenda Item	Discussion	Action required
1.	Approval of agenda	Agenda approved.	N/A
2.	Introductions	Members introduced themselves.	N/A
3.	CAG meeting guidelines	<p>C. Colebatch explained that the role of the Group would be to provide information and advice to the Provost in relation to copyright matters, but that the Group had no decision making authority. It was suggested that the Group did not need to have formal rules, but that informal guidelines would be advisable.</p> <p>Members discussed potential guidelines:</p> <ul style="list-style-type: none"> • There was general agreement on the proposed meeting schedule (Nov, Dec, Jan, with subsequent meeting dates to be determined at January 2013 meeting), chair & vice-chair (C. Colebatch & A. Lathrop), the decision making model (consensus decision-making. If necessary, matters decided by majority of those present, with any objections noted) and procedures for subcommittees (no formal procedures necessary). • There was considerable discussion of whether minutes and reports should be made publicly available. It was agreed that minutes and reports would be posted online on Brock copyright webpage, but that any confidential or sensitive matters would be discussed in-camera and not disclosed publicly. • There was some discussion as to whether 	<p>C. Colebatch to write up meeting guidelines for approval by group at next meeting.</p> <p>C. Colebatch to contact chair of Senate Teaching & Learning Policy Committee to discuss roles and reporting.</p>

		<p>the Group should have a representative from the Senate Teaching & Learning Policy Committee or in some way report to or connect with the Committee. It was agreed that C. Colebatch would explore this further with the Committee chair and report back to the Group at its next meeting.</p> <p>C. Colebatch agreed to write up meeting guidelines and procedures for the review and approval of the Group.</p>	
4.	Overview of copyright landscape & issues	There was insufficient time to discuss this item. It was agreed that a separate meeting would be held in late November / early December to provide members with an adequate overview.	L. Birkett to schedule meeting.
5.	Next steps	<p>There was insufficient time to schedule meetings for December & January. It was agreed that this would be done separately. It was suggested that a meeting be held late November, in addition to the December meeting, and that subsequent meetings should last 1.5 hours to allow more time for discussion.</p> <p>Members were asked to review draft Work Plan for discussion at the next meeting. It was noted that review of a new Fair Dealing Policy would be the first task for the Group. It was agreed that C. Colebatch would provide background and further information in relation to the Policy and that the Group would provide comments, but was not expected to provide an assessment of the legal risks and consequences.</p> <p>There was a question as to the status of the survey required under the Access Copyright licence. C. Colebatch explained that the survey is still in the design process and is not expected to occur in 2012 and undertook to update the Group as further information becomes available.</p>	<p>Members to review draft Work Plan for discussion at next meeting.</p> <p>C. Colebatch to provide brief re. new Fair Dealing Policy.</p> <p>C. Colebatch to provide updates on Access Copyright survey when available.</p>
6.	Other business	None.	N/A